

Public Document Pack

SOLIHULL METROPOLITAN BOROUGH COUNCIL

Council
Thursday 25 February 2021 at
5.30pm

ARRANGEMENTS FOR PUBLIC ACCESS TO REMOTE MEETINGS

During the Covid 19 pandemic virtual meetings are taking place.

PLEASE NOTE that any member of the press and public may listen to proceedings at this virtual meeting via a weblink which will be publicised on the Council website at least 24hrs before the meeting.

To view live paste this link into your browser:

<https://www.youtube.com/channel/UC7DDSVoAlqTnwgp0Ku8iFLQ>

Members of the press and public may tweet, blog etc. during the live broadcast, as they would be able to during a regular Committee meeting in the Council Offices. It is important, however, that Councillors can discuss and take decisions without disruption, so the only participants in this virtual meeting will be the Councillors concerned and the officers advising the Committee.

Disclosing Pecuniary Interests - What Must You Do?

(a) You must complete a declaration of your disclosable pecuniary interests, including those of your spouse/civil partner (or someone with whom you are living as such) and send it to the Monitoring Officer within 28 days of your election or appointment to the Council.

(b) When you attend a meeting of the Council, Cabinet, Scrutiny Board, Committee, Sub-Committee or Joint Committee etc, and a matter arises in which you have a disclosable pecuniary interest, unless you have been granted a dispensation, **you must:**

- Declare the interest if you have not already registered it
- Not participate in any discussion or vote
- Leave the meeting room until the matter has been dealt with
- Give written notice of any unregistered interest to the Monitoring Officer within 28 days of the meeting

(c) If you are the Leader or a Cabinet Portfolio Holder you may not exercise any of your delegated powers as a single member in relation to a matter in which you have a disclosable pecuniary interest or take any other step except to give written notice of any unregistered interest to the Monitoring Officer within 28 days of your becoming aware of the interest, or arrange for another person or body to deal with the matter.

Disclosable Interest	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain by you or your partner.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within 12 months of your declaration of interests in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.
Contracts	Any contract between you or your partner (or a firm or body corporate in which you or your partner is a partner or a director, or in the securities of which you or your partner has a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land	Any beneficial interest in land which is within the area of the Council and which gives you or your partner a right to occupy the land or receive income.
Licences	Any licence held by you or your partner (alone or jointly with others) to occupy land in the area of the Council for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge)— (a) the landlord is the Council; and (b) the tenant is a body in which you or your partner has a beneficial interest i.e. a firm or body corporate in which you or your partner is a partner or a director, or in the securities of which you or your partner has a beneficial interest.
Securities	Any beneficial interest held by you or your partner in securities of a body where— (a) that body (to your knowledge) has a place of business or land in the area of the Council; and (b) either— (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you or your partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class. “securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

SOLIHULL METROPOLITAN
BOROUGH COUNCIL

To: The Mayor and Members of Solihull
Council

NICK PAGE
CHIEF EXECUTIVE

Council House, Manor Square
Solihull, West Midlands. B91 3QB
Tel. 0121-704 6000

Jane Game
Tel: 0121 704 6051
Email: jgame@solihull.gov.uk

Date Thursday 18 February 2021

COUNCIL - Thursday 25 February 2021

AGENDA

Mayor to announce:

**‘May I remind everyone present that this meeting will be broadcast live via
YouTube.’**

10. **BUDGET FRAMEWORK, MEDIUM TERM FINANCIAL STRATEGY AND THE
CORPORATE CAPITAL STRATEGY 2021/22- 2030/31 (7.30PM)** (Pages 5 -
58)
- (a) To receive the recommendations of Cabinet and approve the Council
Budget for 2021/2022, the Medium Term Financial Strategy and the
Corporate Capital Strategy and the proposed approach to carbon budget set
out in:
- (i) The Leaders Report to the Cabinet meeting on 11 February 2021
(pages 19-26)
- (ii) The Cabinet minutes from 11 February 2021 (pages 27-30)
- (iii) The Cabinet report from 11 February 2021 on the Budget and
Medium Term Financial Strategy 2021/22 – 2023/24 (pages 31-143)
- (b) To calculate the sums required for the purposes of sections 31A, 31B and
34-36 of the Local Government Finance Act 1992 and to set the Council Tax for
2021/22 in accordance with section 30 of the same Act. (pages 145-149)

A named vote will be held in relation to (a) and (b) above and on any proposed
amendments

Charges for Adult Social Care & Support Services	2020/21	2021/22	Comments
<p>Note on Inflation: The Consumer Prices Index (CPI) – which measures changes in prices that households pay for the goods and services they buy – shows that prices increased by 0.9% in the year to October 2020. This means that a basket of shopping that cost £100.00 a year ago would cost £100.90 now. The rate of inflation has decreased from the 1.5% rate in October 2019 . The BoE inflation target (Monetary Policy) is 2% and this is what is assumed except in exceptional items</p>			
<p>1. CHARGES FOR COMMUNITY CARE SERVICES</p>			
<p>1a. Personal Budget Services</p>			
<p><u>Assistive Technology and Telecare</u></p>			
Stand Alone Equipment Service	£1.74	£1.74 per week	<p>Charges for the Monitored Equipment Services (both with and without a Responder) will remain unchanged from the 2020/21 rates.</p> <p>The Stand Alone Equipment Service will also remain unchanged, and is a legacy rate for current users of this service only.</p>
Monitored Equipment Service	£2.27	£2.27 per week	
Monitored Equipment with Responder Service	£4.45	£4.45 per week	
<p><u>Day Care (Solihull MBC In House Provision)</u></p>			
Older People	£53.80	£54.90 per day	<p>Charges for day services, meals and transport have been increased in in line with CPI at 2%.</p> <p>A restructure of day care charges is underway, and these charges may be subject to change during the financial year. And proposal to restructure charges will be subject to consultation and Cabinet Portfolio Holder approval.</p>
Physical Disabilities	£103.60	£105.70 per day	
Learning Disabilities	£55.20	£56.30 per day	
Day Care (External Provision)	Actual Rate	Actual Rate per day	
<p>1b. Non-Personal Budget Services</p>			
Meals and refreshments	£5.70	£5.80 per day, where applicable.	
Transport	£7.00	£7.10 per day	

Charges for Adult Social Care & Support Services		2020/21	2021/22	Comments
2. DEFERRED PAYMENTS				
Arrangement Fee (Registered Land) Set Up	£47.71		£48.70 per agreement	<p>Deferred payment charges have been reviewed to reflect the actual officer time involved in delivering the service and the associated costs.</p> <p>The current interest rate chargeable is set by central Government and reviewed every 6 months. *The latest known rate of 1.05% which applied from July 2020 was reported to scrutiny board in early January but has since been confirmed to have reduced to 0.45% with effect from January 2021.</p> <p>Interest and annual administration fees will apply from the outset of the deferred payment period as there is still a cost to the Council in borrowing money to pay the deferred amount and monitoring progress of the application.</p>
Arrangement Fee (Registered Land) Valuation to Proceed	£731.85		£746.50 per agreement	
Annual Administration Fee	£50.24		£51.20 per annum	
Interest Rate Chargeable	TBC		TBC	
3. DEPUTYSHIPS, APPOINTEESHIPS AND PROTECTION OF PROPERTY				
Financial Affairs and Property Deputyship				
Administration and Management (Application Fee)	£745		£745 per application	<p>These statutory charges are set by the Court of Protection and are applicable to all Financial Affairs and Property Deputyships managed by Local Authorities.</p> <p>Note where the client's total assets are below £16,000 the annual management fee is capped at 3.5% (max £560). These may be subject to change if the Court advises of any amendments to the statutory rates during the year.</p>
Administration and Management (Year 1)	£775		£775 per annum	
Administration and Management (Year 2 onwards)	£650		£650 per annum	
Property Management Fee	£300		£300 per annum	
Annual Report to the Office of the Public Guardian	£216		£216 per annum	
Protection of Property				
Property Visits	£40		£40 per hour	
Maintenance	Actual costs per repair		Actual costs per repair	
4. OTHER CHARGES				
Non-Residential Care Arrangement Fee	£238.00		£242.80 per placement	An inflationary increase of 2.0% in line with CPI will be applied for 2021/22.
Non-Residential Care Administration Fee	£4.60		£4.70 per week	The Care Act came into force on 1st April 2015 and provided the Local Authority with discretion to charge an arrangement fee where an individual with eligible care and support needs and resources above the upper capital limit has asked the authority to arrange their non residential care and support services on their behalf.

CHILDREN, EDUCATION & SKILLS PORTFOLIO

APPENDIX D2

2020/21 Current Charge
<i>ALL CHARGES ARE SHOWN EXCLUSIVE OF VAT</i>

2021/22 Proposed Charge	2021/22 Proposed Increase %	Comments
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Music Service		
<i>Direct Billing daytime school lessons</i>	<i>Per</i>	
Primary Group lesson (30 min)	Lesson	£6.10
Shared lesson (30 min)	Lesson	£7.30
Individual lesson (20 min)	Lesson	£14.40
Individual lesson (30 min)	Lesson	£20.20
Ensemble membership	Term	£40.70
Chamber Music Groups	Term	£50.80
<i>Saturday Music Centre</i>		
1 session	Term	£18.10
2 sessions	Term	£36.10
3 sessions	Term	£54.10
4 sessions	Term	£72.00
<i>Centre lessons (after school)</i>		
Daytime (20m)	Lesson	£14.40
Daytime (30m)	Lesson	£19.80

£6.10	0.00%	It is currently proposed that there will be no increase in charges for 2021/22 pending any change to pay inflation. This will be reviewed as appropriate.
£7.30	0.00%	
£14.40	0.00%	
£20.20	0.00%	
£40.70	0.00%	
£50.80	0.00%	
£18.10	0.00%	
£36.10	0.00%	
£54.10	0.00%	
£72.00	0.00%	
£14.40	0.00%	
£20.20	0.00%	

School Travel		
<i>Activity</i>	<i>Per</i>	
Bus Travel	Per Term	£115.00
Bus Travel	2 Terms	£230.00
Bus Travel	Per Academic Year	£320.00
Post 16 Travel Contribution	Per Academic Year	£675.00

£119.00	3.47%	Increases are in line with the WMCA's current prices. There is no known plan of an increase in Jan 2021. Charges will become effective from September 21, in line with the start of the academic year.
£238.00	3.47%	
£330.00	3.13%	
£700.00	3.70%	

CHILDREN, EDUCATION & SKILLS PORTFOLIO

APPENDIX D2

ALL CHARGES ARE SHOWN EXCLUSIVE OF VAT	2020/21 Current Charge
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2021/22 Proposed Charge	2021/22 Proposed Increase %	Comments
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Early Years Training		
Training Course	Per	
Early Years SENCO Workshop	Per person	£27.50
Early Years SENCO network meeting	Per person	£27.50
EYFS moderation sessions	Per person	£37.50
Leaders & Managers Meetings	Per person	£10.00
Paediatric First Aid (outsourced)	Per person	£61.00
Introduction to Childcare Practice	Per person	£219.00
Safer Recruitment	Per person	£46.00
Food Awareness	Per person	£27.50
Health & Safety	Per person	£27.50
Safeguarding for Designated Leads	Per person	£34.50
Safeguarding	Per person	£27.50
1 hour CPD courses	Per person	£14.00

£28.00	1.50%	Proposed price increases for 2021/22 are in line with corporately budgeted income inflation, rounded to the nearest £0.50, and are needed to offset increasing costs. Charges will become effective from September 21, in line with the start of the academic year.
£28.00	1.50%	
£38.00	1.50%	
£10.00	1.50%	
£62.00	1.50%	
£222.00	1.50%	
£47.00	1.50%	
£28.00	1.50%	
£28.00	1.50%	
£35.00	1.50%	
£28.00	1.50%	
£14.00	1.50%	

Youth Centre Room Hire		
Youth Centre	Per hour	
Castle Bromwich Youth Centre	Commercial	£20.90
	Non Profit Voluntary & Community Groups	£10.50
Hatchford Brook Youth Centre	Commercial	£20.90
	Non Profit Voluntary & Community Groups	£10.50

£21.20	1.50%	Proposed price increases are in line with corporately budgeted income inflation of 1.5% and are needed to offset increasing costs. Proposed charges are rounded to the nearest £0.10.
£10.70	1.50%	
£21.20	1.50%	
£10.70	1.50%	

Children Centres		
Any leases with voluntary sector providers preclude them from subletting, so the Local Authority needs to set the rate and invoice accordingly. Where applicable, income is returned to the voluntary sector provider after costs of collecting the income have been accounted for.		
Room Hire	Per	
Service based provision	Hour	£11.90
Non Service based provision	Hour	£20.10

£12.10	1.50%	Proposed price increases are in line with corporately budgeted income inflation and are needed to offset increasing costs. Proposed charges are rounded to the nearest £0.10.
£20.40	1.50%	

Climate Change, Planning & Housing Portfolio

All proposed fees are rounded; to the nearest 50p for fees under £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500

Planning

<i>Pre Application Advice (exclusive of VAT)</i>		Up to 5 dwellings	Up to 10 dwellings	Up to 50 dwellings	Up to 100 dwellings	Over 100 dwellings	Up to 1,000 sq.m commercial development*	Up to 5,000 sq.m commercial development*	Up to 10,000 sq.m commercial development*	Over 10,000 sq.m commercial development*
Meeting and written advice	2020-21 Fee	£600.00	£1,200.00	£1,800.00	£3,000.00	£4,000.00	£800.00	£1,800.00	£2,500.00	£3,000.00
	Proposed 2021/22 Fee	£610.00	£1,220.00	£1,825.00	£3,045.00	£4,060.00	£810.00	£1,825.00	£2,535.00	£3,045.00
	% Increase	1.67%	1.67%	1.39%	1.50%	1.50%	1.25%	1.39%	1.40%	1.50%

* Commercial Development includes Class B1, B2, B8, Hotels, leisure Development and others

Meetings will be arranged for the 4th week following receipt of the pre-application submission (so allowing a 21 day consultation with relevant internal consultees to expire). Final written comments passed onto the applicant on or before 8 weeks from receipt. Timescales may be varied in agreement with the applicant

One short follow up clarification/confirmation query on the advice will be accommodated, otherwise a reduction of 25% will be made against a request for further advice concerning the same site (i.e. in relation to an amended or revised proposal) if the request is on behalf of the same potential application and is made within 12 months of the date of the initial advice.

Application Fees (all fees exempt from VAT)

Street Naming and Numbering	2020-21 Fee £	Proposed 2021/22 Fee £	% Increase
Application Fee/Minimum Charge for 1 property (based on a typical processing time of 6 hours)	168.00	171.00	1.79%
Addressing of each additional property/plot (Price Per Plot/Unit)	52.00	53.00	1.92%
Confirmation of postal address to solicitors, conveyancers, commercial organisations etc (Price Per Plot/Unit)	52.00	53.00	1.92%
Addressing of revised submissions by developers (Price Per Plot/Unit)	52.00	53.00	1.92%

Climate Change, Planning & Housing Portfolio

Land Charges

All proposed fees are rounded; to the nearest 10p for fees under £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500

CON 29R Question Number	Question Description	2020/21 Fee		Proposed 2021/22 Fee		(Note all data also available as part of a CON 29R Compiled Search (see fee list))	% Increase Question Charge (Domestic) Including VAT	% Increase Question Charge (Commercial) Including VAT
		Question Charge (Domestic) Including VAT as at 1 April 2021 £	Question Charge (Commercial) Including VAT as at 1 April 2020 £	Question Charge (Domestic) Including VAT from 1 April 2021 £	Question Charge (Commercial) Including VAT from 1 April 2021 £			
1. PLANNING AND BUILDING REGULATIONS								
1.1 Planning and Building Decisions and Pending Applications								
Which of the following relating to the property have been granted, issued or refused or (where applicable) are the subject of pending applications:-								
1.1.(a)	a planning permission;	15.50	16.70	15.70	17.00		1.29%	1.80%
1.1.(b)	a listed building consent;	4.50	5.10	4.60	5.20		2.22%	1.96%
1.1.(c)	a conservation area consent;	2.70	3.30	2.70	3.30		0.00%	0.00%
1.1.(d)	a certificate of lawfulness of existing use or development;	2.70	3.30	2.70	3.30		0.00%	0.00%
1.1.(e)	a certificate of lawfulness of proposed use or development;	2.70	3.30	2.70	3.30		0.00%	0.00%
1.1.(f)	a certificate of lawfulness of proposed works for listed buildings	1.20	1.20	1.20	1.20		0.00%	0.00%
1.1.(g)	a heritage partnership agreement	1.20	1.20	1.20	1.20		0.00%	0.00%
1.1.(h)	a listed building consent order	1.20	1.20	1.20	1.20		0.00%	0.00%
1.1.(i)	a local listed building consent order	1.20	1.20	1.20	1.20		0.00%	0.00%
1.1.(j)	building regulations approval	1.20	1.20	1.20	1.20		0.00%	0.00%
1.1.(k)	a building regulation completion certificate and	1.20	1.20	1.20	1.20		0.00%	0.00%
1.1.(l)	any building regulations certificate or notice issued in respect of work carried out under a competent person self-certification scheme?	1.20	1.20	1.20	1.20		0.00%	0.00%
1.2 Planning Designations and Proposals		4.50	5.10	4.60	5.20		2.22%	1.96%
What designations of land use for the property or the area, and what specific proposals for the property, are contained in any existing or proposed development plan?								
2.1 Roadways, footways and footpaths								
Which of the roads, footways and footpaths named in the application for this search (via boxes B and C) are:-								
(a)	highways maintainable at public expense;	4.50	5.10	4.60	5.20		2.22%	1.96%
(b)	subject to adoption and supported by a bond or bond waiver;	4.50	5.10	4.60	5.20		2.22%	1.96%
(c)	to be made up by a local authority who will reclaim the cost from the frontagers; or	4.50	5.10	4.60	5.20	Non Statutory Register. No unrefined data.	2.22%	1.96%
(d)	to be adopted by a local authority without reclaiming the cost from the frontagers?	4.50	5.10	4.60	5.20		2.22%	1.96%
Public rights of way								
2.2	Is any public right of way which abuts on, or crosses the property, shown on a definitive map or revised definitive map?	4.50	4.50	4.60	4.60		2.22%	2.22%
2.3	Are there any pending applications to record a public right of way that abuts, or crosses the property, on a definitive map or revised definitive map?	4.50	4.50	4.60	4.60		2.22%	2.22%
2.4	Are there any legal orders to stop up, divert, alter or create a public right of way which abuts, or crosses the property not yet implemented or shown on a definitive map?	4.50	4.50	4.60	4.60		2.22%	2.22%
2.5	If so, please attach a plan showing the approximate route.	0.00	0.00	0.00	0.00		-	-
OTHER MATTERS								
3.1 Land required for Public Purposes		1.20	1.20	1.20	1.20	Non Statutory Register. No unrefined data.	0.00%	0.00%
Is the property included in land required for public purposes?								
3.2 Land to be acquired for Road Works		1.80	1.80	1.80	1.80	Non Statutory Register. No unrefined data.	0.00%	0.00%
Is the property included in land to be acquired for road works?								
3.3a	Is the property served by a sustainable urban drainage system?	1.20	1.20	1.20	1.20		0.00%	0.00%
3.3b	Are there SuDS features within the boundary of the property? If yes, is the owner responsible for maintenance?	1.20	1.20	1.20	1.20		0.00%	0.00%
3.3c	If the property benefits from a SuDS for which there is a charge, who bills the property for the surface water drainage charge?	1.20	1.20	1.20	1.20		0.00%	0.00%
3.4 Nearby Road Schemes								
Is the property (or will it be) within 200 metres of any of the following:-								
3.4.(a)	the centre line of a new trunk road or special road specified in any order, draft order or scheme;	1.80	1.80	1.80	1.80		0.00%	0.00%
3.4.(b)	the centre line of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway;	1.80	1.80	1.80	1.80	Non Statutory Register. No unrefined data.	0.00%	0.00%
3.4.(c)	the outer limits of construction works for a proposed alteration or improvement to an existing road, involving (i) construction of a roundabout (other than a mini roundabout); or (ii) widening by construction of one or more additional traffic lanes;	3.30	3.90	3.30	4.00		0.00%	2.56%
3.4.(d)	the outer limits of (i) construction of a new road to be built by a local authority; (ii) an approved alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway; or (iii) construction of a roundabout (other than a mini roundabout) or widening by construction of one or more additional traffic lanes;	3.30	3.90	3.30	4.00		0.00%	2.56%
3.4.(e)	the centre line of the proposed route of a new road under proposals published for public consultation; or	3.30	3.90	3.30	4.00		0.00%	2.56%
3.4.(f)	the outer limits of (i) construction of a proposed alteration or improvement to an existing road involving construction of a subway, underpass, flyover, footbridge, elevated road or dual carriageway; (ii) construction of a roundabout (other than a mini roundabout), or (iii) widening by construction of one or more additional traffic lanes, under proposals published for public consultation?	3.30	3.90	3.30	4.00		0.00%	2.56%
3.5 Nearby Railway Schemes								
(a)	Is the property (or will it be) within 200 metres of the centre line of a proposed railway, tramway, light railway or monorail?	4.50	5.10	4.60	5.20	Non Statutory Register. No unrefined data.	2.22%	1.96%
(b)	Are there any proposals for a railway, tramway, light railway or monorail within the Local Authority's boundary?	0.00	0.00	0.00	0.00		0.00%	0.00%

Climate Change, Planning & Housing Portfolio

Land Charges

All proposed fees are rounded; to the nearest 10p for fees under £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500

CON 29R Question Number	Question Description	2020/21 Fee		Proposed 2021/22 Fee		(Note all data also available as part of a CON 29R Compiled Search (see fee list))	% Increase Question Charge (Domestic) Including VAT	% Increase Question Charge (Commercial) Including VAT
		Question Charge (Domestic) Including VAT as at 1 April 2021 £	Question Charge (Commercial) Including VAT as at 1 April 2020 £	Question Charge (Domestic) Including VAT from 1 April 2021 £	Question Charge (Commercial) Including VAT from 1 April 2021 £			
3.6 Traffic Schemes								
Has the local authority approved but not yet implemented any of the following for the roads, footways and footpaths (named in Box B) which abut the boundaries of the property:-								
3.6(a)	permanent stopping up or diversion;	1.80	1.80	1.80	1.80		0.00%	0.00%
3.6(b)	waiting or loading restrictions;	1.80	1.80	1.80	1.80		0.00%	0.00%
3.6(c)	one way driving;	1.80	1.80	1.80	1.80		0.00%	0.00%
3.6(d)	prohibition of driving;	1.80	1.80	1.80	1.80		0.00%	0.00%
3.6(e)	pedestrianisation;	1.80	1.80	1.80	1.80		0.00%	0.00%
3.6(f)	vehicle width or weight restriction;	1.80	1.80	1.80	1.80		0.00%	0.00%
3.6(g)	traffic calming works including road humps;	1.80	1.80	1.80	1.80		0.00%	0.00%
3.6(h)	residents parking controls;	1.80	1.80	1.80	1.80		0.00%	0.00%
3.6(i)	minor road widening or improvement;	1.80	1.80	1.80	1.80		0.00%	0.00%
3.6(j)	pedestrian crossings;	1.80	1.80	1.80	1.80		0.00%	0.00%
3.6(k)	cycle tracks; or	1.80	1.80	1.80	1.80		0.00%	0.00%
3.6(l)	bridge building?	1.80	1.80	1.80	1.80		0.00%	0.00%
3.7 Outstanding Notices								
Do any statutory notices which relate to the following matters subsist in relation to the property other than those revealed in a response to any other enquiry in this schedule:-								
3.7(a)	building works;	1.20	1.20	1.20	1.20		0.00%	0.00%
3.7(b)	environment;	4.50	5.10	4.60	5.20		2.22%	1.96%
3.7(c)	health and safety;	4.50	5.10	4.60	5.20		2.22%	1.96%
3.7(d)	housing;	4.50	5.10	4.60	5.20		2.22%	1.96%
3.7(e)	highways, or	1.80	1.80	1.80	1.80		0.00%	0.00%
3.7(f)	public health?	4.50	5.10	4.60	5.20		2.22%	1.96%
3.7(g)	flood and coastal erosion risk management	0.00	0.00	0.00	0.00		0.00%	0.00%
3.8 Contravention of Building Regulations								
Has a local authority in relation to the property any proceedings for the contravention of any provision contained in Building Regulations?								
		1.20	1.20	1.20	1.20	Non Statutory Register. No unrefined data.	0.00%	0.00%
3.9 Notices, Orders, Directions and Proceedings under Planning Acts								
Do any of the following subsist in relation to the property, or has a local authority decided to issue, serve, make or commence any of the following:-								
3.9(a)	an enforcement notice;	1.20	1.20	1.20	1.20		0.00%	0.00%
3.9(b)	a stop notice;	1.20	1.20	1.20	1.20		0.00%	0.00%
3.9(c)	a listed building enforcement notice;	1.20	1.20	1.20	1.20		0.00%	0.00%
3.9(d)	a breach of condition notice;	1.20	1.20	1.20	1.20		0.00%	0.00%
3.9(e)	a planning contravention notice;	1.20	1.20	1.20	1.20		0.00%	0.00%
3.9(f)	another notice relating to breach of planning control;	1.20	1.20	1.20	1.20		0.00%	0.00%
3.9(g)	a listed building repairs notice;	1.20	1.20	1.20	1.20		0.00%	0.00%
3.9(h)	in the case of a listed building deliberately allowed to fall into disrepair, a compulsory purchase order with a direction for minimum compensation;	1.20	1.20	1.20	1.20		0.00%	0.00%
3.9(i)	a building preservation notice;	1.20	1.20	1.20	1.20		0.00%	0.00%
3.9(j)	a direction restricting permitted development;	1.20	1.20	1.20	1.20		0.00%	0.00%
3.9(k)	an order revoking or modifying planning permission;	1.20	1.20	1.20	1.20		0.00%	0.00%
3.9(l)	an order requiring discontinuance of use or alteration or removal of building or works;	1.20	1.20	1.20	1.20		0.00%	0.00%
3.9(m)	a tree preservation order; or	1.20	1.20	1.20	1.20		0.00%	0.00%
3.9(n)	proceedings to enforce a planning agreement or planning contribution?	1.20	1.20	1.20	1.20		0.00%	0.00%
3.10 Community Infrastructure Levy (CIL)								
a) Is there a CIL charging schedule?								
		0.00	0.00	0.00	0.00		-	-
b) If yes, do any of the following subsist in relation to the property, or has a local authority decided to issue, serve, make or commence any of the following:-								
(i)	a liability notice?	1.20	1.20	1.20	1.20		0.00%	0.00%
(ii)	a notice of chargeable development?	1.20	1.20	1.20	1.20		0.00%	0.00%
(iii)	a demand notice?	1.20	1.20	1.20	1.20		0.00%	0.00%
(iv)	a default liability notice?	1.20	1.20	1.20	1.20		0.00%	0.00%
(v)	an assumption of liability notice?	1.20	1.20	1.20	1.20		0.00%	0.00%
(vi)	a commencement notice?	1.20	1.20	1.20	1.20		0.00%	0.00%
c)	Has any demand notice been suspended?	1.20	1.20	1.20	1.20		0.00%	0.00%
d)	Has the Local Authority received full or part payment of any CIL liability?	1.20	1.20	1.20	1.20		0.00%	0.00%
e)	Has the Local Authority received any appeal against any of the above?	1.20	1.20	1.20	1.20		0.00%	0.00%
f)	Has a decision been taken to apply for a liability order?	1.20	1.20	1.20	1.20		0.00%	0.00%
g)	Has a liability order been granted?	1.20	1.20	1.20	1.20		0.00%	0.00%
h)	Have any other enforcement measures been taken?	1.20	1.20	1.20	1.20		0.00%	0.00%
3.11 Conservation Area								
Do the following apply in relation to the property:-								
3.11(a)	the making of the area a Conservation Area before 31 August 1974;	7.80	7.80	7.90	7.90		1.28%	1.28%
3.11(b)	an unimplemented resolution to designate the area a Conservation Area?	7.80	7.80	7.90	7.90	Non Statutory Register. No unrefined data.	1.28%	1.28%
3.12 Compulsory Purchase Order								
Has any enforceable order or decision been made to compulsory purchase or acquire the property?								
		1.20	1.20	1.20	1.20		0.00%	0.00%

Climate Change, Planning & Housing Portfolio

Land Charges

All proposed fees are rounded; to the nearest 10p for fees under £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500

CON 29R Question Number	Question Description	2020/21 Fee		Proposed 2021/22 Fee		(Note all data also available as part of a CON 29R Compiled Search (see fee list))	% Increase Question Charge (Domestic) Including VAT	% Increase Question Charge (Commercial) Including VAT
		Question Charge (Domestic) Including VAT as at 1 April 2020 £	Question Charge (Commercial) Including VAT as at 1 April 2020 £	Question Charge (Domestic) Including VAT from 1 April 2021 £	Question Charge (Commercial) Including VAT from 1 April 2021 £			
3.13 Contaminated Land								
Do any of the following apply (including any relating to land adjacent to or adjoining the property which has been identified as contaminated land because it is in such a condition that harm or pollution of controlled waters might be caused on the property):-								
3.13.(a)	a contaminated land notice;	1.20	1.20	1.20	1.20		0.00%	0.00%
3.13.(b)	in relation to a register maintained under section 78R of the Environmental Protection Act 1990:-							
3.13.(b)(i)	a decision to make an entry; or	1.20	1.20	1.20	1.20	Non Statutory Register. No unrefined data.	0.00%	0.00%
3.13.(b)(ii)	an entry; or	1.20	1.20	1.20	1.20		0.00%	0.00%
3.13.(c)	consultation with the owner or occupier of the property conducted under section 78G(3) of the Environmental Protection Act 1990 before the service of a remediation notice?	1.20	1.20	1.20	1.20		0.00%	0.00%
3.14 Radon Gas								
Do records indicate that the property is in a "Radon Affected Area" as identified by the Health Protection Agency?								
3.15 Assets of Community Value								
a)	Has the property been nominated as an asset of community value? If so:-	1.20	1.20	1.20	1.20		0.00%	0.00%
(i)	Is it listed as an asset of community value?	1.20	1.20	1.20	1.20		0.00%	0.00%
(ii)	Was it excluded and placed on the "nominated but not listed" list?	1.20	1.20	1.20	1.20		0.00%	0.00%
(iii)	Has the listing expired?	1.20	1.20	1.20	1.20		0.00%	0.00%
(iv)	Is the Local Authority reviewing or proposing to review the listing?	0.00	0.00	0.00	0.00		-	-
(v)	Are there any subsisting appeals against the listing?	0.00	0.00	0.00	0.00		-	-
(b)	If the property is listed:							
(i)	Has the Local Authority decided to apply to the Land Registry for an entry or cancellation of a restriction in respect of listed land affecting the property?	0.00	0.00	0.00	0.00		-	-
(ii)	Has the Local Authority received a notice of disposal?	0.00	0.00	0.00	0.00		-	-
(iii)	Has any community interest group requested to be treated as a bidder?	0.00	0.00	0.00	0.00		-	-
LLC (Local Land Charges)		24.70	24.70	25.10	25.10		1.62%	1.62%
CON29 Only		203.00	215.00	204.80	217.30		0.89%	1.07%
Total cost for CON 29R Compiled		227.70	239.70	229.90	242.40		0.97%	1.13%
Total cost for Compiled Full Search		227.70	239.70	229.90	242.40		0.97%	1.13%
LLC1 Additional Parcel		2.20	2.20	2.20	2.20		0.00%	0.00%
CON29 Additional Parcel		27.60	34.10	28.00	34.60		1.45%	1.47%
Total Additional Parcel Fee		29.80	36.30	30.20	36.80		1.34%	1.38%

CON 29O Question Number	Question Description	Question Charge (Domestic) Including VAT as at 1 April 2020 £	Question Charge (Commercial) Including VAT as at 1 April 2020 £	Question Charge (Domestic) Including VAT from 1 April 2021 £	Question Charge (Commercial) Including VAT from 1 April 2021 £	% Increase Question Charge (Domestic) Including VAT	% Increase Question Charge (Commercial) Including VAT
Q4	Road proposals by private bodies	21.20	21.20	21.50	21.50	1.42%	1.42%
Q5	Advertisements	21.20	21.20	21.50	21.50	1.42%	1.42%
Q6	Completion Notices	21.20	21.20	21.50	21.50	1.42%	1.42%
Q7	Parks and Countryside	21.20	21.20	21.50	21.50	1.42%	1.42%
Q8	Pipelines	21.20	21.20	21.50	21.50	1.42%	1.42%
Q9	Houses in multiple occupation	21.20	21.20	21.50	21.50	1.42%	1.42%
Q10	Noise Abatement	21.20	21.20	21.50	21.50	1.42%	1.42%
Q11	Urban Development Areas	21.20	21.20	21.50	21.50	1.42%	1.42%
Q12	Enterprise Zones, Local Development Orders & BIDS	21.20	21.20	21.50	21.50	1.42%	1.42%
Q13	Inner Urban Improvement Areas	21.20	21.20	21.50	21.50	1.42%	1.42%
Q14	Simplified Planning Zones	21.20	21.20	21.50	21.50	1.42%	1.42%
Q15	Land Maintenance Notices	21.20	21.20	21.50	21.50	1.42%	1.42%
Q16	Mineral Consultation Areas	21.20	21.20	21.50	21.50	1.42%	1.42%
Q17	Hazardous Substance Consents	21.20	21.20	21.50	21.50	1.42%	1.42%
Q18	Environmental and Pollution Notices	21.20	21.20	21.50	21.50	1.42%	1.42%
Q19	Food Safety Notices	21.20	21.20	21.50	21.50	1.42%	1.42%
Q20	Hedgerow Notices	21.20	21.20	21.50	21.50	1.42%	1.42%
Q21	Flood Defence and Land Drainage Consents	21.20	21.20	21.50	21.50	1.42%	1.42%
Q22	Common Land, Town & Village Greens	21.20	21.20	21.50	21.50	1.42%	1.42%
	Additional Question	26.30	26.30	26.70	26.70	1.52%	1.52%

Climate Change, Planning & Housing Portfolio

Building Control

All proposed fees are rounded; to the nearest 50p for fees under £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500

Existing 2020/21					
Category of Work		Plan Fee (Inc VAT) £	Inspection Fee (Inc VAT) £	Building Notice Fee (Inc VAT) £	Regularisation Fee (ex-VAT) £
1) Standard Charges					
A	Detached structure or carport >30m ² and ≤ 100m ² ***	133	292	424	467
B	Small extension ≤ 10m ²	133	292	424	467
C	Medium extension ≤ 40m ²	169	361	530	585
D	Large extension ≤ 100m ²	212	504	715	790
E	Loft conversion	159	318	477	525
F	Garage conversion less than £10,000	133	239	371	408
G	Minor building work including either re-roofing, drainage alterations, formation of an en-suite or non-structural alterations valued at less than £10k	164	Included in Plan Fee	164	202
H	Structural alterations less than £10,000	133	138	270	297
I	Structural alterations less than £5,000	164	Included in Plan Fee	164	202
J	Minor works where the installer is not a member of a recognised competent persons scheme (electrical, replacement windows or solar panels).	138	Included in Plan Fee	138	154
K	Major electrical installation work (not competent person scheme)	287	Included in Plan Fee	287	318

Proposed 2021/22										% Increase			
Category of Work		Plan Fee (Inc VAT) £	Inspection Fee (Inc VAT) £	Building Notice Fee (Inc VAT) £	Regularisation Fee (ex-VAT) £	Plan Fee (Inc VAT)	Inspection Fee (Inc VAT)	Building Notice Fee (Inc VAT)	Regularisation Fee (ex-VAT)				
1) Standard Charges													
A	Detached structure or carport >30m ² and ≤ 100m ² ***	135	296	430	474	1.50%	1.37%	1.42%	1.50%				
B	Small extension ≤ 10m ²	135	296	430	474	1.50%	1.37%	1.42%	1.50%				
C	Medium extension ≤ 40m ²	172	366	540	595	1.78%	1.39%	1.89%	1.71%				
D	Large extension ≤ 100m ²	215	510	725	800	1.42%	1.19%	1.40%	1.27%				
E	Loft conversion	161	323	484	535	1.26%	1.57%	1.47%	1.90%				
F	Garage conversion less than £10,000	135	243	377	414	1.50%	1.67%	1.62%	1.47%				
G	Minor building work including either re-roofing, drainage alterations, formation of an en-suite or non-structural alterations valued at less than £10k	166	Included in Plan Fee	166	205	1.22%	-	1.22%	1.49%				
H	Structural alterations less than £10,000	135	140	274	301	1.50%	1.45%	1.48%	1.35%				
I	Structural alterations less than £5,000	166	Included in Plan Fee	166	205	1.22%	-	1.22%	1.49%				
J	Minor works where the installer is not a member of a recognised competent persons scheme (electrical, replacement windows or solar panels).	140	Included in Plan Fee	140	156	1.45%	-	1.45%	1.30%				
K	Major electrical installation work (not competent person scheme)	291	Included in Plan Fee	291	323	1.39%	-	1.39%	1.57%				

Current				
Non Domestic Work				
Value of work £	Plan Fee (Inc VAT) £	Inspection Fee (Inc VAT) £	Building Notice Fee (Inc VAT) £	Regularisation Fee (Ex- VAT) £
10,000	425	Included in plan charge.	424	467
25,000	565	Included in plan charge.	565	625

Proposed					% Increase			
Non Domestic Work					Plan Fee	Inspection fee	Building Notice fee	Regularisation fee
Value of work £	Plan Fee (Inc VAT) £	Inspection Fee (Inc VAT) £	Building Notice Fee (Inc VAT) £	Regularisation Fee (Ex- VAT) £				
10,000	£431	Included in plan charge.	£430	£474	1.41%	-	1.42%	1.50%
25,000	£575	Included in plan charge.	£575	£635	1.77%	-	1.77%	1.60%

Existing 2020/21			
Construction of new dwelling/Flat	Plan fee (Inc VAT) £	Number of plots	Inspection fee (Inc VAT) £
A single house type (includes left or right hand variants).	353	A single plot	585
Each additional House type (does not include left or right hand variants) add.	88	For each plot in excess of one and up to five add	74
		For each plot in excess of five and up to 19 add	148

Proposed 2021/22						% Increase	
Construction of new dwelling/Flat	Plan fee (Inc VAT) £	Number of plots	Inspection fee (Inc VAT) £	Plan fee	Inspection fee		
A single house type (includes left or right hand variants).	358	A single plot	595	1.42%	1.71%		
Each additional House type (does not include left or right hand variants) add.	90	For each plot in excess of one and up to five add	75	1.70%	1.36%		
		For each plot in excess of five and up to 19 add	150		1.36%		

Please Note - for projects involving 20 or more units or dwellings with a floor area that exceeds 300m² please contact us so that an individual charge can be determined based on your requirements.

Climate Change, Planning & Housing Portfolio

Building Control

All proposed fees are rounded; to the nearest 50p for fees under £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500

Supplementary Charge	2020/21 Fee (inc VAT) £	Supplementary Charge	Proposed 2021/22 Fee (inc VAT) £	% Increase
Hourly rate for provision of building regulation service	86	Hourly rate for provision of building regulation service	87	1.16%
Archived Applications		Archived Applications		
Process request to re-open archived building regulation file for purposes of issuing completion certificate	72	Process request to re-open archived building regulation file for purposes of issuing completion certificate	73	1.39%
Visit to site in connection with resolving archived building regulation case (per visit)	72	Visit to site in connection with resolving archived building regulation case (per visit)	73	1.39%
Withdraw full plans application and refund fees paid		Withdraw full plans application and refund fees paid		
Process request and refund any monies owed	Individually determined charge	Process request and refund any monies owed	Individually determined charge	n/a
Withdraw building notice and refund fees paid		Withdraw building notice and refund fees paid		
Process request and refund any monies owed	Individually determined charge	Process request and refund any monies owed	Individually determined charge	n/a
Re-direct inspection fee invoice		Re-direct inspection fee invoice		
Process request to re-direct invoice	59	Process request to re-direct invoice	60	1.69%
Statutory (Section 80) Demolition Notices	220	Statutory (Section 80) Demolition Notices	223	1.36%

A Guide to the Fees for Planning Applications in England

APPENDIX D3 (v)

These fees apply from 17 January 2018 onwards.

This document is based upon 'The Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) Regulations 2012' (as amended)

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The fee should be paid at the time the application is submitted. If you are unsure of the fee applicable, please contact your Local Planning Authority.

Outline Applications		
£462 per 0.1 hectare for sites up to and including 2.5 hectares	Not more than 2.5 hectares	£462 per 0.1 hectare
£11,432 + £138 for each 0.1 in excess of 2.5 hectares to a maximum of £150,000	More than 2.5 hectares	£11,432 + £138 per 0.1 hectare
Householder Applications		
Alterations/extensions to a single dwellinghouse , including works within boundary	Single dwellinghouse	£206
Full Applications (and First Submissions of Reserved Matters; or Technical Details Consent)		
Alterations/extensions to two or more dwellinghouses , including works within boundaries	Two or more dwellinghouses (or two or more flats)	£407
New dwellinghouses (up to and including 50)	New dwellinghouses (not more than 50)	£462 per dwellinghouse
New dwellinghouses (for more than 50) £22,859 + £138 per additional dwellinghouse in excess of 50 up to a maximum fee of £300,000	New dwellinghouses (more than 50)	£22,859 + £138 per additional dwellinghouse
Erection of buildings (not dwellinghouses, agricultural, glasshouses, plant nor machinery):		
Gross floor space to be created by the development	No increase in gross floor space or no more than 40 sq m	£234
Gross floor space to be created by the development	More than 40 sq m but no more than 75 sq m	£462
Gross floor space to be created by the development	More than 75 sq m but no more than 3,750 sq m	£462 for each 75 sq m or part thereof
Gross floor space to be created by the development	More than 3,750 sq m	£22,859 + £138 for each additional 75 sq m in excess of 3,750 sq m to a maximum of £300,000
The erection of buildings (on land used for agriculture for agricultural purposes)		
Gross floor space to be created by the development	Not more than 465 sq m	£96
Gross floor space to be created by the development	More than 465 sq m but not more than 540 sq m	£462
Gross floor space to be created by the development	More than 540 sq m but not more than 4,215 sq m	£462 for first 540 sq m + £462 for each 75 sq m (or part thereof) in excess of 540 sq m
Gross floor space to be created by the development	More than 4,215 sq m	£22,859 + £138 for each 75 sq m (or part thereof) in excess of 4,215 sq m up to a maximum of £300,000
Erection of glasshouses (on land used for the purposes of agriculture)		
Gross floor space to be created by the development	Not more than 465 sq m	£96
Gross floor space to be created by the development	More than 465 sq m	£2,580
Erection/alterations/replacement of plant and machinery		
Site area	Not more than 5 hectares	£462 for each 0.1 hectare (or part thereof)
Site area	More than 5 hectares	£22,859 + additional £138 for each 0.1 hectare (or part thereof) in excess of 5 hectares to a maximum of £300,000
Applications other than Building Works		
Car parks, service roads or other accesses	For existing uses	£234
Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)		
Site area	Not more than 15 hectares	£234 for each 0.1 hectare (or part thereof)
Site area	More than 15 hectares	£34,934 + £138 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £78,000
Operations connected with exploratory drilling for oil or natural gas		
Site area	Not more than 7.5 hectares	£508 for each 0.1 hectare (or part thereof)
Site area	More than 7.5 hectares	£38,070 + additional £151 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £300,000
Operations (other than exploratory drilling) for the winning and working of oil or natural gas		
Site area	Not more than 15 hectares	£257 for each 0.1 hectare (or part thereof)
Site area	More than 15 hectares	£38,520 + additional £151 for each 0.1 in excess of 15 hectare up to a maximum of £78,000
Other operations (winning and working of minerals) excluding oil and natural gas		
Site area	Not more than 15 hectares	£234 for each 0.1 hectare (or part thereof)
Site area	More than 15 hectares	£34,934 + additional £138 for each 0.1 in excess of 15 hectare up to a maximum of £78,000
Other operations (not coming within any of the above categories)		
Site area	Any site area	£234 for each 0.1 hectare (or part thereof) up to a maximum of £2,028
Lawful Development Certificate		
Existing use or operation	Same as Full	
Existing use or operation - lawful not to comply with any condition or limitation		£234
Proposed use or operation	Half the normal planning fee	

Prior Approval		
Larger Homes		£96
Agricultural and Forestry buildings & operations or demolition of buildings		£96
Communications (previously referred to as 'Telecommunications Code Systems Operators')		£462
Proposed Change of Use to State Funded School or Registered Nursery		£96
Proposed Change of Use of Agricultural Building to a State-Funded School or Registered Nursery		£96
Proposed Change of Use of Agricultural Building to a flexible use within Shops, Financial and Professional services, Restaurants and Cafes, Business, Storage or Distribution, Hotels, or Assembly or Leisure		£96
Proposed Change of Use of a building from Office (Use Class B1) Use to a use falling within Use Class C3 (Dwellinghouse)		£96
Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3), where there are no Associated Building Operations		£96
Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3), and Associated Building Operations		£206
Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwellinghouse), where there are no Associated Building Operations		£96
Proposed Change of Use of a building from a Retail (Use Class A1 or A2) Use or a Mixed Retail and Residential Use to a use falling within Use Class C3 (Dwellinghouse), and Associated Building Operations		£206
Notification for Prior Approval for a Change Of Use from Storage or Distribution Buildings (Class B8) and any land within its curtilage to Dwellinghouses (Class C3)		£96
Notification for Prior Approval for a Change of Use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its curtilage to Dwellinghouses (Class C3)		£96
Notification for Prior Approval for a Change of Use from Amusement Arcades/Centres and Casinos, (Sui Generis Uses) and any land within its curtilage to Dwellinghouses (Class C3), and Associated Building Operations		£206
Notification for Prior Approval for a Change of Use from Shops (Class A1), Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops and Casinos (Sui Generis Uses) to Restaurants and Cafés (Class A3)		£96
Notification for Prior Approval for a Change of Use from Shops (Class A1), Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops and Casinos (Sui Generis Uses) to Restaurants and Cafés (Class A3), and Associated Building Operations		£206
Notification for Prior Approval for a Change of Use from Shops (Class A1) and Financial and Professional Services (Class A2), Betting Offices, Pay Day Loan Shops (Sui Generis Uses) to Assembly and Leisure Uses (Class D2)		£96
Notification for Prior Approval for a Development Consisting of the Erection or Construction of a Collection Facility within the Curtilage of a Shop		£96
Notification for Prior Approval for the Temporary Use of Buildings or Land for the Purpose of Commercial Film-Making and the Associated Temporary Structures, Works, Plant or Machinery required in Connection with that Use		£96
Notification for Prior Approval for the Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings, up to a Capacity of 1 Megawatt		£96
Construction of new dwellinghouses (from 2/9/20)		
Not more than 50 dwellinghouses	£334 for each dwellinghouse	
More than 50 dwellinghouses	£16,525 +£100 for each dwellinghouse in excess of 50.Max fee £300,000	
Reserved Matters		
Application for approval of reserved matters following outline approval		Full fee due or if full fee already paid then £462 due
Approval/Variation/discharge of condition		
Application for removal or variation of a condition following grant of planning permission		£234
Request for confirmation that one or more planning conditions have been complied with		£34 per request for Householder otherwise £116 per request
Change of Use of a building to use as one or more separate dwellinghouses, or other cases		
Number of dwellinghouses	Not more than 50 dwellinghouses	£462 for each
Number of dwellinghouses	More than 50 dwellinghouses	£22,859 + £138 for each in excess of 50 up to a maximum of £300,000
Other Changes of Use of a building or land		£462
Advertising		
Relating to the business on the premises		£132
Advance signs which are not situated on or visible from the site, directing the public to a business		£132
Other advertisements		£462
Application for a Non-material Amendment Following a Grant of Planning Permission		
Applications in respect of householder developments		£34
Applications in respect of other developments		£234
Application for Permission in Principle (valid from 1 June 2018)		
Site area		£402 for each 0.1 hectare (or part thereof)

Concessions

Please note: Not all concessions are valid for all application types. Upon receipt of your application, the local authority will check the fee is correct and if the concession is applicable.

Exemptions from payment

For alterations, extensions, etc. to a dwellinghouse for the benefit of a registered disabled person

An application solely for the carrying out of the operations for the purpose of providing a means of access for disabled persons to or within a building or premises to which members of the public are admitted

Listed Building Consent

Planning permission for relevant demolition in a Conservation Area

Works to Trees covered by a Tree Preservation Order or in a Conservation Area

Hedgerow Removal

If the application is the first revision of an application for development of the same character or description on the same site by the same applicant:

- For a withdrawn application: Within 12 months of the date the application was received
- For a determined application: Within 12 months of the date the application was granted, refused or an appeal dismissed
- For an application where an appeal was made on the grounds of non-determination: Within 12 months of the period when the giving of notice of a decision on the earlier valid application expired

If the application is for a lawful development certificate, for existing use, where an application for planning permission for the same development would be exempt from the need to pay a planning fee under any other planning fee regulation

If the application is for consent to display an advertisement following either a withdrawal of an earlier application (before notice of decision was issued) or where the application is made following refusal of consent for display of an advertisement, and where the application is made by or on behalf of the same person

If the application is for consent to display an advertisement which results from a direction under Regulation 7 of the 2007 Regulations, dis-applying deemed consent under Regulation 6 to the advertisement in question

If the application is for alternative proposals for the same site by the same applicant, in order to benefit from the permitted development right in Schedule 2 Part 3 Class V of the Town and Country Planning (General Permitted Development) Order 2015 (as amended)

If the application relates to a condition or conditions on an application for Listed Building

Consent or planning permission for relevant demolition in a Conservation Area

If the application is for a Certificate of Lawfulness of Proposed Works to a listed building

Prior Approval for a Proposed Larger Home Extension

Reductions to payments

If the application is being made on behalf of a non-profit making sports club for works for playing fields not involving buildings then the fee is £462

If the application is being made on behalf of a parish or community council then the fee is 50%

If the application is an alternative proposal being submitted on the same site by the same applicant on the same day, where this application is of lesser cost then the fee is 50%.

In respect of reserved matters you must pay a sum equal to or greater than what would be payable at current rates for approval of all the reserved matters. If this amount has already been paid then the fee is £462

If the application is for a Lawful Development Certificate for a Proposed use or development, then the fee is 50%

If two or more applications are submitted for different proposals on the same day and relating to the same site then you must pay the fee for the highest fee plus half sum of the others

Where an application crosses one or more local or district planning authorities, the Planning Portal fee calculator will only calculate a cross boundary application fee as 150% of the fee that would have been payable if there had only been one application to a single authority covering the entire site.

If the fee for this divided site is smaller when the sum of the fees payable for each part of the site are calculated separately, you will need to contact the lead local authority to discuss the fee for this divided site. The fee should go to the authority that contains the larger part of the application site.

Environment & Highways Portfolio

		2020/21 Charge £		Proposed 2021/22 charge £	% Increase	Comments
All proposed fees are rounded; to the nearest 10p for fee under £5, to the nearest 50p for fees under £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500						
Vehicle/Footway Access Crossings						
New crossing	Per square metre (minimum charge of £546)	184.00		N/A		- Charge out based on quote to be introduced from 2021/22.
New crossing as part of Council maintenance / new works scheme		270.00		N/A		- Charge out based on quote to be introduced from 2021/22.
Industrial		209.00		N/A		- Charge out based on quote to be introduced from 2021/22.
New Application		111.00		N/A		- Charge out based on quote to be introduced from 2021/22.
S38 Works - Charges to Developers						
Application Fee	Charge out based on quote	N/A		N/A		- Charge out based on quote
Supervision Fee	Charge out based on quote	N/A		N/A		- Charge out based on quote
Legal Fees	Part of the above quote, now separated	1,585.00		1,610.00	1.58%	Charge in line with the practice of other Local Authoritys
S278 Works - Charges to Developers						
Application Fee	Charge out based on quote	N/A		N/A		- Charge out based on quote
Design checks and Supervision Fee	Charge out based on quote	N/A		N/A		- Charge out based on quote
Legal Fees	Part of the above quote, now separated	1,585.00		1,610.00	1.58%	Charge in line with the practice of other Local Authoritys
S184 Works - Charges						
Access Crossing - Administration and Inspections (S184) Private Developer Access Crossings		451.00		N/A		- Charge out based on quote to be introduced from 2021/22.
Traffic Regulation Orders (Non Vatable)						
Permanent Traffic Regulation Orders		2,480.00		2,515.00	1.41%	
Temporary Traffic Regulation Orders		1,765.00		1,790.00	1.42%	
Emergency Traffic Regulation Orders		595.00		605.00	1.68%	
Temporary Traffic Regulation Notice		880.00		895.00	1.70%	
Extension to Traffic Order or Notice		153.00		155.00	1.31%	

Environment & Highways Portfolio

	2020/21 Charge £		Proposed 2021/22 charge £	% Increase	Comments
All proposed fees are rounded; to the nearest 10p for fee under £5, to the nearest 50p for fees under £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500					
Highways Works Permit Scheme					
Provisional Advance - This fee will only apply where value has been added in processing the works	Road category 0 - 2 or traffic sensitive	105.00	105.00	0.00%	Maximum Fee charged as prescribed by the Department for Transport
	Road category 3 - 4 and non-traffic sensitive	75.00	75.00	0.00%	
Major Works - over 10 days and all major requiring a traffic regulation order	Road category 0 - 2 or traffic sensitive	240.00	240.00	0.00%	
	Road category 3 - 4 and non-traffic sensitive	150.00	150.00	0.00%	
Major Works 4 - 10 days	Road category 0 - 2 or traffic sensitive	130.00	130.00	0.00%	
	Road category 3 - 4 and non-traffic sensitive	75.00	75.00	0.00%	
Major Works up to 3 days	Road category 0 - 2 or traffic sensitive	65.00	65.00	0.00%	
	Road category 3 - 4 and non-traffic sensitive	45.00	45.00	0.00%	
Activity Standard	Road category 0 - 2 or traffic sensitive	130.00	130.00	0.00%	
	Road category 3 - 4 and non-traffic sensitive	75.00	75.00	0.00%	
Activity Minor	Road category 0 - 2 or traffic sensitive	65.00	65.00	0.00%	
	Road category 3 - 4 and non-traffic sensitive	45.00	45.00	0.00%	
Immediate Activity	Road category 0 - 2 or traffic sensitive	60.00	60.00	0.00%	
	Road category 3 - 4 and non-traffic sensitive	40.00	40.00	0.00%	
Permit Variation	Road category 0 - 2 or traffic sensitive	45.00	45.00	0.00%	
	Road category 3 - 4 and non-traffic sensitive	35.00	35.00	0.00%	

Environment & Highways Portfolio

		2020/21 Charge £	Proposed 2021/22 charge £	% Increase	Comments
All proposed fees are rounded; to the nearest 10p for fee under £5, to the nearest 50p for fees under £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500					
Permit Charges (Non Vatable)					
Issue of initial one month Hoarding, Crane & Scaffold Licence		200.00	203.00	1.50%	Time limit of 1 month
One month extension to Hoarding, Crane & Scaffold Licence		65.50	66.50	1.53%	New extension charge now to be applied - £65.50 per additional month
Licensing of multi-way temporary traffic signals (excludes Utilities)		200.00	203.00	1.50%	
Shuttle way temporary signals (excludes Utilities) Licence & lane closures		102.00	104.00	1.96%	
A' Board Licence (temporary charges during Covid19 restrictions and temporary legislation)	For Covid19 information	0.00	0.00	N/A	Temporary charges agreed in July 2020 in place until 30 April 2021.
A' Board Licence (temporary charges during Covid19 restrictions and temporary legislation)	For promotion of good and services	10 (per month)	10 (per month)	N/A	Temporary charges agreed in July 2020 in place until 30 April 2021.
'A' Board Licence (permanent charges to apply from 1 May 2021)	Discounted to £100 with prompt payment within 30 days.	190.00	193.00	1.58%	Permanent charges to apply from 1 May 2021.
Trade Display Licence (temporary charges during Covid19 restrictions)		100.00	100.00	N/A	Temporary charges agreed in July 2020 in place until 30 April 2021.
Trade Display Licence (permanent charges to apply from 1 May 2021)		245.00	249.00	1.63%	Permanent charges to apply from 1 May 2021.
Pavement Café Licences (temporary charges during Covid19 restrictions)		100.00	100.00	N/A	Temporary charges agreed in July 2020 in place until 30 April 2021.
Pavement Café Licences (permanent charges to apply from 1 May 2021)	Per square metre (minimum charge of £230)	£30.50 per Sq Metre	£31.00 per Sq Metre	-	Per square metre (minimum charge of £233). Permanent charges to apply from 1 May 2021. Applications under the new temporary legislation do not expire until 30 Sep 2021.
Skip Permit		67.50	68.50	1.48%	
Building Materials on the Highway		67.50	68.50	1.48%	
Other					
Dispensation to park in a restricted area	Works that are expected to be in excess of 5 days will incur a flat fee of £10 per week, per vehicle. Dispensations issued for a maximum of 15 working days.	10.00	10.00	0.00%	
Inspection Charges	Statutory Fee	50.00	50.00	0.00%	Statutory Fee set by Department for Transport
Default Charges	Statutory Fee	47.50	47.50	0.00%	Statutory Fee set by Department for Transport
Section 74 Charges	Statutory Fee	Various	Various	-	Sliding scale of fees set by Department for Transport
Private Excavation in the Highway - Administration and Inspections		451.00	458.00	1.55%	
Highway Adoption and Public Rights of Way Charge	Enquiry & A4 Plan	38.50	39.00	1.30%	For provision of information within a period of 20 days or less.
	per additional Enquiry	6.00	6.00	0.00%	See above
	additional cost for A3 Plan	40.50	41.00	1.23%	See above
	additional cost for A2 Plan	45.50	46.00	1.10%	See above
	additional cost for A1 Plan	51.00	52.00	1.96%	See above
	additional cost for A0 Plan	56.50	57.50	1.77%	See above

Environment & Highways Portfolio

	2020/21 Charge £	Proposed 2021/22 charge £	% Increase	Comments
All proposed fees are rounded; to the nearest 10p for fee under £5, to the nearest 50p for fees under £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500				
Residents Parking Scheme - Initial set up cost per resident	189.00	192.00	1.59%	Cost per resident
Residents Parking Scheme – Annual Permit	108.00	110.00	1.85%	Cost per resident
Tourist Signs (Brown and White)	N/A	N/A		- Charge based on quote
Permanent Direction Sign Applications	N/A	N/A		- Charge based on quote
Application Fee to administer the introduction of a new legal order to add, remove or alter a public highway under the powers of the Highways Act 1980 and where appropriate the Town Country Planning Act 1990. including Alley Gating, Highway Stopping up and footpath diversion orders.	2,480.00	2,515.00	1.41%	
Statutory deposit application S31 (6) Highways Act 1980	339.00	344.00	1.47%	
Statutory declaration application S31 (6) Highways Act 1980	58.50	59.50	1.71%	
H marking Application Fee	27.50	N/A		
H marking - including application Fee and installation up to and including 6 linear metres	N/A	75.00		- From January 2021 current fee arrangements replaced from just application fee to application fee plus installation. Approved at Environment and Highways Cabinet Member meeting on 26 Nov 2020
H marking installation - per additional linear metre over 6metres		10.00		Additional £10 per linear metre fee for applications exceeding 6m in length
Temporary direction signs to special events	67.50	68.50	1.48%	
Access to Solihull High Street	107.00	109.00	1.87%	
Charge to Utilities for supporting street furniture whilst they are carrying out repairs	306.00	311.00	1.63%	Fee charged for work carried out between the hours 7.30am - 3.30pm. Work outside of these hours will be charged at time and a half. A minimum of 4 hours will apply. Abortive calls charged for 2 hours.
Charge to Utilities and Others for switching traffic signals on and off	300.00	304.00	1.33%	
Bikeability Course				
Bikeability Course Cancellation Fee	208.00	211.00	1.44%	
Bikeability Course Cancellation Fee - 24hrs Notice	208.00 plus costs	211.00 plus costs	1.44%	If a course is cancelled with 24hrs notice all costs incurred will be fully recovered plus the standard cancellation fee will be charged.
Course Fees for the nationally accredited Bikeability Instructor Training Centre	475.00	482.00	1.47%	
Course Fees for the nationally accredited Bikeability Instructor Training Centre - post course assessment day	125.00	127.00	1.60%	

Environment & Highways Portfolio

	2020/21 Charge £		Proposed 2021/22 charge £	% Increase	Comments
All proposed fees are rounded; to the nearest 10p for fee under £5, to the nearest 50p for fees under £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500					
Car Park	Stay (hours)				
All parking charges include VAT. No VAT is payable for On Street					
Marks & Spencer Multi Storey	0 to 2		2.70		
	2 to 3		3.50	0.00%	
	3 to 4		4.50	0.00%	
	4 to 5		5.00	0.00%	
	5 to 6		6.00	0.00%	
	Over 6 hours		8.50	0.00%	
				2.70	0.00%
Mell Square and Lode Lane Multi Storey	0 to 1		1.60	0.00%	
	1 to 2		2.70	0.00%	
	2 to 3		3.50	0.00%	
	3 to 4		4.50	0.00%	
	4 to 5		5.00	0.00%	
	5 to 6		6.00	0.00%	
	Over 6 hours		8.50	0.00%	
	Night Rate (Lode Lane)		1.50	0.00%	
Dominion Court, Church Hill & Council House (Saturday Only)	Monday to Saturday	0 to 2	2.70	0.00%	
		2 to 3	3.50	0.00%	
		3 to 4	4.50	0.00%	
		4 to 5	5.00	0.00%	
		5 to 6	6.00	0.00%	
		Over 6 hours	8.50	0.00%	
		Night Rate	1.50	0.00%	
				2.70	0.00%
Dominion Court and Church Hill (Sunday only)		0 to 2	2.70	0.00%	
		2 to 3	3.50	0.00%	
		Over 3 hours	4.50	0.00%	
		Night Rate	1.50	0.00%	
				2.70	0.00%
Council House Car Park (Sunday Only)		Sunday Charges apply after 1.00pm			
		0 to 2	2.70	0.00%	
		2 to 3	3.50	0.00%	
		Over 3 hours	4.50	0.00%	
		Night Rate	1.50	0.00%	
				2.70	0.00%
Monkspath Hall Road		Up to 6 hours	3.50	0.00%	
		Over 6 hours	4.50	0.00%	
				3.50	0.00%

Environment & Highways Portfolio

		2020/21 Charge £		Proposed 2021/22 charge £	% Increase	
All proposed fees are rounded; to the nearest 10p for fee under £5, to the nearest 50p for fees under £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500						
Solihull On Street		All Day per half hour	1.00	1.00	0.00%	
		Night Rate (6pm - 10am)	1.50	1.50	0.00%	
Season Permits	Monkspath Hall Road	Monthly	95.00	95.00	0.00%	
		Quarter	210.00	210.00	0.00%	
		Annual	840.00	840.00	0.00%	
	Lode Lane Multi Storey & Church Hill Car Park	Monthly	110.00	110.00	0.00%	
		Quarter	425.00	425.00	0.00%	
		Annual	1,465.00	1,465.00	0.00%	
Solihull Town Centre Car Parks	Commercial space leasing for application for more than 10 permits per annum	840.00	840.00	0.00%		
Knowle Off-street Car Parks	Monday to Saturday	0 - 1 hour	Free	Free	-	
		1 - 2 hours	Free	Free	-	
		2 - 3 hours	1.20	1.20	0.00%	
		3 - 4 hours	2.20	2.20	0.00%	
		4 - 6 hours	3.20	3.20	0.00%	
		Over 6 hours	4.00	4.00	0.00%	
		Quarterly	205.00	205.00	0.00%	
		Annual	820.00	820.00	0.00%	
		Shirley Off-street Car Parks	Monday to Saturday	up to 3 hours	Free	Free
3 - 4 hours	0.50			0.50	0.00%	
4 - 5 hours	1.00			1.00	0.00%	
5 - 6 hours	1.50			1.50	0.00%	
over 6 hours	2.00			2.00	0.00%	
Shirley on-street	up to 1 hour			Free	Free	-
	over 1 hour	50p per half hour	50p per half hour	-	- Maximum charge £1.00	
Penalty Charge Notice (Not Vatable)						
Charges dependent on contravention		Full Charge	70.00	70.00	0.00%	Statutory charge
		Discounted Charge	35.00	35.00	0.00%	
		Full Charge	50.00	50.00	0.00%	Statutory charge
		Discounted Charge	25.00	25.00	0.00%	
Abandoned Vehicles		Collection	150.00	150.00	0.00%	Statutory charge
		Storage per day	20.00	20.00	0.00%	
		Disposal	75.00	75.00	0.00%	
Cesspool Emptying						
Cesspool Emptying		A 5% discount will apply if payment is by direct debit. An additional £25 will be charged if payment is over 30 days late.	152.00	154.00	1.32%	A 5% discount will apply if payment is by direct debit. An additional £25 will be charged if payment is over 30 days late.

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Environment & Highways Portfolio					
	2020/21 Charge £		Proposed 2021/22 Charge £	% Increase	Comments
All proposed fees are rounded; to the nearest £1 for fees up to £500 and to the nearest £5 for fees over £500					
Town Centre Events					
Table/Stall Promotions – Commercial Weekdays (Premium)	249.00		253.00	1.61%	
Table/Stall Promotions – Commercial Weekdays (Standard)	187.00		190.00	1.60%	
Table/Stall Promotions – Commercial Weekdays (Economy)	124.00		126.00	1.61%	
Table/Stall Promotions – Commercial Weekends/Bank Holidays (Premium)	287.00		291.00	1.39%	
Table/Stall Promotions – Commercial Weekends/Bank Holidays (Standard)	214.00		217.00	1.40%	
Table/Stall Promotions – Commercial Weekends/Bank Holidays (Economy)	143.00		145.00	1.40%	
Vehicle Promotions					
Weekdays - First/One Vehicle (e.g. Car, small van, motorbike,etc)	375.00		381.00	1.60%	Applies to all vendors
Weekdays - Two vehicles	755.00		765.00	1.32%	Applies to all vendors
Weekdays - Each Additional Vehicle	300.00		304.00	1.33%	Applies to all vendors
Weekends/Bank Holidays - First/One Vehicle	430.00		436.00	1.40%	Applies to all vendors
Weekends/Bank Holidays - Two vehicles	865.00		880.00	1.73%	Applies to all vendors
Weekends/Bank Holidays - Each Additional Vehicle	375.00		381.00	1.60%	Applies to all vendors
Large Vehicles/ Mobile exhibitions vehicles trailers & Bus Promotions.					
	Weight under 1.5 tonnes gross)		Weight under 1.5 tonnes gross)		
Weekdays	755.00		765.00	1.32%	
Weekends/Bank Holidays	865.00		880.00	1.73%	
Late Cancellation Notice	See Comments		See Comments	-	

Environment & Highways Portfolio					
	2020/21 Charge £		Proposed 2021/22 Charge £	% Increase	Comments
All proposed fees are rounded; to the nearest £1 for fees up to £500 and to the nearest £5 for fees over £500					
Charity Events					
Small scale – table / chair / small marquee - week day	67.00		68.00	1.49%	
Small scale – table / chair / small marquee - weekends	80.00		81.00	1.25%	
Large scale – Road shows / vehicles /promo unit - week day	136.00		138.00	1.47%	
Large scale – Road shows / vehicles /promo unit - weekend	174.00		177.00	1.72%	
N.B a Discount of 10% for 2-4 days inc and 20% for 5-7 days.					
Note that a free pitch by the post office is offered free of charge on the first Friday of every month only and can be booked 6 months in advance					
Not for profit organisations (Definition of group: clubs, societies, guiding and scouts)					
Note that this is for the first Friday of every month only and can be booked 6 months in advance					
Weekday	67.00		68.00	1.49%	
Weekend	81.00		82.00	1.23%	
N.B a Discount of 10% for 2-4 days inc and 20% for 5-7 days.					
Late cancellation notice					
Less than 7 days notice to cancel- full cancellation fee will be charged	Less than 7 days notice to cancel- full cancellation fee will be charged		Less than 7 days notice to cancel- full cancellation fee will be charged		- Invoice for each booking to be raised 7 days prior to the event date, after which time the full event fee would not be refundable in the event of any cancellation (unless the booking is cancelled by the Council due to unforeseen circumstances, in which case a free alternative date would be offered).
Less than 7 days notice to amend – full amendment fee will be charged	Less than 7 days notice to amend - full cancellation fee will be charged		Less than 7 days notice to amend - full cancellation fee will be charged		- Invoice for each booking to be raised 7 days prior to the event date, after which time the full event fee would not be refundable in the event of any amendment (unless the booking is amended by the Council due to unforeseen circumstances, in which case a free alternative date would be offered).

Environment & Highways Portfolio

		2020/21 Charge £	Proposed 2021/22 Charge £	% Increase	Comments
All proposed fees are rounded; to the nearest £1 for fees up to £500 and to the nearest £5 for fees over £500					
Commercial Events					
Large Commercial Event	per trading day	1,020.00	1,035.00	1.47%	
Large Commercial Event - weekend event.		1,785.00	1,810.00	1.40%	
Large Commercial Event	per non-trading day	306.00	311.00	1.63%	
Smaller / pro-rata commercial event	per trading day	388.00	394.00	1.55%	
Smaller / pro-rata commercial event	per non-trading day	109.00	111.00	1.83%	
Commercial Food Event	per trading day	388.00	394.00	1.55%	Standalone food event
Commercial Food Event	per non-trading day	109.00	111.00	1.83%	Standalone food event
Fairs / Circus	(based on 5 adult rides)	388.00	394.00	1.55%	
Fairs / Circus non trading days (for setting up)		109.00	111.00	1.83%	
Daily rate for the fairground ride operator in the town centre	per ride	62.00	63.00	1.61%	
Daily rate for the fairground ride operator- Parks	per ride	54.00	55.00	1.85%	
Charity Events (Registered Charities only)					
Large sized events	Charge per Day	510.00	520.00	1.96%	To be applied as a pro-rated charge based on the length of time required
Large sized events run by national charities	Charge per Weekend	895.00	910.00	1.68%	
Large sized events run by national charities	Charge per non-trading day	153.00	155.00	1.31%	

Environment & Highways Portfolio

		2020/21 Charge £	Proposed 2021/22 Charge £	% Increase	Comments
<i>All proposed fees are rounded; to the nearest £1 for fees up to £500 and to the nearest £5 for fees over £500</i>					
Events in Parks					
SMBC PARK EVENTS FUN FESTIVALS (craft materials / free entertainment)		£1 - £2 Charge for craft activity	£1 - £2 Charge for craft activity	-	£1 - £2 depending on craft on offer (e.g. Whether craft only or craft and treasure trail / colouring pictures, etc.) Note - there is no additional cost for crafts at the Easter Egg Hunt, Haunting Halloween or Christmas in the Park events as this is included in the entrance cost.
SMBC LARGE PARK EVENT - (theme/special holidays e.g. Halloween, Christmas, Easter)		£2 - £3	£2 - £3	-	
Regular use of Park (Fitness Classes, training, etc.)	Per Month	10% of income generated	10% of income generated	-	

Matrix of Park Event pitch price costs		
Type of Supplier	Size of event Small - Medium (up to 400 attendees)	Size of event Large (401 + attendees)
Coffee vendor*	Charge based on individual quote	Charge based on individual quote
Caterer (e.g. Burger van) *	Charge based on individual quote	Charge based on individual quote
Children's rides (per ride)	Charge based on individual quote	Charge based on individual quote
Entertainer charging public	Charge based on individual quote	Charge based on individual quote

Matrix of Park Event pitch price costs		
Size of event Small - Medium (up to 400 attendees)	Size of event Large (401 + attendees)	
Charge based on individual quote	Charge based on individual quote	
Charge based on individual quote	Charge based on individual quote	
Charge based on individual quote	Charge based on individual quote	
Charge based on individual quote	Charge based on individual quote	

* However as each commercial event is considerably different, the fee will be determined by the application, taking into account such factors as the space required for the event, the effects on the environment and the anticipated audience. Other neighbouring authorities fees will be considered to ensure charges are fair, appropriate and consistent within the region.

Environment & Highways Portfolio

		2020/21 Charge £	Proposed 2021/22 Charge £	% Increase	Comments
All proposed fees are rounded; to the nearest 10p for fee under £5, to the nearest 50p for fees under £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500					
Environmental Management					
Waste					
One visit with lorry to remove bulk household waste - Single item	Per Collection (VAT not applicable)	15.50	15.50	0.00%	
	Concession (25% reduction)	11.50	11.50	0.00%	
One visit with lorry to remove bulk household waste - 2 to 5 items	Per Collection (VAT not applicable)	24.00	24.50	2.08%	
	Concession (25% reduction)	18.00	18.50	2.78%	
One visit with lorry to remove bulk household waste - Maximum 10 items	Per Collection (VAT not applicable)	31.00	31.50	1.61%	
	Concession (25% reduction)	24.00	24.50	2.08%	
Additional Winter Green Waste Collection	4 additional collections on monthly basis through winter (Inc VAT)	45.50	46.00	1.10%	
Emptying additional green wheelie bin	(Inc VAT)	91.50	91.50	0.00%	
Administration charge for replacing lost vehicle permit	(Inc VAT)	5.50	5.50	0.00%	
Replacement 240 l black wheeled bin	Vat not applicable	31.50	32.00	1.59%	
Replacement 240 l black wheeled bin - concession	Vat not applicable	24.00	24.50	2.08%	
Replacement of 140l black wheeled bin	Vat not applicable	23.50	24.00	2.13%	
Replacement 140 l black wheeled bin - concession	Vat not applicable	17.50	18.00	2.86%	
Replacement 240 l Green wheeled bin	Vat not applicable	31.50	32.00	1.59%	
Replacement 240 l Green wheeled bin - concession	Vat not applicable	24.00	24.50	2.08%	
Replacement 240 l Brown wheeled bin	Vat not applicable	31.50	32.00	1.59%	
Replacement 240 l Brown wheeled bin - concession	Vat not applicable	24.00	24.50	2.08%	
Replacement black box	Vat not applicable	4.00	4.00	0.00%	
Replacement black box - concession	Vat not applicable	3.00	3.00	0.00%	
Delivery Charge		9.00	9.00	0.00%	
Delivery Charge - concession		7.00	7.00	0.00%	
Additional 240 l Green wheeled bin	Vat not applicable	32.50	33.00	1.54%	
Delivery of bins to new developments					
Delivery of 1-4 units		25.00	25.50	2.00%	
Delivery of 5 - 9 units		50.00	50.50	1.00%	
Delivery of 10-20 units		74.50	75.50	1.34%	
Delivery of 21-30 units		102.50	104.00	1.46%	

Environment & Highways Portfolio

	2020/21 Charge £		Proposed 2021/22 Charge £	% Increase	Comments
<i>All proposed fees are rounded; to the nearest 10p for fee under £5, to the nearest 50p for fees under £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500</i>					

Operational Facilities		
Tudor Grange Park cycle track	Per Hour	22.00
Football Pitches - Senior Lettings		
<i>Without changing accommodation</i>		
Season (every Sat/Sun)		630.00
Season (alternative Sat/Sun)		358.00
Single fixture		44.50
Football Pitches - Junior Lettings		
<i>Without changing accommodation</i>		
Season (every Sat/Sun)		302.00
Season (alternative Sat/Sun)		160.00
Single fixture		23.00
Pitch & Putt		
<i>Per</i>		
Adult	Visit	5.00
Child/CRP	Visit	4.00
Lost balls	Visit	2.50
Tees	Visit	0.10
Refundable deposit for putter and ball	Per Game	3.50

	22.00		0.00%		
	630.00		0.00%		
	358.00		0.00%		
	44.50		0.00%		
	302.00		0.00%		
	160.00		0.00%		
	23.00		0.00%		
	5.00		0.00%		
	4.00		0.00%		
	2.50		0.00%		
	0.10		0.00%		
	3.50		0.00%		

Allotment Charges		2020/21 Charge £
Full plot	Per annum	60.00
Half plot	Per annum	40.00
Quarter Plot	Per annum	25.00

Proposed 2021/22 Charge £			
60.00	0.00%	50% discount for Senior Citizens.	
40.00	0.00%	50% discount for Senior Citizens.	
25.00	0.00%	50% discount for Senior Citizens.	

Leisure, Tourism and Sport Portfolio						
All proposed fees are rounded; to the nearest 50p for fees under £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500						
Core Theatre						
Theatre Hire (Non Vatable)	Per	2020/21 Charge	2021/22 Approved	2022/23 Approved	2023/24 Proposed	Comment
Weekly Hire	week	£4,620.00	£4,740.00	£4,836.00	£4,920.00	Fees for 2021/22 and 2022/23 already approved
Session Hire	session	£1,224.00	£1,254.00	£1,320.00	£1,344.00	Fees for 2021/22 and 2022/23 already approved
Commercial	session	£1,932.00	£1,992.00	£2,040.00	£2,070.00	Fees for 2021/22 and 2022/23 already approved
Rehearsal Session	session	£624.00	£648.00	£660.00	£678.00	Fees for 2021/22 and 2022/23 already approved
SMBC Internal rate half day	half day	50% of Full Fee	50% of Full Fee	50% of Full Fee	50% of Full Fee	Fees for 2021/22 and 2022/23 already approved
SMBC Internal rate full day	day	50% of Full Fee	50% of Full Fee	50% of Full Fee	50% of Full Fee	Fees for 2021/22 and 2022/23 already approved
Studio Hire (Non Vatable)	Per	2020/21 Charge	Proposed 2021/22 Charge	% increase		
Session Hire - Performance	session	£444.00	£456.00	2.70%		
Session Hire - Non Performance	session	£370.00	£380.00	2.70%		
Commercial - Performance	session	£690.00	£702.00	1.74%		
Commercial - Non Performance	session	£575.00	£585.00	1.74%		
SMBC Internal rate half day	half day	50% of Full Fee				
SMBC Internal rate full day	day	50% of Full Fee				
Courtyard Gallery and Art Space Fees and Charges	Per	2020/21 Charge	Proposed 2021/22 Charge	% increase		
Gallery Exhibitions	Two Weeks	£264.00	£270.00	2.27%		
	Four Weeks	£396.00	£402.00	1.52%		
Hire of Art Space by external tutors/meetings	Hour	£38.00	£39.00	2.63%		
Equipment Hire Charges (Prices plus VAT)		2020/21 Charge	Proposed 2021/22 Charge	% increase		
Live PA System with Operator – Inclusive of all relevant systems and microphones vocal and instrument (excludes radio mics)	Daily	£198.00	£198.00	0.00%		
	Weekly	£842.00	£842.00	0.00%		
PA system playback without operator – Inclusive of all relevant systems for playback	Daily	£72.00	£72.00	0.00%		
	Weekly	£360.00	£360.00	0.00%		
Trantec Radio Mics – Clip on Radio up to 16 units includes battery	Daily per mic	£66.00	£66.00	0.00%		
	Weekly per mic	£96.00	£96.00	0.00%		
Pyrotechnics – 6 way firing station and boxes (not including devices)	Daily	£42.00	£42.00	0.00%		
	Weekly	£66.00	£66.00	0.00%		
Smoke Machine – inclusive of fluid	Daily	£42.00	£42.00	0.00%		
	Weekly	£66.00	£66.00	0.00%		
Grand Piano – Steinway Piano tuned to A440 Convert Pitch	Daily	£132.00	£132.00	0.00%		
Electric Piano - Kawai	Daily	£78.00	£78.00	0.00%		
	Weekly	£120.00	£120.00	0.00%		
PRS		£42.00	£42.00	0.00%		
Ticket Admin Fee arts complex shows	Per show	£42.00	£42.00	0.00%		
	Week run	£180.00	£180.00	0.00%		
Ticket Admin fee other venues		£60.00	£60.00	0.00%		
Byron Room		2020/21 Charge	Proposed 2021/22 Charge	% increase		
Session Hire		£74.00	£74.00	0.00%		
Day Hire		£130.00	£130.00	0.00%		
SMBC Internal rate half day	half day	50% of Full Fee		-		
SMBC Internal rate full day	day	50% of Full Fee		-		

Leisure, Tourism & Sport Portfolio			
LEISURE CENTRE CHARGES	2020 price	2021 price	% increase
2021 prices approved at Leisure, Tourism and Sport decision session 2 November 2020			
TUDOR GRANGE LEISURE CENTRE			
Swimming			
Swimming casual admissions			
Adult Peak casual swim admission	5.00	5.00	0.00%
Adult Off Peak casual swim admission	3.75	3.75	0.00%
Adult Off Peak casual swim admission Concession	2.60	2.60	0.00%
Junior Peak casual swim admission	3.10	3.10	0.00%
Under 4's admission	Free	Free	0.00%
Parent & Child swim admission	6.05	6.05	0.00%
Family ticket up to 4 people at least 1 adult 1 child	12.35	12.35	0.00%
60-74 casual swim admission (peak and off peak)	2.70	2.70	0.00%
Unemployed/ Disabled Off Peak casual swim admission	0.90	0.90	0.00%
Spectators entry	1.00	1.00	0.00%
Aquafit (per session)	6.15	6.15	0.00%
Swimming season tickets			
Monthly swim pass per month direct debit	28.60	28.60	0.00%
Annual season ticket Junior / 60-74 and 75+ (for peak time use)	162.53	162.53	0.00%
Schools (non education programme)	2.00	2.00	0.00%
Early morning swim 7.00 - 8.30 am (5 swims)	13.10	13.10	0.00%
Swimming Instruction			
Adult Instruction for 10 week course	25.60	25.60	0.00%
Junior swimming instruction on rolling direct debit	25.60	25.60	0.00%
Holiday courses (5 days)	27.00	27.00	0.00%
Private lessons (25 min) 1 to 2	11.90	11.90	0.00%
Pool hire			
Gala Hire (per hour)	114.62	114.62	0.00%
Gala Hire with timing equipment (per hour)	139.24	139.24	0.00%
Club Hire per hour	93.18	93.18	0.00%
Birthday parties Dry	70.00	70.00	0.00%
Birthday parties Pool	150.00	150.00	0.00%
Birthday Party - Bouncy Castle	115.00	115.00	0.00%
Sports Hall			
Single Court (per 55 mins)	12.75	12.75	0.00%
1/2 Hall hire (per 55 mins)	25.45	25.45	0.00%
Hall Hire (per 55 mins)	50.93	50.93	0.00%
Single court off peak (per 55 mins)	9.55	9.55	0.00%
Single court off peak (per 55 mins) concession	6.65	6.65	0.00%
1/2 hall hire off peak (per 55 mins)	19.15	19.15	0.00%
Hall hire off peak (per 55 mins)	38.33	38.33	0.00%
Club Mark Affiliated Junior Club 1/2 Hall	23.72	23.72	0.00%
Club Mark Affiliated Junior Club Full Hall	47.43	47.43	0.00%
Sports hall instruction			
Ladies morning/50+ session	4.90	4.90	0.00%
Junior courses 13 lessons	63.95	63.95	0.00%
Gym / Memberships			
Induction / Joining Fee	25.00	25.00	0.00%
Programme renewal	15.00	15.00	0.00%
Casual gym prices			
Gym casual adult admission	7.00	7.00	0.00%
Gym casual junior admission	4.60	4.60	0.00%
60-74 gym session, incl 75 & over in peak (per session)	4.00	4.00	0.00%
DocSpot casual per admission for 12 weeks perscription	2.50	2.50	0.00%

Leisure, Tourism & Sport Portfolio			
LEISURE CENTRE CHARGES	2020 price	2021 price	% increase
2021 prices approved at Leisure, Tourism and Sport decision session 2 November 2020			
TUDOR GRANGE LEISURE CENTRE continued			
Full centre membership prices			
Full membership per month (direct debit)	39.95	39.95	0.00%
Active Workforce membership per month	32.00	32.00	0.00%
Off Peak Membership per month (direct debit)	36.00	36.00	0.00%
Off Peak Membership per month (direct debit) concession inc 60-74	25.20	25.20	0.00%
Doc Spot Membership as per full membership	29.00	29.00	0.00%
75 and over off peak (incl. off peak gym, swim and classes)	0.00	0.00	0.00%
Health suite prices			
Sauna steam, spa area (includes swim)	9.85	9.85	0.00%
Combined Gym & sauna	13.45	13.45	0.00%
Track			
Adult non member	4.10	4.10	0.00%
Junior non members	2.75	2.75	0.00%
Adults & Juniors members	2.50	2.50	0.00%
Junior Athletics club 13 weeks	61.75	61.75	0.00%
Spectator admission	1.45	1.45	0.00%
Track Hire peak	280.59	280.59	0.00%
Track Hire off peak	135.53	135.53	0.00%
Track school hire 2 hours term time	69.46	69.46	0.00%
Fitness Classes			
Adult per session	5.90	5.90	0.00%
Junior per session	4.20	4.20	0.00%
Over 60-74 (incl 75 & over in peak) keep fit per session	3.90	3.90	0.00%
Mini Judo 13 weeks	63.38	63.38	0.00%
Soccer school 13 weeks	63.38	63.38	0.00%
Judo/ Martial Arts			
Senior admission	5.80	5.80	0.00%
Junior admission	4.20	4.20	0.00%
Table tennis			
Casual	2.75	2.75	0.00%
Indoor Tennis courts			
Winter Off peak (per hour) concession	9.80	9.80	0.00%
Winter Off peak (per hour)	14.00	14.00	0.00%
Winter Peak (per hour)	18.50	18.50	0.00%
Summer Peak (per hour)	14.00	14.00	0.00%
Summer off peak (per hour) concession	6.70	6.70	0.00%
Summer off peak (per hour)	9.65	9.65	0.00%
Social Tennis Supervised (per hour)	7.70	7.70	0.00%
Social Tennis unsupervised (per hour)	4.50	4.50	0.00%
Synthetic Pitch			
Full pitch peak per hour	81.52	81.52	0.00%
1/3 pitch peak per hour	44.87	44.87	0.00%
Full pitch off peak per hour	45.75	45.75	0.00%
1/3 pitch off peak per hour	23.54	23.54	0.00%
1/3 pitch off peak per hour schools	18.20	18.20	0.00%

Leisure, Tourism & Sport Portfolio			
LEISURE CENTRE CHARGES	2020 price	2021 price	% increase
2021 prices approved at Leisure, Tourism and Sport decision session 2 November 2020			
NORTH SOLIHULL SPORTS CENTRE			
Swimming			
Swimming casual admissions			
Adult peak casual swimming admission	4.15	4.15	0.00%
Junior peak casual swimming admission	2.80	2.80	0.00%
Adult off peak casual swimming admission	3.05	3.05	0.00%
Adult off peak casual swimming admission concession	2.10	2.10	0.00%
Under 4's admission	free	free	0.00%
Parent & child casual swimming admission	4.80	4.80	0.00%
Family ticket up to 4 people at least 1 ad 1 child	9.85	9.85	0.00%
Unemployed/Disabled off Peak casual swimming admission	0.90	0.90	0.00%
Schools (non education programme)	2.00	2.00	0.00%
60-74 casual swim admission (peak and off peak)	2.70	2.70	0.00%
Aquafit (per session)	5.65	5.65	0.00%
Spectators	1.00	1.00	0.00%
Swimming season tickets			
Aquazone monthly swim pass per month direct debit	28.42	28.42	0.00%
Annual season ticket Junior / 60-74 and 75+ (for peak time use)	162.00	162.00	0.00%
Early morning swim 7.00 - 8.30 am (5 swims)	11.20	11.20	0.00%
Creche per session	2.35	2.35	0.00%
Swimming Instruction			
Junior swimming instruction on rolling direct debit	22.75	22.75	0.00%
Adult Instruction	23.59	23.59	0.00%
Holiday courses (5 days)	23.70	23.70	0.00%
Large pool party	115.00	115.00	0.00%
Small pool party	85.00	85.00	0.00%
Combined pool large / Small hire	165.00	165.00	0.00%
Bouncy castle party	90.00	90.00	0.00%
Sports Hall			
Single Court (per 55 mins)	10.25	10.25	0.00%
1/2 Hall hire (per 55 mins)	30.63	30.63	0.00%
Hall Hire (per 55 mins)	61.32	61.32	0.00%
Single court off peak (per 55 mins)	6.15	6.15	0.00%
Single court off peak (per 55 mins) concession	4.30	4.30	0.00%
1/2 hall hire off peak (per 55 mins)	18.40	18.40	0.00%
Hall hire off peak (per 55 mins)	36.85	36.85	0.00%
Club Mark Affiliated Junior Club 1/2 Hall	28.89	28.89	0.00%
Club Mark Affiliated Junior Club Full Hall	57.88	57.88	0.00%
Table Tennis Peak (per hour)	10.25	10.25	0.00%
Table Tennis Off Peak (per hour) concession	4.30	4.30	0.00%
Fitness Classes			
Peak Aerobics/Fitness Class	5.50	5.50	0.00%
Off Peak Aerobics/Fitness Class concession	2.65	2.65	0.00%
Off Peak Aerobics/Fitness Class	3.85	3.85	0.00%
Ladies morning session	4.25	4.25	0.00%
50+ session	3.00	3.00	0.00%
Gymnasium			
Induction / Joining Fee	15.00	15.00	0.00%
Programme renewal	15.00	15.00	0.00%

Leisure, Tourism & Sport Portfolio			
LEISURE CENTRE CHARGES	2020 price	2021 price	% increase
2021 prices approved at Leisure, Tourism and Sport decision session 2 November 2020			
NORTH SOLIHULL SPORTS CENTRE continued			
Casual gym prices			
DocSpot casual per admission for 12 weeks perscription	2.50	2.50	0.00%
Gym Casual admission Off Peak concession (inc. peak 75 & over, peak admision)	3.25	3.25	0.00%
Gym Casual admission Off Peak	4.60	4.60	0.00%
Gym Casual admission Peak	6.75	6.75	0.00%
Junior (14-16) casual gym admission	2.40	2.40	0.00%
60-74 Gym Off Peak casual admission	4.00	4.00	0.00%
60-74 Gym Off Peak casual admission concession	2.80	2.80	0.00%
Full centre membership prices			
Full membership per month	38.50	38.50	0.00%
Off Peak Membership per month mon to fri until 17.00 & weekends	34.50	34.50	0.00%
Off Peak Membership per month mon to fri until 17.00 & weekends concession (inc. 60-74)	24.15	24.15	0.00%
75 and over off peak (incl. off peak gym, swim and classes)	0.00	0.00	0.00%
Doc Spot Membership as per full membership	29.00	29.00	0.00%
Active Workforce membership per month	32.00	32.00	0.00%
Health Suite			
Sauna steam, spa area (includes swim)	9.85	9.85	0.00%
Track & Pitch			
Track Adult Peak admission	2.20	2.20	0.00%
Track Adult Off Peak admission concession	1.00	1.00	0.00%
Track Junior Peak admission	1.50	1.50	0.00%
Track Junior Off Peak admission concession	1.00	1.00	0.00%
Full Pitch	81.52	81.52	0.00%
Half Pitch	40.76	40.76	0.00%
Half Pitch Block bookings - Peak	19.05	19.05	0.00%
Half Pitch off peak	19.05	19.05	0.00%

Resources Portfolio - Fees and Charges for 2021/22

APPENDIX D6

	2020/21 Charge £	2021/22 Proposed Charge £	Notes	Change %
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Freedom of Information

The Council is allowed to recover the costs of printing, copying and postage and package. The charge is only implemented if it would be £5 or more. The cost is normally 10 pence per sheet of paper, 20 pence for double sided printed paper. There may be times when costs exceed this in which case the person will be notified and a reason provided.

Statutory charges no change.

0.0%

Strategic Land

Negotiation of Lease/License

Surveyors' Fees	Inc. VAT	£483.00	£493.00	Increase in line with general rate of inflation, while maintaining a round figure inclusive of VAT. 'Initial administration and valuation fee' retained at previous fee level	2.1%
Legal Fees	Inc. VAT	£483.00	£493.00		2.1%
<i>Negotiation of Lease/License</i>					
Minor Land Disposals (deductible from purchase price if sale proceeds)	Inc. VAT	£208.00	£212.00		1.9%
Retrospective consent to compliance with residential property covenants	Inc. VAT	£135.00	£138.00		2.2%
Consent in advance of alterations or change of use	Inc. VAT	£135.00	£138.00		
<i>Negotiation and Settlement of Residential Leasehold Sales</i>					
Initial administration and valuation	Inc. VAT	£96.00	£96.00		0.0%
Surveyors' Fees	Inc. VAT	£483.00	£493.00		2.1%
Legal Fees	Inc. VAT	£514.00	£524.00		1.9%

	2020/21 Charge £	2021/22 Proposed Charge £	Notes	Change %
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Catering

<i>Meal Prices</i>				
Nursery	£2.05	£2.05	The paid for meal price will not be increased as, in the current economic climate, we believe this would negatively impact on the take up of school meals. To offset the lost revenue, the numbers of meals sold will be increased by 2.5% as a minimum. We believe that it would be better for more children to have a meal at an accessible price than fewer children paying an increased price.	0.0%
Primary	£2.20	£2.20		0.0%
Secondary	£2.30	£2.30		0.0%
Adult	£3.05	£3.05		0.0%
Adult (on duty)	£2.55	£2.55		0.0%

Corporate Property Services

<i>Room Hire Charges</i>				
Sans Souci Conference Room 1, Conference Room 2, Conference Room 3 or Lecture Room	Half Day Internal	£36.00	£37.00	2.8%
	Half Day External	£134.00	£137.00	2.2%
Sans Souci Conference Rooms 1 and 2 combined	Half Day Internal	£71.00	£72.00	1.4%
	Half Day External	£268.00	£273.00	1.9%
Sans Souci Music Room, Syndicate Room or ICT Training Room	Half Day Internal	£30.00	£31.00	3.3%
	Half Day External	£107.00	£109.00	1.9%
Sans Souci Whole Centre	Half Day Internal	£284.00	£290.00	2.1%
	Half Day External	£750.00	£765.00	2.0%

Increase in line with inflationary increases for building running costs (to the nearest £).

		2020/21 Charge £	2021/22 Proposed Charge £	Notes	Change %
The Loft at Bluebell Centre	For Council Partners half day	£64.00	£65.00	Increase in line with inflationary increases for building running costs (to the nearest £).	1.6%
	For other users half day	£124.00	£126.00		1.6%
The Civic Suite	Half Day	£131.00	£134.00		2.3%
	Full day	£169.00	£172.00		1.8%
	Council Chamber Half Day	£260.00	£265.00		1.9%
	Council Chamber Full day	£339.00	£346.00		2.1%

Financial Operations					
<i>Public Authority Deputyship Fees</i>					
Category I	Work up to and including the date upon which the Court makes the order	Inc. VAT	£745.00	£745.00	Where assets are below £16,000 the charge will not exceed 3.5% of assets on the anniversary of the date of the order. Price set by the Office of the Public Guardian and may change at short notice
Category II	Annual management fee for first year	Inc. VAT	£775.00	£775.00	
	Annual management fee for subsequent years	Inc. VAT	£650.00	£650.00	
Category III	Annual property management fee	Inc. VAT	£300.00	£300.00	
Category IV	Preparation of annual account	Inc. VAT	£216.00	£216.00	

	2020/21 Charge £	2021/22 Proposed Charge £	Notes	Change %
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Income & Awards

<i>Court Costs</i>				
Council Tax	£70.00	£67.50	Local Authorities are only permitted to charge reasonable costs for the issue of a court summons and liability order. SMBC's costs have been calculated as £67.50 for Council Tax and £97.50 for Business Rates (£0.50 of which goes directly to the magistrate court).	-3.6%
Business Rates	£100.00	£97.50		-2.5%

Electoral Registration

<i>Sale of Full Register</i>				
In data format, £20 plus £1.50 for each 1,000 entries (or remaining part of 1,000 entries)			Statutory charges. No Changes for 2021/22	0.0%
In printed format, £10 plus £5 for each 1,000 entries (or remaining part of 1,000 entries)				0.0%
<i>Sale of the list of overseas electors</i>				
In data format, £20 plus £1.50 for each 100 entries (or remaining part of 100 entries)			Statutory charges. No Changes for 2021/22	0.0%
In printed format, £10 plus £5 for each 100 entries (or remaining part of 100 entries)				0.0%
<i>Sale of Edited Register</i>				
In data format, £20 plus £1.50 for each 1,000 entries (or remaining part of 1,000 entries)			Statutory charges. No Changes for 2021/22	0.0%
In printed format, £10 plus £5 for each 1,000 entries (or remaining part of 1,000 entries)				0.0%

Communications

<i>Advertising in "Your Solihull" Magazine</i>				
A4 Back page	£500.00	£500.00	Costs of Your Solihull have been reviewed and the prices reflect the change from print to digital editions, taking into account the lower circulation figures.	0.0%
A4 Inside front	£475.00	£475.00		0.0%
A5 half inside front (landscape)	£250.00	£250.00		0.0%

Stronger & Safer Communities Portfolio

	2020/21 charge £	Proposed 2021/22 charge £	% increase	Comments
<i>All proposed fees are rounded; to the nearest 50p for fees under £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500</i>				

Bereavement

For Bereavement Services, VAT is only applicable to memorial charges. Prices displayed include VAT where applicable

Purchase of EROB for Graves

Exclusive Right of Burial for 75 years in all types of grave up to a maximum term of 99 years at Widney Manor	Resident Fee	2,320.00	2,400.00	3.45%	
Exclusive Right of Burial for 75 years in all types of grave in all Cemeteries for persons aged 17 years and over at Widney Manor	Non Resident Fee	4,200.00	4,400.00	4.76%	
Exclusive Right of Burial for 75 years in single depth earth graves only in all Cemeteries for persons aged 16 years and under.	Resident Fee	338.00	345.00	2.07%	
Exclusive Right of Burial for 75 years in single depth earth graves only in all Cemeteries for persons aged 16 years and under.	Non-Resident Fee	850.00	870.00	2.35%	
Exclusive Right of Burial for 75 years for a Health Authority grave	Non-Resident Fee	800.00	810.00	1.25%	
Exclusive Right of Burial for 75 years for a traditional grave at Robin Hood or Widney Manor only	Resident Fee	2,550.00	2,600.00	1.96%	
Exclusive Right of Burial for 75 years for a traditional grave at Robin Hood or Widney Manor only	Non-Resident Fee	5,050.00	5,250.00	3.96%	
Exclusive right of Burial for 75 years for a concrete chamber at Widney Manor	Resident Only	0.00	3,500.00	-	New
Additional fee for the Exclusive Right of Burial for a grave at Robin Hood and Woodlands	Limited Numbers available	485.00	500.00	3.09%	

Interment Charges

<i>Interment fee for first and subsequent burials for persons aged 17 years and over:</i>	<i>Resident Fee</i>				
1, 2 or 3 Coffin Depth (where ground conditions allow)	Resident Fee	970.00	1,000.00	3.09%	
In a Walled Grave	Resident Fee	970.00	1,000.00	3.09%	
In a Vault	Resident Fee	970.00	1,000.00	3.09%	
In a concrete Burial Chamber at Widney Manor			400.00		New
Interment of a 2nd coffin at the same time	Resident Fee		200.00		50% reduction
<i>Interment fee for first and subsequent burials for persons aged 17 years and over:</i>	<i>Non-Resident Fee</i>				
1, 2 or 3 Coffin Depth (where ground conditions allow)	Non-Resident Fee	2,200.00	2,235.00	1.59%	
In a Walled Grave	Non-Resident Fee	2,200.00	2,235.00	1.59%	
In a Vault	Non-Resident Fee	2,200.00	2,235.00	1.59%	
Interment of a 2nd coffin at the same time	Non-Resident Fee		1,117.50		50% reduction
<i>Interment fee for burial of the body of a stillborn child or child under the age of 2 in a single depth private grave</i>					
Interment fee for burials for the body of a persons aged between 2 and 18 years in a single depth private grave		No fee	No fee	-	
Interment fee for burials for the body of a still-born child In a Health Authority Grave		290.00	295.00	1.72%	
<i>For multiple grave depth see Adult fees above</i>					
Interment of a body organs or tissue samples (Note: double fees if the original burial or cremation did not take place at Solihull)		0.00	0.00	-	
Additional charge for a coffin/casket to be interred which exceeds 6'8" (2050mm) in length or 36" width Maximum length 7'2" (2200mm) (double fee for non-residents)	Resident Fee	285.00	290.00	1.75%	
Additional charge for a coffin/casket to be interred which exceeds 6'8" (2050mm) in length or 36" width Maximum length 7'2" (2200mm) (double fee for non-residents)	Non-Resident Fee	570.00	580.00	1.75%	
Use of a adult grave for interment of Cremated Remains or Child		See CR or child			
Exhumation of a coffin/s	Resident Fee	Fee provided on application			
Exhumation of a coffin/s	Non-Resident Fee	Fee provided on application			
Exhumation of Cremated Remains	Resident Fee	Fee provided on application			
Exhumation of Cremated Remains	Non-Resident Fee	Fee provided on application			
Reserve Fees - resident	Resident	175.00	180.00	2.86%	
Reserve Fees	Non resident	235.00	240.00	2.13%	

Stronger & Safer Communities Portfolio

	2020/21 charge £	Proposed 2021/22 charge £	% increase	Comments
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Cremation Charge	
The cremation of persons aged 18 years and over	
The cremation of persons aged 2 years but not exceeding 18 years	
The cremation of a still-born child but does not exceed 2 years	
The cremation of body organ and tissue samples	

780.00	790.00	1.28%	
185.00	190.00	2.70%	Non-chargeable but fee for costs recovered from central government childrens funeral fund.
No fee	No fee	-	
No fee	No fee	-	

Purchase of EROB for Cremated Remains Graves	
Exclusive Right of Burial for 75 years in Woodlands and Widney Manor Cemeteries.	Resident Fee
Exclusive Right of Burial for 75 years in Robin Hood Cemetery	Non-Resident Fee
Exclusive Right of Burial for 75 years in Woodlands and Widney Manor Cemeteries.	Non-Resident Fee
Reserve Fees	Resident
Reserve Fees	Non Resident

735.00	750.00	2.04%	
1,435.00	1,455.00	1.39%	
970.00	990.00	2.06%	
230.00	235.00	2.17%	
350.00	360.00	2.86%	

Cremated Remains Interment Charges	
For the first and subsequent interment of Cremated Remains in a Cremated Remains Grave	Resident Fees
For the interment of a 2nd set of Cremated Remains at the same time	Resident Fees
For the placing Cremated Remains loosely in a grave	Resident Fees
For the scattering of a child between the ages of 2 years and up to 18 years of age loosely in a grave	Non Resident Fees
For the placing Cremated Remains loosely in a grave of a child up to 18 years of age loosely in a grave	Resident Fees
For the interment of Cremated Remains in a full grave, where future full coffin interments will be required.	Resident Fees
Scattering of Cremated Remains in the Garden where the cremation did not take place at Solihull	Resident Fees
For the interment of a stillborn child or child up to the age of 2 years	
For the interment of Cremated Remains of a child from 2 years of age up to 18 years of age	Resident Fees
For the first and subsequent interment of Cremated Remains in a Cremated Remains Grave	Non-Resident Fees
For the interment of a 2nd set of Cremated Remains at the same time.	Non-Resident Fees
For the placing Cremated Remains loosely in a grave	Non-Resident Fees
For the placing Cremated Remains loosely in a grave of a child up to 18 years of age loosely in a grave	Non-Resident Fees
For the interment of Cremated Remains in a full grave, where future full coffin interments will be required.	Non-Resident Fees
Remove/Refix Plaque in Robin Hood North Cr plots	
For witness scattering of Cremated Remains	

235.00	240.00	2.13%	
117.50	120.00		50% reduction
100.00	102.00	2.00%	
215.00	220.00	2.33%	
No fee	No fee	-	
975.00	990.00	1.54%	
77.00	80.00	3.90%	
No fee	No fee	-	
175.00	180.00	2.86%	Recovered through Government Family Funeral Fund.
435.00	445.00	2.30%	
217.50	222.50		50% reduction
220.00	225.00	2.27%	
No fee	No fee	-	
975.00	990.00	1.54%	
39.00	40.00	2.56%	
50.00	52.00	4.00%	

Stronger & Safer Communities Portfolio

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All proposed fees are rounded; to the nearest 50p for fees under £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500					
Miscellaneous Charges					
Transfer or Assignment of Exclusive Rights of Burial.		91.00	93.00	2.20%	
Use of Chapel for Burial service, memorial service etc.		215.00	220.00	2.33%	
Late Cancellation of funeral booking(after 10am on the working day prior to the funeral		275.00	280.00	1.82%	
Late arrival/commencement - over 15 mins		275.00	280.00	1.82%	
For funeral more than 1 hour late in addition to previous fees		450.00	460.00	2.22%	
For service over running by more than 5 minutes		275.00	280.00	1.82%	
Admin charge for telephone booking where access to Ctibs has been granted		27.00	28.00	3.70%	
Charge for late submission of forms (including music)		55.00	57.00	3.64%	
Charge for holding cremated remains. Charge per month after 30 days		55.00	57.00	3.64%	
Wesley audio Recording (USB Memory stick)		47.00	48.00	2.13%	New, introduced during 20-21, charge approved at Stronger and Safer Cabinet Member meeting 29 July 2020
Live Webcast		40.00	42.00	5.00%	New, introduced during 20-21, charge approved at Stronger and Safer Cabinet Member meeting 29 July 2020.
Live Webcast + 28 day watch again		60.00	62.00	3.33%	New, introduced during 20-21, charge approved at Stronger and Safer Cabinet Member meeting 29 July 2020.
Live Web cast + Keepsake DVD/USB		55.00	57.00	3.64%	New, introduced during 20-21, charge approved at Stronger and Safer Cabinet Member meeting 29 July 2020.
Historic Search		30.00	31.00	3.33%	New, introduced during 20-21, charge approved at Stronger and Safer Cabinet Member meeting 29 July 2020.
Administration on Public Funerals		300.00	310.00	3.33%	New, introduced during 20-21, charge approved at Stronger and Safer Cabinet Member meeting 29 July 2020.
Note: at busy times the availability of the chapel for burials or funerals is at the manager's discretion					
Maintenance of Graves					
To renew or extend the Exclusive Right of Burial for any grave up to a maximum of 99 years	Resident Fee (Full Graves)	17.00	18.00	5.88%	
To renew or extend the Exclusive Right of Burial for any grave up to a maximum term of 99 years	Non Resident Fee (Full Graves)	40.00	41.00	2.50%	
To renew or extend the Exclusive Right of Burial for any grave up to a maximum term of 99 years	Resident Fee (CR graves)	17.00	18.00	5.88%	
To renew or extend the Exclusive Right of Burial for any grave up to a maximum term of 99 years	Non Resident Fee(CR Graves)	41.00	42.00	2.44%	

Stronger & Safer Communities Portfolio					
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Memorial Charges					
Wooden Caskets from		68.00	70.00	2.94%	
<i>Book of Remembrance</i>					
2 line entry		120.00	125.00	4.17%	
3 line entry		138.00	140.00	1.45%	
4 line entry		155.00	160.00	3.23%	
5 line entry		170.00	175.00	2.94%	
6 line entry		182.00	185.00	1.65%	
7 line entry		190.00	195.00	2.63%	
8 line entry		210.00	215.00	2.38%	
Floral illustrations	Woodlands only	56.00	58.00	3.57%	
Other motifs and emblems	Woodlands only	78.00	80.00	2.56%	
<i>Memorial Seating</i>					
Bronze Plaque on communal bench	5 years	375.00	385.00	2.67%	
Bronze Plaque on communal bench	10 years	570.00	580.00	1.75%	
Bronze Plaque on a 5' individual bench	5 years	700.00	710.00	1.43%	
Bronze Plaque on a 5' individual bench	10 years	950.00	970.00	2.11%	
Renew Plaque on a memorial bench/seat	5 years only	50% of above	50% of above	-	
Additional or replacement plaque for memorial bench	for period of lease	205.00	210.00	2.44%	
Note: old existing communal benches are no renewable					
<i>Boutonnere Wall plaques</i>					
For a period of 3 years	3 years	295.00	300.00	1.69%	
New plaque with a motif		325.00	330.00	1.54%	
New plaque with a photograph		360.00	365.00	1.39%	
New plaque with 2 photographs		425.00	435.00	2.35%	
Replacement plaque		145.00	150.00	3.45%	
Replacement plaque with motif		180.00	185.00	2.78%	
Replacement plaque with photograph		210.00	215.00	2.38%	
Replacement plaque with 2 photographs		290.00	295.00	1.72%	
Renewal of lease	3 years	190.00	195.00	2.63%	
<i>Memorial Vaults (Sanctum 2000)</i>					
Cremated Remains Interment in Vault including Casket – 20 years	Resident	1,250.00	1,270.00	1.60%	
Cremated Remains Interment in Vault including Casket – 20 years	Non-resident Fee	2,200.00	2,235.00	1.59%	
2nd interment in Vault (including Casket)	Non Resident per year	300.00	305.00	1.67%	
Inscribed Memorial Tablet up to 80 Letters		145.00	150.00	3.45%	
Additional letters		3.00	3.00	0.00%	
Standard Motif		98.00	100.00	2.04%	
Photograph	1 person	125.00	130.00	4.00%	
Photograph	2 people	210.00	215.00	2.38%	
<i>Memorial Application Charges</i>					
Application for a Memorial Permit			50.00		New - charge approved at Stronger and Safer Cabinet Member meeting March 2020

Stronger & Safer Communities Portfolio

		2020/21 charge £	Proposed 2021/22 charge £	% increase	Comments
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Memorial Charges - Robin Hood Garden of Tranquility					
<i>Sanctum 12 Vault *</i>					
Cremated Remains Interment in Vault including Casket	20 years	700.00	710.00	1.43%	
<i>Non resident</i>					
Cremated Remains Interment in Vault including Casket	20 years	875.00	890.00	1.71%	
Inscribed Memorial Tablet up to 80 Letters		145.00	150.00	3.45%	
Additional letters		3.00	3.00	0.00%	
Standard Motif		98.00	100.00	2.04%	
Photograph	1 person	125.00	130.00	4.00%	
Photograph	2 people	205.00	210.00	2.44%	
Bird Bath/Sundial (Tranquility Gardens)					
Row A	3 years	215.00	220.00	2.33%	
Row B	3 years	250.00	255.00	2.00%	
Row C	3 years	285.00	290.00	1.75%	
Row D	3 years	305.00	310.00	1.64%	
Row E	3 years	330.00	335.00	1.52%	
Row A renewal	3 years	118.00	120.00	1.69%	
Row B Renewal	3 years	140.00	145.00	3.57%	
Row C renewal	3 years	170.00	175.00	2.94%	
Row D renewal	3 years	205.00	210.00	2.44%	
Row E renewal	3 years	230.00	235.00	2.17%	
Granite Memorial Book		205.00	210.00	2.44%	
Memorial Post		245.00	250.00	2.04%	
Motif		36.00	37.00	2.78%	
Replacement Plaque		135.00	140.00	3.70%	
Renewal		165.00	170.00	3.03%	
Private Memorial Garden	20 years	1,325.00	1,345.00	1.51%	
Lavender Walk Memorials and Ellie the Elephant at Woodlands					
Barbican Plaque	3 years	295.00	300.00	1.69%	
Standard motif		98.00	100.00	2.04%	
photograph 1 person		128.00	130.00	1.56%	
photograph 2 person		213.00	220.00	3.29%	
Cremated remains vaults for 4 sets of remains					
	resident 20 years	1,480.00	1,500.00	1.35%	
	non resident 20 years	1,950.00	2,000.00	2.56%	
cremated remains vaults for 2 sets of remains					
	resident 20 years	1,040.00	1,055.00	1.44%	
	non resident 20 years	1,490.00	1,510.00	1.34%	
Scenic plaques					
	3 years	320.00	325.00	1.56%	

Stronger & Safer Communities Portfolio					
	2020/21 Charge £		Proposed 2021/22 charge £	% Increase	Comments
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Environmental Health					
<i>Inspection and Removal of Unfit Food</i>					
Food Inspection		Officer scale of hourly rate	Officer scale of hourly rate	-	
Collection and Disposal		Actual cost of disposal (may include supervised disposal or removal)	Actual cost of disposal (may include supervised disposal or removal)	-	
Issue of Food Export Certificate	54.00		55.00	1.85%	
Port Health Services		Actual costs to be recouped by rendering six monthly accounts	Actual costs to be recouped by rendering six monthly accounts	-	
Food Hygiene and Health & Safety Training					
Level 2 Award (Food Hygiene or Health & Safety):					
External Candidates	67.50		67.50	0.00%	
Internal Candidates	64.00		64.00	0.00%	
Refresher training course (Food Hygiene or Health & Safety):					
External Candidates	45.50		46.00	1.10%	
Internal Candidates	39.50		40.00	1.27%	
Awareness and other non-specific training (Food Hygiene or Health & Safety):					
External Candidates	169.00	½ day plus VAT	172.00	1.78%	
Internal Candidates	168.00		171.00	1.79%	
Re-score Visits	152.00		154.00	1.32%	
Hourly Rate External Candidates	56.00	Plus VAT	57.00	1.79%	
Hourly Rate Internal Candidates	56.00		57.00	1.79%	
Sampling		Where charges levied –actual cost to include cost of analysis plus officer time	Where charges levied –actual cost to include cost of analysis plus officer time		
Licensing and Regulation					
Skin Piercing etc.					
Initial registration including Premises and two people	199.00		202.00	1.51%	
Subsequent changes-					
Premises	161.00		163.00	1.24%	
Person	40.50		41.00	1.23%	
Replacement Certificate	16.00		16.00	0.00%	
Public Registers and Other Information					
<i>Environmental Information</i>					
Houses in Multiple Occupation					
Basic fee for mandatory licensing application	830.00	Up to 7 units/lets	840.00	1.20%	
Additional fees					
Additional fee per unit/person (over 7)	33.00		33.50	1.52%	
Pursue applicant for information/document at any time within the process	55.50		56.50	1.80%	
Inadequate application involving the Council in reviewing information.	111.00		113.00	1.80%	
'Fit and proper' person check already carried out	33.00	Per Person	33.50	1.52%	
Application for a subsequent licence resulting from the change of the licence holder	166.00		168.00	1.20%	
Scottish Disclosure or Criminal Record Bureau certificate where required		Applicant to pay the charges as set by the respective organisations	Applicant to pay the charges as set by the respective organisations	-	
Discounts					
Membership of Midland Landlord Accreditation Scheme (MLAS)*	166.00		168.00	1.20%	
Membership of NLA or RLA*	83.00		84.00	1.20%	
* Both of the above discounts can apply					
Enforcement of Housing Standards					
Service of formal notices under Part1 Housing Act 2004	445.00		452.00	1.57%	
Housing					
Private Housing Inspection and Assessment for immigration	134.00		136.00	1.49%	
Dog Control					
Stray Dogs (collected from kennels)	166.00	in addition to Kennelling + veterinary fees (50% reduction for first offence)	168.00	1.20%	Total charge reduced by 50% for first offence (includes statutory fee of £25)
Execution of Dog Warrants	105.00	in addition to Veterinary fees & disposal of carcass charges per execution of each Dog warrant	107.00	1.90%	

Stronger & Safer Communities Portfolio

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Fixed Penalty Fines				
Fly posting, littering, graffiti	100.00	100.00	0.00%	Statutory Fee increased from 1/10/18
Dog fouling	100.00	100.00	0.00%	Statutory Fee increased from 1/10/18
Street Litter Control Notice	100.00	100.00	0.00%	Statutory Fee
Nuisance Parking	100.00	100.00	0.00%	Statutory Fee
Abandoning a vehicle	200.00	200.00	0.00%	Statutory Fee
Failure to provide authority to transport waste	300.00	300.00	0.00%	Statutory Fee
Failure to provide waste transfer note	300.00	300.00	0.00%	Statutory Fee
Failure to comply with Waste Receptacle Notice	100.00	100.00	0.00%	Statutory Fee
Idling of a stationary vehicle engine	20.00	20.00	0.00%	Statutory Fee
Failing to comply with noise warning notice (Dwellings)	100.00	100.00	0.00%	Statutory Fee
Failing to comply with noise warning notice (Commercial)	500.00	500.00	0.00%	Statutory Fee
Litter from Vehicle	100.00	100.00	0.00%	Statutory Fee introduced from 1/10/18
Unauthorised distribution of free printed material	100.00	100.00	0.00%	Statutory Fee increased from 1/10/18
Fly Tipping	400.00	400.00	0.00%	Statutory Fee
Smoking in a smoke free place	50.00	50.00	0.00%	Statutory Fee
Failing to display a 'no-smoking sign	200.00	200.00	0.00%	Statutory Fee
Officers Costs				
Officer costs	Officer scale of hourly rate	Officer scale of hourly rate		
Administration Charge for Works in Default and other	73.50	74.50	1.36%	
Any associated letters, reports	17.00	17.50	2.94%	
Photocopies per A4	0.50	0.50	0.00%	
Mileage charged at current essential user rates				
Charge to solicitors making a civil claim under Section 28(9) of Health & Safety at Work etc. Act 1974 as amended for an Officer's Statement of Facts following investigations. (Minimum fee to apply until hourly rate exceeds this figure)	Charged at the appropriate officer hourly rate	Charged at the appropriate officer hourly rate	-	
Air Quality				
Fees for Pollution, Prevention and Control process authorisation are charged in accordance with the relevant statutory schedule within the Pollution Prevention and Control (England and Wales) Regulations 2000 and are dependant upon the actual activity involved. The fees are set nationally by Department of Environment Food and Rural Affairs (Defra) and can be found on their website at: http://www.defra.gov.uk/environment/quality/industrial/las-regulations/charges-risk/				
Trading Standards				
Part 1 - weights and measures act 1985				
Measuring Instruments for measuring liquid fuel or lubricants, or mixtures thereof				
Single multi nozzle instrument	First nozzle, tested per site	132.00	134.00	1.52%
Single multi nozzle instrument	Each additional nozzle	79.50	80.50	1.26%
Testing of peripheral electronic equipment on a separate visit	Per site	85.00	86.50	1.76%
Testing of credit card acceptor	Per unit regardless of number of nozzles/slots	86.00	87.50	1.74%
Weighing Instruments - non EC				
Not exceeding 1 tonne		69.00	70.00	1.45%
Exceeding 1 tonne to 10 tonne		113.00	115.00	1.77%
Exceeding 10 tonne		276.00	280.00	1.45%
Weighing Instruments - EC (NAWI)				
Not exceeding 1 tonne		116.00	118.00	1.72%
Exceeding 1 tonne to 10 tonne		191.00	194.00	1.57%
Exceeding 10 tonnes		460.00	467.00	1.52%
When testing instruments incorporating remote display or printing facilities, and where completion of the test requires a second person or a second series of tests by the same person, an additional fee may be based upon the basic fee given above plus a 50% surcharge				
When supplying specialist equipment (e.g. weighbridge test unit, test weights & transport) an additional fee will be payable based on unit costs of equipment plus an administration charge of £30				
Other Weighing or Measuring Equipment, other forms of test				
For equipment or tests other than the categories specifically described, or for equipment submitted for testing by means of statistical sampling techniques – per officer/hour spent at a place of submission for the purposes of examination, testing or stamping of equipment.				
Other Fees and charges				
Duplicate certificate or statement of accuracy		11.00	11.00	0.00%
Certificate or Statement of accuracy		46.00	46.50	1.09%
Please Note				
1. Fees with the exception of those put forward for the purposes of Section 74 of the Weights and Measures Act are not subject to VAT (since the work is a statutory monopoly and qualifies as a 'non business' activity). Section 74 fees are liable for VAT.				
2. The above fees apply where equipment has been tested during normal office hours (0800-1800 Mon-Fri). Equipment tested, at the request of the trader or engineer, outside normal office hours will be charged at 200% of the fee which would otherwise be payable.				

Stronger & Safer Communities Portfolio

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Officer costs				
Officer costs		Officer scale of hourly rate		
Any associated letters, reports etc.	15.50	15.50	0.00%	
Photo copies per A4	0.50	0.50	0.00%	
Mileage paid at current casual user rates.				
Charge for Officer Statement for Solicitors		Charged at the appropriate officer hourly rate (minimum charge one hour)		
Vehicle Licensing (Non Vatable)				
Hackney Carriage and Private Hire Licence Fees				
Private Hire Operator				
1st licence (1 year) operator with up to 5 drivers	192.00	195.00	1.56%	A review of costs is scheduled in respect of Vehicle Licensing once Covid-19 restrictions are lifted and the service returns to normal operation. A report recommending changes to these fees and charges will be considered by the Cabinet Member during 2021/22.
1st licence (1 year) operator with 5 or more drivers	327.00	332.00	1.53%	
Renewal (5 years) operator with up to 5 drivers	433.00	439.00	1.39%	
Renewal (5 years) operator with 5 or more drivers	960.00	975.00	1.56%	
Vehicle & Driver Fees				
Plate exemption certificate	53.50	54.50	1.87%	A review of costs is scheduled in respect of Vehicle Licensing once Covid-19 restrictions are lifted and the service returns to normal operation. A report recommending changes to these fees and charges will be considered by the cabinet member during 2021/22.
Change from/to cherished plate	34.00	34.50	1.47%	
New Private Hire/Hackney Carriage Driver Applications	111.00	113.00	1.80%	
New Private Hire/Hackney Carriage Driver Licence Fee	343.00	348.00	1.46%	
Renewal Private Hire/Hackney Carriage Driver Licence Fee	343.00	348.00	1.46%	
Private Hire/Hackney Carriage Vehicle Renewal	152.00	154.00	1.32%	
New Application Private Hire/Hackney Carriage	161.00	163.00	1.24%	
Application Pack (collected) for Private Hire/Hackney Carriage (free online)	11.50	11.50	0.00%	
Change of Owner - Vehicle	58.50	59.50	1.71%	
Replacement Badge or Plate	34.00	34.50	1.47%	
Replacement Paper Licence	16.50	16.50	0.00%	
Electronic Hackney Carriage Knowledge Folder	28.50	29.00	1.75%	
Hackney Carriage Knowledge Test	89.00	90.50	1.69%	
Theory Test Re-Sit	70.00	71.00	1.43%	
Criminal Records Bureau Disclosure Fee (statutory fee plus)	48.00	48.50	1.04%	
Licensing				
Licensing Act 2003 (Non Vatable)				
Premises Licence / Club Premises Certificate fees are charged dependant upon the rateable value of the premises as follows:-				
Rateable Value	Band	Fee		
£0 to £4300	A	100.00	100.00	0.00% Statutory Fee
£4300 to £33,000	B	190.00	190.00	0.00% Statutory Fee
£33,001 to £87,000	C	315.00	315.00	0.00% Statutory Fee
£87,001 to £125,000	D	450.00	450.00	0.00% Statutory Fee
£125,001 and above	E	635.00	635.00	0.00% Statutory Fee
Annual Charge (due on the anniversary of the issue of the licence)				
	Band	Fee		
	A	70.00	70.00	0.00% Statutory Fee
	B	180.00	180.00	0.00% Statutory Fee
	C	295.00	295.00	0.00% Statutory Fee
	D	320.00	320.00	0.00% Statutory Fee
	E	350.00	350.00	0.00% Statutory Fee
Personal Licences, Temporary Events and Other Fees (Non Vatable)				
Application for grant or renewal of Personal Licence		37.00	37.00	0.00% Statutory Fee
Temporary Event Notice		21.00	21.00	0.00% Statutory Fee
Theft, loss etc. of Premises Licence/Club Premises Certificate		10.50	10.50	0.00% Statutory Fee
Application for Provisional Statement (where premises being		315.00	315.00	0.00% Statutory Fee
Notification of change of name or address		10.50	10.50	0.00% Statutory Fee
Application to vary licence to specify Premises Supervisor		23.00	23.00	0.00% Statutory Fee
Application to transfer Premises Licence/Club Premises		23.00	23.00	0.00% Statutory Fee
Interim Notice following death of licence holder		23.00	23.00	0.00% Statutory Fee
Notification of change of name or alteration of rules of club		10.50	10.50	0.00% Statutory Fee
Change of relevant registered address of a club		10.50	10.50	0.00% Statutory Fee
Theft, loss etc. of Temporary Event Notice		10.50	10.50	0.00% Statutory Fee
Theft, loss etc. of a Personal Licence		10.50	10.50	0.00% Statutory Fee
Duty to notify change of name or address		10.50	10.50	0.00% Statutory Fee
Right of freeholder to be notified of licensing matters		21.00	21.00	0.00% Statutory Fee
Theft, loss etc. of certificate or summary		10.50	10.50	0.00% Statutory Fee

Stronger & Safer Communities Portfolio

	2020/21 Charge £	Proposed 2021/22 charge £	% Increase	Comments
All proposed fees are rounded; to the nearest 50p for fees under £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500				
An additional premises fee is chargeable for exceptionally large events as follows:				
5,000 to 9,999		1,000.00		
10,000 to 14,999		2,000.00		
15,000 to 19,999		4,000.00		
20,000 to 29,999		8,000.00		
30,000 to 39,999		16,000.00		
40,000 to 49,999		24,000.00		
50,000 to 59,999		32,000.00		
60,000 to 69,999		40,000.00		
70,000 to 79,999		48,000.00		
80,000 to 89,999		56,000.00		
90,000 and over		64,000.00		
Premises in Bands D&E that are exclusively or primary in the business of selling alcohol (mainly large town/city centre pubs) are charged as follows:				
	2020/21 Charge £	2020/21 Charge £	Proposed 2021/22 charge £	Proposed 2021/22 charge £
BAND	D	E	D	E
Application Fee	900.00	1,905.00	900.00	1,905.00
Annual Charge	640.00	1,050.00	640.00	1,050.00
Gambling Act (Non Vatable)				
Permits				
New Application and Annual Fees				
Premises Type				
Casino New Application		10,000.00	10,000.00	0.00%
Casino Renewal		10,000.00	10,000.00	0.00%
Casino Variation		1,000.00	1,000.00	0.00%
Casino Transfer		675.00	675.00	0.00%
Casino Reinstatement		675.00	675.00	0.00%
Bingo Club - New Application		1,795.00	1,795.00	0.00%
Bingo Club - Renewal		510.00	510.00	0.00%
Bingo Club Variation		875.00	875.00	0.00%
Bingo Club Transfer		600.00	600.00	0.00%
Bingo Club Reinstatement		600.00	600.00	0.00%
Betting Premises (excluding tracks) - New Application		1,535.00	1,535.00	0.00%
Betting Premises (excluding tracks) - Renewal		305.00	305.00	0.00%
Betting Premises Variation		750.00	750.00	0.00%
Betting Premises Transfer		600.00	600.00	0.00%
Betting Premises Reinstatement		600.00	600.00	0.00%
Tracks - New Application		1,280.00	1,280.00	0.00%
Tracks - Renewal		510.00	510.00	0.00%
Tracks Variation		625.00	625.00	0.00%
Tracks Transfer		475.00	475.00	0.00%
Tracks Reinstatement		475.00	475.00	0.00%
Family Entertainment Centres - New Application		1,025.00	1,025.00	0.00%
Family Entertainment Centres - Renewal		385.00	385.00	0.00%
Family Entertainment Centres Variation		500.00	500.00	0.00%
Family Entertainment Centres Transfer		475.00	475.00	0.00%
Family Entertainment Centres Reinstatement		475.00	475.00	0.00%
Adult Gaming Centre - New Application		1,025.00	1,025.00	0.00%
Adult Gaming Centre - Renewal		510.00	510.00	0.00%
Gaming Centre Variation		500.00	500.00	0.00%
Gaming Centre Transfer		600.00	600.00	0.00%
Gaming Centre Reinstatement		600.00	600.00	0.00%
Unlicensed Family Entertainment Centre Permit - NEW		300.00	300.00	0.00%
Unlicensed Family Entertainment Centre Permit - Renewal Fee (10 Years)		300.00	300.00	0.00%
Unlicensed Family Entertainment Centre Permit - Change of Name		25.00	25.00	0.00%
Unlicensed Family Entertainment Centre Permit - Copy Permit		15.00	15.00	0.00%
Prize Gaming Permit - New		300.00	300.00	0.00%
Prize Gaming Permit - Renewal Fee (10 Years)		300.00	300.00	0.00%
Prize Gaming Permit - Change of Name		25.00	25.00	0.00%
Prize Gaming Permit - Copy Permit		15.00	15.00	0.00%
Licensed Premises - Gaming Machine - New Application		150.00	150.00	0.00%
Licensed Premises - Gaming Machine - Renewal		50.00	50.00	0.00%
Licensed Premises - Gaming Machine - variation		100.00	100.00	0.00%
Licensed Premises - Gaming Machine Transfer		25.00	25.00	0.00%
Licensed Premises - Gaming Machine - Change of name on Permit		25.00	25.00	0.00%
Licensed premises - Gaming Machine - Copy of Permit		15.00	15.00	0.00%
Alcohol Licensed Premises notification of 2 or less machines		50.00	50.00	0.00%
Club Gaming/Machine Permits				
New Application or Renewal		200.00	200.00	0.00%
Variation		100.00	100.00	0.00%
Annual Fee		50.00	50.00	0.00%
Copy of Permit		15.00	15.00	0.00%
Small Lotteries				
New Application		40.00	40.00	0.00%
Renewal		20.00	20.00	0.00%

Stronger & Safer Communities Portfolio

	2020/21 Charge £	Proposed 2021/22 charge £	% Increase	Comments	
<i>All proposed fees are rounded; to the nearest 50p for fees under £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500</i>					
Provisional Statement Application and License Application					
Premises Type	Provisional Statement Application	License Application by Provisional Statement	Provisional Statement Application	License Application	
Casino	10,000.00	10,000.00	10,000.00	10,000.00	Fee Set Within Statutory Parameters
Bingo Club	2,039.00	700.00	2,039.00	700.00	Fee Set Within Statutory Parameters
Betting Premises (excluding tracks)	1,794.00	700.00	1,794.00	700.00	Fee Set Within Statutory Parameters
Tracks	1,456.00	554.00	1,456.00	554.00	Fee Set Within Statutory Parameters
Family Entertainment Centres	1,165.00	554.00	1,165.00	554.00	Fee Set Within Statutory Parameters
Adult Gaming Centre	1,165.00	700.00	1,165.00	700.00	Fee Set Within Statutory Parameters
Premises Type	Copy License	Notification of Change	Copy License	Notification of Change	
Casino	22.55	38.95	22.55	38.95	Fee Set Within Statutory Parameters
Bingo Club	23.60	41.00	23.60	41.00	Fee Set Within Statutory Parameters
Betting Premises (excluding tracks)	23.60	41.00	23.60	41.00	Fee Set Within Statutory Parameters
Tracks	23.60	41.00	23.60	41.00	Fee Set Within Statutory Parameters
Family Entertainment Centres	23.60	41.00	23.60	41.00	Fee Set Within Statutory Parameters
Adult Gaming Centre	23.60	41.00	23.60	41.00	Fee Set Within Statutory Parameters
Local Gov (MP) Act 1982					
		2019/20 Charge £	Proposed 2020/21 charge £	% Increase	
Sexual Entertainment Venue Application		2,850.00	2,895.00	1.58%	
Sexual Entertainment Venue Renewal		1,710.00	1,735.00	1.46%	
Sex Shop/Cinema Licence Application		2,850.00	2,895.00	1.58%	
Administrative Fee		28.50	29.00	1.75%	
Scrap Metal Site Licence x 3 Years					
Grant or renewal		565.00	575.00	1.77%	
Additional Site Licence		381.00	387.00	1.57%	
Variation to Site Licence		206.00	209.00	1.46%	
Collectors Licence		221.00	224.00	1.36%	
Replacement / Re-Issue		34.50	35.00	1.45%	

Stronger & Safer Communities Portfolio

	2020/21 Charge £	Proposed 2021/22 charge £	% Increase	Comments
<i>All proposed fees are rounded; to the nearest 50p for fees under £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500</i>				
Animal Establishments				
Home Boarding/Doggy Day Care	Application Fee	165.00	167.00	1.21%
	1 Year Licence Fee	166.00	168.00	1.20%
	2 Year Licence Fee	256.00	260.00	1.56%
	3 Year Licence Fee	347.00	352.00	1.44%
	Additional inspection upon request	124.00	126.00	1.61%
Commerical Boarding (Boarding dogs in Kennels)	Application Fee	148.00	150.00	1.35%
	1 Year Licence Fee	163.00	165.00	1.23%
	2 Year Licence Fee	254.00	258.00	1.57%
	3 Year Licence Fee	344.00	349.00	1.45%
	Additional inspection upon request	111.00	113.00	1.80%
Commercial Boarding (Boarding Cats)	Application Fee	181.00	184.00	1.66%
	1 Year Licence Fee	175.00	178.00	1.71%
	2 Year Licence Fee	266.00	270.00	1.50%
	3 Year Licence Fee	356.00	361.00	1.40%
	Additional inspection upon request	132.00	134.00	1.52%
Breeding of Dogs	Application Fee	152.00	154.00	1.32%
	1 Year Licence Fee	159.00	161.00	1.26%
	2 Year Licence Fee	249.00	253.00	1.61%
	3 Year Licence Fee	340.00	345.00	1.47%
	Additional inspection upon request	111.00	113.00	1.80%
Selling animals as pets	Application Fee	195.00	198.00	1.54%
	1 Year Licence Fee	188.00	191.00	1.60%
	2 Year Licence Fee	278.00	282.00	1.44%
	3 Year Licence Fee	368.00	374.00	1.63%
	Additional inspection upon request	146.00	148.00	1.37%
Hiring out of horses	Application Fee	250.00	254.00	1.60%
	1 Year Licence Fee	215.00	218.00	1.40%
	2 Year Licence Fee	305.00	310.00	1.64%
	3 Year Licence Fee	396.00	402.00	1.52%
	Additional inspection upon request	188.00	191.00	1.60%
Keeping or training animals for exhibition	Application Fee	167.00	170.00	1.80%
	3 Year Licence Fee	359.00	364.00	1.39%
	Additional inspection upon request	121.00	123.00	1.65%
Where two or more activities are being undertaken, the charge will be the full fee applicable to the main activity plus 80% of the fee applicable to the other activities.				
Vet fees where required will be charged in addition to the fees stated above				
Duplicate license for the above		11.00	11.00	0.00%
Dangerous Wild Animals	Veterinary Fees plus	318.00	323.00	1.57%
Zoo Licence	Veterinary Fees plus	371.00	377.00	1.62%
Street Trading Consents (Non VAT-able)				
Borough-wide (except Solihull Town Centre)		1,590.00	1,615.00	1.57%
Solihull Town Centre		3,170.00	3,220.00	1.58%
Daily Street Trading Consent		30.50	31.00	1.64%
Variation with inspection		141.00	143.00	1.42%
Mobile Trading Consent		1,095.00	1,110.00	1.37%
Authorised Assistant		24.50	25.00	2.04%
Renewal of Authorised Assistant		24.50	25.00	2.04%
Replacement Badge/ Letter		13.50	13.50	0.00%
Pavement License		100.00	100.00	0.00%
Licenses issued up to 30th September 2021. This fee is excluded from inflation as the maximum statutory fee is currently being charged.				
Other Permits				
High Hedges		555.00	565.00	1.80%

Stronger & Safer Communities Portfolio						
<i>All proposed fees are rounded; to the nearest 10p for fees under £3.50, to the nearest 50p between £3.50 and £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500</i>						
Library Services						
Borrower Type - Defined	Borrower Type - Defined	Age	2020/21 category	Proposed 2021/22 category	% Increase	Comments
Child		0 - 7 years	0 - 7 years	0 - 7 years		
Child		8 - 15 years	8 - 15 years	8 - 15 years		
Teenage		16 - 17 years	16 - 17 years	16 - 17 years		
Adult		18 - 59 years	18 - 59 years	18 - 59 years		
Concessions based on categories attached .In addition reasonable adjustment will be made to waive charges where there are extenuating circumstances .This will be authorised by Senior Manager.		60+ years; ELECTIVE Home Educational Families, Foster Care and Adoptive Parents	60 and over	60 and over		
Visually Impaired		Adults & 60+ years	Print Disabled	Print Disabled		
Overdue Books		Per Item per	2020/21 charge	Proposed 2021/22 charge	% Increase	Comments
Child 0-7		day	£0.15	n/a	-	Approval is being sought from Cabinet Member in a separate report in January 2021 to remove the daily overdue charges and replace with a charge equivalent to the cost of replacing items of stock never returned.
Child 8-15		day	£0.15	n/a	-	
Teenage 16-17		day	£0.15	n/a	-	
Adult		day	£0.30	n/a	-	
Concession: 60+ years		day	£0.15	n/a	-	
Maximum Charge for books, CD's DVD's and Spoken Word- Adult		Per item	£13.00	n/a	-	
Maximum Charge - Child 0-7, Child 8-15, Teenage & Concession for bookd, CD's, DVD's and Spoken Word		Per item	£6.50	n/a	-	
DVDS	Premium Offer		2020/21 charge	Proposed 2021/22 charge	% Increase	Comments
Maximum number of DVDS at any one time						- Borrowing entitlement reduced to 6 items
DVD hire/overdue charge - Child & Teenage (Teenagers can only borrow Child DVDS)		1 week	£1.60	£1.60	0.00%	In line with other LAs. Range for hire £0.75 to £2.50 for premium
DVD hire/overdue charge - Adult & Concession 60+ years		1 week	£2.80	£2.80	0.00%	
DVD hire/overdue charge - Adult & Concession 60+ years - (Double set)		1 week	£2.80	£2.80	0.00%	Charge as per single hire
MUSIC CDS (Part of AV Category)	Premium Offer		2020/21 charge	Proposed 2021/22 charge	% Increase	Comments
Maximum number of CDS at any one time						- Borrowing entitlement of 6 items
CD hire/overdue charge - All except Print Disabled		1 week	£0.60	£0.60	0.00%	
CD hire/overdue charge - Print Disabled		1 week	£0.00	£0.00	-	

Stronger & Safer Communities Portfolio							
<i>All proposed fees are rounded; to the nearest 10p for fees under £3.50, to the nearest 50p between £3.50 and £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500</i>							
LANGUAGE RESOURCES Part of AV Category) Formats: CDs, MP3s, Cassette,	Premium Offer		2020/21 charge		Proposed 2021/22 charge	% Increase	Comments
Maximum number of Language Resources at any one time							- Borrowing entitlement reduced from 6 to 3 linked to availability of stock
Language Resources hire/overdue charge - All except Print Disabled		3 weeks	£1.30		£1.30	0.00%	
Language Resources hire/overdue charge - Print Disabled		3 weeks	£0.00		£0.00	-	
SPOKEN WORD (Part of AV Category) Formats: CDs, MP3s, Cassette,			2020/21 charge		Proposed 2021/22 charge	% Increase	Comments
Spoken word hire/overdue charge - Child & Teenage borrowing Childrens AUDIO BOOKS		3 weeks	FREE		FREE	-	
Maximum number of SPOKEN WORD Items at any one time							- Borrowing entitlement reduced from 6 to 3 linked to availability of stock
Spoken word hire/overdue charge - Teenage borrowing Adult AUDIO BOOKS		3 weeks	£1.10		£1.10	0.00%	
Spoken word hire/overdue charge - Adult (AUDIO BOOKS)		3 weeks	£2.60		£2.60	0.00%	
Spoken word hire/overdue charge - Concession 65+ years (AUDIO BOOKS)		3 weeks	£1.10		£1.10	0.00%	
Spoken word hire/overdue charge - Print Disabled (AUDIO BOOKS)		3 weeks	£0.00		£0.00	-	
Reservations			2020/21 charge		Proposed 2021/22 charge	% Increase	Comments
Child 0-7			£0.00		n/a	-	Approval is being sought from Cabinet Member in a separate report in January 2021 to remove reservation fees for all customers.
Child 8-15			£0.00		n/a	-	
Teenage 16-17			£0.60		n/a	-	
Adult			£1.20		n/a	-	
Concession: 60+ years			£0.60		n/a	-	
Reservation - Out-of borough (Inter Library Loans)			2020/21 charge		Proposed 2021/22 charge	% Increase	Comments
Out-of borough reservations - Loan Period max 12 weeks		per item charge includes standard reservation fee of £1.	£5.50		n/a	-	Approval is being sought from Cabinet Member in a separate report in January 2021 to remove reservation fees for all customers.
Out-of borough reservations - extended loan (applies after 12 weeks)		per item	£3.20		n/a	-	
British Library reservations		per item charge includes standard reservation fee of £1.	£11.00		n/a	-	
Orchestral sets			£32.50		n/a	-	
Vocal Scores			£22.50		n/a	-	

Stronger & Safer Communities Portfolio							
<i>All proposed fees are rounded; to the nearest 10p for fees under £3.50, to the nearest 50p between £3.50 and £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500</i>							
Lost Cards	Core Offer (Chargeable)		2020/21 charge		Proposed 2021/22 charge	% Increase	Comments
All lost cards			£2.60		£2.60	0.00%	
Microfilm/ microfiche	Premium Offer		2020/21 charge		Proposed 2021/22 charge	% Increase	Comments
Copies from reader		Per page	£0.80		£0.80	0.00%	
Computer Usage	Free Offer		2020/21 charge		Proposed 2021/22 charge	% Increase	Comments
PC Use (Library Member)		First 2 hours per day - with Library card	£0.00		£0.00	-	
PC Use (Library Member)		Per hour after 2 hours - with Library card	£1.60		£1.60	0.00%	
PC Use (Non Library Member)		Per hour without Library card - No Free use	£2.60		£2.60	0.00%	
PC Use (Non Library Member)		per 1/2 hour use up to a max. of 2 hours	£1.30		£1.30	0.00%	
Wifi Use (All Libraries)		No time constraints	FREE		FREE	-	
Replacement charges	Core Offer (Chargeable)		2020/21 charge		Proposed 2021/22 charge	% Increase	Comments
Adult Fiction (Hardback & Paperback), Adult Non Fiction (Hardback & Paperback), Children's Books, Reference Stock, CDs & DVDs			£26 for Adult Hardback, Adult paperback £13, Child Hardback £13, Child paperback £6.50, £10.40 for DVDs and CDs		Index linked to book prices	-	Index linked to book prices - in the absence of any RRP an average charge is calculated .
Inter library Loan items borrowed from outside borough including British Library			Full Replacement Cost plus £15.50 ILL Admin Fee		Full Replacement Cost plus £15.50 ILL Admin Fee	-	
Claims made for refund of payment will only be made up to 28 days after initial payment		per item	£0.00		£0.00	-	

Stronger & Safer Communities Portfolio						
All proposed fees are rounded; to the nearest 10p for fees under £3.50, to the nearest 50p between £3.50 and £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500						
Meeting Rooms (Commercial Rate)	Premium Offer		2020/21 charge		Proposed 2021/22 charge	% Increase
Commercial Defined			Profit Organisations		Profit Organisations	
Olton / Shirley Meeting Rooms		per am / pm session	£51.00		£52.00	1.96%
Olton / Shirley Meeting Rooms		all day	£102.00		£104.00	1.96%
Olton / Shirley Meeting Rooms		Hourly Rate daytime	£13.50		£13.50	0.00%
All Libraries		Out of Hours Rate	Upon application to library staff - chargeable & negotiable		Upon application to library staff - chargeable & negotiable	
Multiple bookings attract discount of 15%(2-5),20% (6-10) , 25% (11-15), for all the above hires						
Meeting Rooms (Local rates for local community groups and charities)	Premium Offer		2020/21 charge		Proposed 2021/22 charge	% Increase
Community Groups and Charities defined			Not for Profit Organisations		Not for Profit Organisations	Bench Marked -
Olton / Shirley Meeting Rooms		per am / pm session	£37.50		£38.00	1.33%
Olton / Shirley Meeting Rooms		all day	£75.50		£76.50	1.32%
Olton / Shirley Meeting Rooms		Hourly Rate daytime	£12.50		£12.50	0.00%
Olton / Shirley Libraries Only		evenings after 5pm	Upon application to library staff - chargeable & negotiable		Upon application to library staff - chargeable & negotiable	-
All Libraries		Out of Hours Rate	Upon application to library staff - chargeable & negotiable		Upon application to library staff - chargeable & negotiable	-
Multiple bookings attract discount of 15%(2-5),20% (6-10) , 25% (11-15), for all the above hires						

Stronger & Safer Communities Portfolio							
All proposed fees are rounded; to the nearest 10p for fees under £3.50, to the nearest 50p between £3.50 and £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500							
Activities and Courses			2020/21 charge		Proposed 2021/22 charge	% Increase	Comments
Childrens Activities - Storytime, Rhyme Time			FREE		FREE	-	These activities support the core offer for encouraging literacy for children and young people
Childrens activities involving Craft Materials - COMMUNITY LIBRARIES	Premium Offer	member or non member (cost per CHILD)	£1.50 for library member and £3.50 for non library member		£1.50 for library member and £3.50 for non library member	-	
Standard Introduction to Library visit from/to school/organisation	Core Offer	30 mins	FREE		FREE	-	
Author Talks % of sales to be agreed with Children Learning & Young People Lead and/or Stock and Resources Co-ordinator	Premium Offer	All authors				-	to be agreed with the author
Six-week Family history courses	Premium Offer	6 week course per person	£83.50		£85.00	1.80%	
Family history workshops	Premium Offer	2 - 4 hour session per person	£17.50		£18.00	2.86%	
Photocopies/printing			2020/21 charge		Proposed 2021/22 charge	% Increase	Comments
Local history photographs	Premium Offer	9" x 6" or digital prints	£7.30		£7.50	2.74%	
Local history photographs	Premium Offer	10" x 8"	£15.00		£15.00	0.00%	
Local history photographs	Premium Offer	15" x 10"	£28.00		£28.50	1.79%	
Black & White print /photocopy SINGLE SIDED		Per A4 page	£0.25		£0.25	0.00%	
Black & White - print /photocopy SINGLE SIDED		Per A3 page	£0.40		£0.40	0.00%	
Colour - print/photocopy SINGLE SIDED		Per A4 page	£0.80		£0.80	0.00%	
Colour - print/photocopy SINGLE SIDED		per A3 page	£1.60		£1.60	0.00%	
Scanning		Per A4/A3 page	FREE		FREE	-	
Photocopied material supplied by post/email	Premium Offer		£7.30		£7.50	2.74%	Minimum charge
Photographs for commercial use. To be charged a minimum rate of £50 to include up to 2 high resolution photos	Premium Offer	up to 2 high resolution images	£52.00		£53.00	1.92%	
Sale of discarded stock			2020/21 charge		Proposed 2021/22 charge	% Increase	Comments
Adult Fiction (Hardback & Paperback), Adult Non Fiction, Children's Books, Reference Stock, CDs & DVDs	Premium Offer		Fees to be adjusted according to Market Demand		Fees to be adjusted according to Market Demand	-	

Stronger & Safer Communities Portfolio

All proposed fees are rounded; to the nearest 50p for fees under £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500

Solihull Registration Service - 5 Year Fees and Charges											
Marriage / Civil Partnership Legal Preliminary Charges	Days	01-Apr-20	01-Apr-21	01-Apr-22	01-Apr-23	01-Apr-24	01-Apr-25	% increase	Notes	Comments	
		to	to	to	to	to	to				
		31-Mar-21	31-Mar-22	31-Mar-23	31-Mar-24	31-Mar-25	31-Mar-26				
Giving Notice per person Payable to the local authority in which each person lives	Monday pm, Tuesday, Wednesday & Thursday Solihull	£35	£35	£35	£35	£35	£35	0.00% Statutory Charge* subject to changes by the GRO	Statutory fee set by Registrar General and may change without notice		
	Out of Office Hours - Saturday Morning (Solihull Only)	£55	£56	£57	£58	£60	£61	1.67%	Per Person (includes Administration Charge)		
Marriage, Civil Partnership and Conversion Ceremonies	Days	01-Apr-20	01-Apr-21	01-Apr-22	01-Apr-23	01-Apr-24	01-Apr-25	% increase	Maximum Duration	Deposit Payable when booking (non refundable)	Comments
		to	to	to	to	to	to				
		31-Mar-21	31-Mar-22	31-Mar-23	31-Mar-24	31-Mar-25	31-Mar-26				
The Ceremony Suite (Seating up to 55 guests)	Monday – Thursday	£245	£255	£265	£330	£337	£342	1.48%	45 Min	£100	
	Friday	£310	£320	£335	£340	£347	£352	1.44%		£100	
	Saturday last ceremony times 5pm 1 Apr-30 Sep 4pm 1 Oct-31 Mar	£405	£420	£440	£450	£459	£466	1.53%		£100	
The Register Office Statutory Room (No ceremony - Couple and 2 witnesses only)	dependant on Superintendent Registrar availability	£46	£46	£46	£46	£46	£46	0.00%	15 Min	Pay in full at time of booking	Statutory fee in line with other Register offices the statutory ceremony will be delivered in the Superintendents Office with the couple and 2 witnesses. Statutory fee set by GRO
Jubilee Room	Monday - Friday	£97	£100	£102	£105	£107	£109	1.41%	30 Min	Pay in full at time of booking	
Approved Premises (Hotels etc.)	Monday – Thursday	£470	£490	£510	£520	£530	£540	1.89%	45 Min	£100	
	Friday	£560	£580	£600	£615	£625	£635	1.60%		£100	
	Saturday & Sunday	£645	£670	£690	£710	£725	£735	1.38%		£100	
Meeting to discuss ceremony arrangements	Each	£41	£42	£44	£46	£47	£48	1.06%	1 hr	Pay in full when booking non referable	New service for 2021
Marriage, Civil Partnership and Conversion Ceremonies	Days	01-Apr-20	01-Apr-21	01-Apr-22	01-Apr-23	01-Apr-24	01-Apr-25	% increase	Maximum Duration	Deposit Payable when booking (non refundable)	Comments
		to	to	to	to	to	to				
		31-Mar-21	31-Mar-22	31-Mar-23	31-Mar-24	31-Mar-25	31-Mar-26				
Certificates presented at ceremony	Each	£11	£11	£11	£11	£11	£11	0.00% Statutory Charge* subject to changes by the GRO	Statutory fee set by Registrar General and may change without notice	Statutory Charge	
Private Citizenship Ceremonies	Days	01-Apr-20	01-Apr-21	01-Apr-22	01-Apr-23	01-Apr-24	01-Apr-25	% increase	Number of People	Comments	
		to	to	to	to	to	to				
		31-Mar-21	31-Mar-22	31-Mar-23	31-Mar-24	31-Mar-25	31-Mar-26				
Basic 15 minute Ceremony including gift Dignitary	10:00 to 16:30 Monday - Friday (subject to availability)	£145	£150	£160	£165	£168	£171	1.79%	1 person	Benchmarked against other LA's	
		£65	£70	£75	£80	£82	£83	1.22%	Each additional Person	Benchmarked against other LA's	
Cancellations & Amendments		01-Apr-20	01-Apr-21	01-Apr-22	01-Apr-23	01-Apr-24	01-Apr-25	% increase			Comments
		to	to	to	to	to	to				
		31-Mar-21	31-Mar-22	31-Mar-23	31-Mar-24	31-Mar-25	31-Mar-26				
Change to the Date, Time or Venue for any ceremony	Subject to availability	£29	£30	£32	£33	£34	£35	1.47%			
Cancellation of any ceremony	Cancellation more than 12 weeks prior to Ceremony date	Refund amount paid less deposit									
Non-attendance for a Ceremony at the Ceremony Suite or Approved Premises	Cancellation less than 12 weeks prior to Ceremony date	No refund except for any pre-paid certificates									
Approved Premises Licence	3 year licence	£2,365	£2,460	£2,560	£2,660	£2,715	£2,755	1.47%			

Stronger & Safer Communities Portfolio

All proposed fees are rounded; to the nearest 50p for fees under £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500

Certified Copy Certificates - 5 year charge plan
All Copy Certificates are available for collection from Solihull Connect.

Service	2020/21 Charge	2021/22 Proposed Charge	2022/23 Proposed Charge	2023/24 Proposed Charge	2024/25 Proposed Charge	2025/26 Proposed Charge	Average % Increase (rounded)	Description	% Increase	Comments
Certified Copy Certificates at the time of Registration										
Standard Certificate	£11	£11	£11	£11	£11	£11	0.00%	Each additional Standard Certificate	0.0%	Statutory Charge
Certified Copy Certificates after Registration										
Priority Service: Birth, marriage and death certificates	£35	£35	£35	£35	£35	£35	0.00%	Available for collection after 4pm on same day if ordered before 1.30 pm or after 4pm the following day if ordered after 1.30pm.	0.0%	Statutory Charge
Postage and Handling Charges										
1st Class Recorded Signed For Delivery / Standard International Air Mail	5.00 (incl VAT)	5.00 (incl VAT)	5.00 (incl VAT)	5.00 (incl VAT)	5.00 (incl VAT)	5.00 (incl VAT)	0.00%	Posted after 7 working days. Priority service posted 1st class post same day if ordered before 1:30pm, next day if after 1:30pm. If we have difficulty in tracing a certificate it may take longer than stated in which case we will contact you.	0.0%	Due to the personal information being sent we have removed option of 1st class postage to mitigate any risk of certificate being lost. This is in line with other register offices in the west midlands
Consideration by a Superintendent Registrar of a divorce/civil partnership dissolution obtained outside of the British Isles	£50	£50	£50	£50	£50	£50	0.00%	New Fee Introduced by General Registrar Office November 2017	0.0%	Statutory Charge
Consideration by the Registrar General of a divorce/civil partnership dissolution obtained outside of the British Isles	£75	£75	£75	£75	£75	£75	0.00%	New Fee Introduced by General Registrar Office November 2017	0.0%	Statutory Charge
Letter provided by the Registrar General confirming that, on a basis of information provided, no record of a marriage or civil partnership in England and Wales has been found within a 10 year search period. (for example: if required when getting married or forming a civil partnership outside England or Wales.)	£50 per 10 year search	£50 per 10 year search	£50 per 10 year search	£50 per 10 year search	£50 per 10 year search	£50 per 10 year search	0.00%	New Fee Introduced by General Registrar Office November 2017	0.0%	Statutory Charge
Corrections following Initial Registration										
Forename added within 12 months of birth registration	£40	£40	£40	£40	£40	£40		New Fee Introduced by General Registrar Office November 2017	0.0%	Statutory Charge
Consideration by Registrar/Superintendent of a correction application	£75	£75	£75	£75	£75	£75		New Fee Introduced by General Registrar Office November 2017	0.0%	Statutory Charge
Consideration by the Registrar General of a correction application	£90	£90	£90	£90	£90	£90		New Fee Introduced by General Registrar Office November 2017	0.0%	Statutory Charge

Royal Mail Signed For® 1st Class More details	1 day delivery	Up to £50 for loss or damage	Proof of Delivery	£1.75
Administration & Handling charges				£3.25
			Total	£5.00

Customer Services - Walk in Services					
		2020/21 Charge £	Proposed 2021/22 Charge £	Change %	Comments
ID Photograph	Plus VAT	£7.00	£7.00	0.0%	
Photocopy	A4 per side B&W	£0.30	£0.30	0.0%	
Photocopy	A4 per side Colour	£2.00	£2.00	0.0%	
Photocopy	A3 per side B&W	£0.45	£0.45	0.0%	
Photocopy	A3 per side Colour	£2.50	£2.50	0.0%	

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