

## Governance Committee

### ARRANGEMENTS FOR PUBLIC ACCESS TO REMOTE MEETINGS

During the Covid 19 pandemic virtual meetings are taking place.

**PLEASE NOTE** that any member of the press and public may listen to proceedings at this virtual meeting via a weblink which will be publicised on the Council website at least 24hrs before the meeting.

To view live paste this link into your browser:

<https://www.youtube.com/channel/UC7DDSVoAlqTnwgp0Ku8iFLQ>

Members of the press and public may tweet, blog etc. during the live broadcast, as they would be able to during a regular Committee meeting in the Council Offices. It is important, however, that Councillors can discuss and take decisions without disruption, so the only participants in this virtual meeting will be the Councillors concerned and the officers advising the Committee.

## Disclosing Pecuniary Interests - What Must You Do?

(a) You must complete a declaration of your disclosable pecuniary interests, including those of your spouse/civil partner (or someone with whom you are living as such) and send it to the Monitoring Officer within 28 days of your election or appointment to the Council.

(b) When you attend a meeting of the Council, Cabinet, Scrutiny Board, Committee, Sub-Committee or Joint Committee etc, and a matter arises in which you have a disclosable pecuniary interest, unless you have been granted a dispensation, **you must:**

- Declare the interest if you have not already registered it
- Not participate in any discussion or vote
- Leave the meeting room until the matter has been dealt with
- Give written notice of any unregistered interest to the Monitoring Officer within 28 days of the meeting

(c) If you are the Leader or a Cabinet Portfolio Holder you may not exercise any of your delegated powers as a single member in relation to a matter in which you have a disclosable pecuniary interest or take any other step except to give written notice of any unregistered interest to the Monitoring Officer within 28 days of your becoming aware of the interest, or arrange for another person or body to deal with the matter.

Disclosable Interest	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain by you or your partner.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within 12 months of your declaration of interests in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.
Contracts	Any contract between you or your partner (or a firm or body corporate in which you or your partner is a partner or a director, or in the securities of which you or your partner has a beneficial interest) <b>and</b> the Council (a) under which goods or services are to be provided or works are to be executed; <b>and</b> (b) which has not been fully discharged.
Land	Any beneficial interest in land which is within the area of the Council and which gives you or your partner a right to occupy the land or receive income.
Licences	Any licence held by you or your partner (alone or jointly with others) to occupy land in the area of the Council for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge)— (a) the landlord is the Council; <b>and</b> (b) the tenant is a body in which you or your partner has a beneficial interest i.e. a firm or body corporate in which you or your partner is a partner or a director, or in the securities of which you or your partner has a beneficial interest.
Securities	Any beneficial interest held by you or your partner in securities of a body where—  (a) that body (to your knowledge) has a place of business or land in the area of the Council; <b>and</b> (b) either— (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; <b>or</b>  (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you or your partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.  “securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

SOLIHULL METROPOLITAN  
BOROUGH COUNCIL

To:  
Councillors P Hogarth MBE (Chairman),  
R Holt (Vice-Chairman), K Allsopp,  
S Caudwell, D Cole, J Fairburn,  
Mrs D Holl-Allen MBE, Mrs K Wild and  
M Wilson

NICK PAGE  
CHIEF EXECUTIVE

Council House, Manor Square  
Solihull, West Midlands. B91 3QB  
Tel. 0121-704 6000

Deborah Merry  
Tel: 0121 704 6022  
Email: dmerry@solihull.gov.uk

Date Tuesday 16 March 2021

**GOVERNANCE COMMITTEE - Wednesday 24 March 2021**

**AGENDA**

**Mayor/Chairman of the meeting to announce:**

**'May I remind everyone present that this meeting will be broadcast live via the internet.'**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

To receive declarations of disclosable pecuniary interests and conflicts of interest from Members.

**3. QUESTIONS AND DEPUTATIONS**

To answer questions, if any, asked by any resident of the Borough pursuant to Standing Orders.

**4. MINUTES (Pages 5 - 6)**

To approve the minutes of the last meeting as a correct record.

**5. FINANCIAL REGULATIONS – 2021/22 UPDATE (Pages 7 - 112)**

To consider the Council's revised Financial Regulations and associated documents.

**6. REVIEW OF NEW MEMBER INDUCTION PROGRAMME (Pages 113 - 118)**

To seek approval of the New Member Induction Programme for 2021.

7. **NEW CODE OF CONDUCT FOR ELECTED AND CO-OPTED MEMBERS**  
(Pages 119 - 142)

To ask the Committee to consider the new Local Government Association Model Code of Conduct for Elected and Co-opted Members with a view to recommending that the Council adopts the Code, either in whole or with modifications.

8. **INDEPENDENT REMUNERATION PANEL REVIEW OF SPECIAL RESPONSIBILITY ALLOWANCES FOR MINORITY GROUP LEADERS**  
(Pages 143 - 150)

To consider the report of the Independent Remuneration Panel (IRP) and make recommendations to Council in respect of the Special Responsibility Allowances for minority political group leaders in the Council's Members' Allowances Scheme.

9. **UPDATE TO CONSTITUTIONAL STANDING ORDERS** (Pages 151 - 154)

To update the Council's Constitutional Standing Orders to reflect current practice.

10. **RIPA – ANNUAL REPORT** (Pages 155 - 160)

To provide members with an annual update on the use of RIPA powers.