

**Stronger Communities and  
Neighbourhood Services  
Scrutiny Board**

**Wednesday 14 September 2022 at 6.00 pm**

**Council Chamber - Civic Suite**

**COVID SAFETY PRECAUTIONS IN THE CIVIC SUITE**

When visiting the Civic Suite we encourage you to continue practicing the 'hands, face, space, fresh air' guidance and follow the measures below:

- Undertake Lateral Flow Testing twice a week and preferably before attending a Council building to minimise the risk of bringing COVID-19 into the building. If you do test positive after being in a Council building, you must report this to enable appropriate action to be taken.
- Support the NHS Test and Trace by using the QR Code
- Where possible, open windows, doors and vents to allow fresh air to circulate.
- If using equipment in Group Rooms or on the Members floor please clean workspace after use including your desk, chair, phone, keyboard, mouse, monitor and any shared spaces such as photocopiers.
- We recommend you consider all colleagues and wear face coverings in all general communal areas and when walking around the building.
- Continue with good hygiene standards by regularly washing your hands and using the hand sanitiser that is located around the buildings.

To view the live meeting paste this link into your browser:

<https://solihull.public-i.tv/core/portal/home>

## Disclosing Pecuniary Interests - What Must You Do?

(a) You must complete a declaration of your disclosable pecuniary interests, including those of your spouse/civil partner (or someone with whom you are living as such) and send it to the Monitoring Officer within 28 days of your election or appointment to the Council.

(b) When you attend a meeting of the Council, Cabinet, Scrutiny Board, Committee, Sub-Committee or Joint Committee etc, and a matter arises in which you have a disclosable pecuniary interest, unless you have been granted a dispensation, **you must:**

- Declare the interest if you have not already registered it
- Not participate in any discussion or vote
- Leave the meeting room until the matter has been dealt with
- Give written notice of any unregistered interest to the Monitoring Officer within 28 days of the meeting

(c) If you are the Leader or a Cabinet Portfolio Holder you may not exercise any of your delegated powers as a single member in relation to a matter in which you have a disclosable pecuniary interest or take any other step except to give written notice of any unregistered interest to the Monitoring Officer within 28 days of your becoming aware of the interest, or arrange for another person or body to deal with the matter.

Disclosable Interest	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain by you or your partner.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within 12 months of your declaration of interests in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.
Contracts	Any contract between you or your partner (or a firm or body corporate in which you or your partner is a partner or a director, or in the securities of which you or your partner has a beneficial interest) <b>and</b> the Council (a) under which goods or services are to be provided or works are to be executed; <b>and</b> (b) which has not been fully discharged.
Land	Any beneficial interest in land which is within the area of the Council and which gives you or your partner a right to occupy the land or receive income.
Licences	Any licence held by you or your partner (alone or jointly with others) to occupy land in the area of the Council for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge)— (a) the landlord is the Council; <b>and</b> (b) the tenant is a body in which you or your partner has a beneficial interest i.e. a firm or body corporate in which you or your partner is a partner or a director, or in the securities of which you or your partner has a beneficial interest.
Securities	Any beneficial interest held by you or your partner in securities of a body where—  (a) that body (to your knowledge) has a place of business or land in the area of the Council; <b>and</b> (b) either— (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; <b>or</b>  (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you or your partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.  “securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

SOLIHULL METROPOLITAN  
BOROUGH COUNCIL

To:  
Councillors M Carthew, B Donnelly,  
A Feeney, B Groom, P Hogarth MBE (Vice-  
Chairman), J O'Nyons, W Qais (Chairman),  
S Sheshabhatte and Mrs G Sleigh.

NICK PAGE  
CHIEF EXECUTIVE

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Date: Wednesday 7 September 2022

**STRONGER COMMUNITIES AND NEIGHBOURHOOD SERVICES  
SCRUTINY BOARD - Wednesday 14 September 2022**

**AGENDA**

1. **APOLOGIES AND SUBSTITUTIONS**

2. **DECLARATIONS OF INTEREST**

3. **QUESTIONS AND DEPUTATIONS**

4. **MINUTES OF THE LAST MEETING** (Pages 5 - 12)

To receive, for approval, the Minutes of the last meeting held on 7 June 2022.

5. **WEST MIDLANDS FIRE SERVICE - COMMUNITY RISK MANAGEMENT  
PLAN** (Pages 13 - 28)

To consider (WMFS) West Midlands Fire Service's Community Risk  
Management Plan.

6. **HIGHWAY WORKS PERMIT SCHEME** (Pages 29 - 124)

To review the Council's Highway Works Permits Scheme to ensure objectives  
are being met and to consider the associated improvement plan, prior to  
submitting the performance report to the Department for Transport.

7. **WORK PROGRAMME 2022/23** (Pages 125 - 130)

To receive, for information, the latest version of the Boards Work Programme for  
2022/23.

8. **AGENDA PLANNING - SAFER SOLIHULL PARTNERSHIP SCRUTINY**

At the conclusion of the meeting, the Board will be invited to discuss and agree the content and format of their forthcoming meeting with representatives of the Safer Solihull Partnership on 29 November 2022. Background papers have been circulated separately with this agenda.