

**CHILDREN'S SERVICES, EDUCATION & SKILLS SCRUTINY BOARD - 2 March
2023**

MINUTES

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| Present: | Councillors: A Burrow, Y Clements, B Donnelly, S Gethen, D Gibbin (Chairman), J Hamilton, A Mackenzie, A Rebeiro, J Tildesley and B Groom. Parent Governor Representative: K Goode |
| Present Virtually: | Councillors: A Wilson Parent Governor Representative: S Golby SPCV Rep: S Freeman Report Authors: Alecia Oliver-Adams – Virtual School Teacher Carol McAuley – Senior Strategic Commissioning Manager |
| Officers: | James Hughes – Democratic Services Officer Pete Campbell – Director Childrens Services Tim Browne – Assistant Director – Education Carol Douch – Assistant Director – Improvement Ioana Payne – Assistant Director – Safeguarding Clair McNeill – Head of Service – Education Outcomes and Interventions Charlotte Jones – Head of Service – SEND (0-25) |
| Apologies: | Councillors: L McCarthy and Mr B Hall |

1. NOTE FROM THE CHAIR

Cllr Gibbin said he would circle back to the plan moving forward under Item 14 but reminded members that this board faced a significant challenge in supporting the Children's Services team in their improvement journey.

He also thanked Cllr J Tildesley and Cllr A Rebeiro for their service to the board and wider Council as they would not be seeking re-election.

2. APOLOGIES

Apologies were received from Cllr Laura McCarthy and Mr Barrie Hall.

3. DECLARATIONS OF PECUNIARY OR CONFLICTING INTERESTS FROM MEMBERS

None declared.

4. MINUTES

The minutes were agreed as an accurate record of the meeting held on Thursday 5th January 2023.

RESOLVED

The minutes were unanimously agreed.

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5. ACTION TRACKER

Members welcomed the creation of the Action Tracker and were happy to see it added as a standing agenda item.

RESOLVED

The board noted progress made or updates given on items on the Actions Tracker.

6. QUESTIONS AND DEPUTATIONS

There were no questions submitted under Standing Order 9. There was one request to make a deputation under Standing Order 12, however, the resident wished to delay the request until the next meeting.

7. APPOINTMENT OF PARENT GOVERNOR REPRESENTATIVE (FOR INFORMATION ONLY)

The board welcomed Ms Kate Goode as a new Parent Governor Representatives. Ms Goode introduced herself and looked forward to working with the Board during her term.

8. CHILDREN'S SOCIAL CARE PLAN

The Director of Children's Service (DCS) introduced the report. He stated that OFSTED had received a copy of the plan this week (W/C 27/02/2023) but that the Council had yet to hear back from them. The Assistant Director – Improvement (AD-I) stated the Children's Social Care Plan was high level and that sat beneath it would be individual service plans which were more detailed. The plan focusses on three pillars; stabilising the work force, quality of practice and an early help offer.

The questions from the Board were as follows:

- Kate Goode – Is there a commitment from partner agencies to the plan?
 - DCS – The results of the OFSTED inspection and the following Children's Social Care Plan were all within our gift in so much as it focuses on what the Council does in Social Work Practice. Work with partners is covered in a separate Partner Plan.
- Kate Goode – How is recruitment within the service going post the publishing of the OFSTED inspection?
 - DCS – Recruitment is an issue nationally and you would be hard pressed to find a Local Authority who wasn't struggling to recruitment now. Over the next few weeks, the service will be launching a micro-site aimed at attracting people to come and work at Solihull Metropolitan Borough Council and the leadership team had recently met with staff on the issue of remuneration. However, whilst recruitment is an important part of the puzzle, we have to focus on the retention of the staff we have and staff that join as without retention then we will always be in the same situation.

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- Cllr A Burrow – I like the 3 priorities, I think the first two are the most important. Are you getting the support from HR on the stabilising of the work force?
 - DCS – We have a close relationship with them, and they have a clear enthusiasm to tackle the problem with us. Ultimately if we don't crack the problem, it remains a problem for them, so we are all invested in getting a stable work force.
- Cllr Y Clements – I think it would be useful for the board to have the statistics on vacancy rates, I asked for these at the last meeting, and I am yet to receive them. Separately I also think we should have the OFSTED rating printed on every agenda pack for this board as a reminder of what our focus needs to be. As well as this there seems to be a lot of boards doing a lot of things, can we have a list of who sits on them and their contact details?
 - DCS – It will be another two and half years roughly before we are fully reinspected so it will be a long time before we see movement out of inadequate. In relation to the list of boards yes, we can provide that, and I will include what the board does or is responsible for.
ACTION: DCS to provide the board with a list of the various boards, contact details and what they do or are responsible for.
- Cllr A Mackenzie – I understand Social Workers are regularly assessed but are they asked to assess upwards and provide feedback on their managers?
 - AD-I – We hold regular practitioner forums where workers can feedback to the departmental leadership teams freely. Managers aren't present in these meetings to encourage people to be as truthful as possible. As well as this the DCS along with the Acting Chief Executive met with staff recently. 360 feedback is important to the service's improvement and in helping us to recruit staff.
 - DCS – Further to this we also carry out an annual survey of staff and I have implemented a new post-box feedback system for staff to put in their thoughts/ideas and the uptake has been good so far.
- Cllr A Wilson – Are there separate reports on the service?
 - DCS – There have been four reports on the service over the last year or so which is unprecedented. There has been:
 - Joint Targeted Area Inspection – this was carried out by Ofsted, the Care Quality Commission (CQC), the Chief Inspector of Constabulary and Fire & Rescue Services (HMICFRS) and the Chief Inspector of Probation (HMIP) for England and Wales following the murder of Arthur Labinjo-Hughes.
 - Sir Alan Wood's Commissioners Report – Appointed by the Secretary of State to help the authority improve its children's social care and functions after the former Secretary of State for Education, Kit Malthouse MP, wrote a letter saying he was 'unconvinced that sufficient improvement had been made' after the Council appeared before the Education Select Committee in June.
 - National review into the murders of Arthur Labinjo-Hughes and Star Hobson – Carried out by the Child Safeguarding Practice Review Panel. This review sets out recommendations and findings for national government and local safeguarding partners to protect children at risk of serious harm.
 - OFSTED Inspection of Solihull local authority children's services - Services to children and families in Solihull are inadequate. This inspection has identified serious and widespread failings across all service areas. Since the last inspection of local authority children's services in 2019, when Solihull Council was judged to be requires improvement to be good, services to children and families have significantly declined.

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- Cllr A Wilson – How are you manage all the reports and recommendations?
 - DCS - The management of the improvement ultimately comes down to me as the Director, however we as a departmental leadership team are keeping on top of this. It will be important to track the improvements and when they become business as usual remove them from the plan.
- Cllr B Donnelley – When we are looking at the recruitment issue are we also looking at what opportunities we can offer in the way of apprenticeships? Are we trying to capture Care Leavers and encourage them to enter the profession as they will have real lived experiences?
 - DCS – Yes, we always look at how we can utilise apprenticeships. Social Work is a profession that you can enter via the apprenticeship route.
- Cllr D Gibbin – Over the last few meetings there have been a number of reports delayed, pulled or changed. This is one of the reports. I have raised the matter with the Acting Chief Executive. However, whilst p.20 2.6 sets out the reason why we have not had the plan in full this evening, p31 1.1.6 shows the plan was complete and shared with other Council's as part of the SEND Peer Review. The Briefing Note we received detailing the ILACS guidance on inadequate authorities reporting on their improvement plan also shows that it is not for Ofsted to 'sign off' the plan and therefore the board could have received the plan. Can you tell me why we have not got the full plan in front of us this evening?
 - DCS – I can see your point regarding p.61, and it is true to say it existed in a very early draft form at that point, so I do think the report is a little misleading. It is also true that OFSTED don't have to sign off the plan, but they do have to agree with it.
 - AD-I – The plan does exist, but we need to bring OFSTED with us, their visits start in May which will measure us against the plan.

Cllr Gibbin ended the discussion on this item and reminded Officer's that it is the desire of the Board to be involved in plans and strategy as early as possible so that they can feed in their thoughts and be the constructive friend that scrutiny is meant to provide. He asked the board if they would be happy to add to the recommendation that the Board receive an electronic copy of the Children's Social Care Plan as soon as possible.

RESOLVED

The Board unanimously noted the matters for consideration regarding the Ofsted Improvement Plan and called on the Director of Children's Services to share the Children's Social Care Plan electronically as soon as possible.

9. EDUCATIONAL OUTCOMES FOR LOOKED AFTER CHILDREN VS NON LOOKED AFTER CHILDREN

The Assistant Director – Education (AD-E) presented the report alongside the Head of Service Education Outcomes & Intervention (HoS EOI) and the Virtual School Head Teacher (VSH). The AD-E highlighted how the service reports on this yearly, but the last few years had been difficult due to Covid. He highlighted how up until 2019 the service was making big improvements in the outcomes for Looked After Children.

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The questions from the Board were as follows:

- Cllr S Gethen – What does a virtual school look like?
 - HoS EOI – The school doesn't directly deliver education to Looked After Children but they support their school staff to make sure the school is delivering the best quality education to that Looked After Child.
- Kate Goode – Does this service provide for children who have left care i.e they have been adopted?
 - VHS - This report and reporting statistics only focus on Looked After Children but yes the service does provide advice and guidance to those Looked After Children who have left care.
- Kate Goode – Do we collect data on SEMH aspects as well or just purely academic statistics?
 - HoS EOI – This is something that the child's Personal Education Plan would pick up. The Virtual School would pick up on SEMH triggers i.e. attendance by the softer reporting is picked up the actual school i.e. is the child attending/accessing SEMH sessions.
- Cllr B Groom – Do we have the capacity in the service? Are we currently only meeting what we need to do to be compliant and missing some of the softer support that could be offered?
 - VSH – PEP plans are statutory, and we are good at holding the schools to account on them and ensuring we cover some of the softer support that the children can access. Looked After Children are always involved in these conversations to make sure their voice is heard.
 - HoS EOI – We are looking to build more capacity into the service team to cover the increase in caseload that we have seen. But it was a positive that OFSTED did comment on the level of challenge the service provides to schools on the personal education plans and we don't want to lose that good level of challenge.
- Cllr A Burrow – I want to commend you for aiming for the national ambition but all I hear is that Solihull has some of the best schools in the country and I wonder if our results are better than that national ambition whether we should use our results as the target?
 - HoS EOI – We do hold the data to be able to use our measure as a target. We are now in 2022 roughly in line with the national outcomes, we don't stand apart particularly as a borough now. In some measures, in GCSE results, in the past we have sat above and our Looked After Children have also sat above so that is a demonstration that we are doing well for these children. But you are right with your first point our ambition is the national target or all children Solihull target.
- Cllr A Burrow – Has the service got enough money to be able to do what it needs to do?
 - HoS EOI – We do well with the money we have.
- Cllr A Mackenzie – How many teachers are there in the school and what is their caseload?
 - HoS EOI – There are 5 teachers and one Head Teacher. Caseloads can vary between 80-120 children. At the moment the Head Teacher has been forced to take a caseload of Children due to the increase in demand, but it is our priority to remove that caseload.
- Cllr A Mackenzie – Do the children meet their teacher or is the role an office bound one?
 - VSH – Yes some of our teachers meet the children they are responsible for as they will visit the school and observe the child in the class. As

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- well as this when it is requested by the school the Teacher will attend a personal education plan meeting.
- AD-E – We are currently looking at our delivery model compared to other councils to see if there is a different way we can support our Looked After Children.
 - Cllr A Rebeiro – Do we know that after Looked After Children have left school that they have entered employment?
 - VSH – The school has the remit until Year 13 so we would look after the Child should they stay in education until that time.
 - AD-E – The employment and skills team would capture the outcome should they not continue in education.
 - Cllr Y Clements – Are looked after Children automatically given the pupil premium? Are all Looked After Children in good/outstanding schools?
 - HoS EOI – Yes, they qualify for the pupil premium. When the child becomes newly looked after then we will try to secure them a place in a good or outstanding school, however, if they are not in a good or outstanding school then we will also have the conversation as to whether it is in the best interest of the child to be moved. For example, if there are no issues and they are achieving the results they should be then we may decide to keep a constant in their life we would not move them and then have a conversation with the school about how we can further close the gap in their attainment.
 - Cllr Y Clements – If they aren't moved then is their academic progress continually monitored?
 - HoS EOI – Yes, we manage and if things aren't going right then we would move the child.
 - Cllr A Mackenzie – Are any Looked After Children home educated?
 - VSH – Some come to us home educated but we then seek to fund them a school place. There are 0 looked after children who are currently home educated.
 - Cllr A Burrow – I am concerned about the resource in the team – can we ask that a benchmark exercise is done of other local authorities and the caseloads they have?
 - Cllr D Gibbin – We can look at adding this into the recommendations.
 - Cllr S Gethen – What do you feel would be an adequate caseload?
 - HoS EOI – My priority is to remove the caseload from the VSH which is currently 90.
 - VSH – I feel a caseload of about 65 is manageable which would mean we would need another 3 teachers.
 - Cllr S Gethen – Who do the virtual schoolteachers support in the child school?
 - HoS EOI – Each school has a Designated Looked After Children Teacher and this is who we link in with. They would work with the schools' SENCO if there was an identified need.
 - Cllr S Gethen – For looked after children having a constant is really important, do they get this from your service?
 - HoS EOI – Yes, they do.
 - Cllr D Gibbin – When will the non-negotiables be enforced again?
 - VSH – We are already bringing them back in and work is well underway to getting back to them being the norm again. There remains some work to be done on embedding some foundations in some cases post-covid.
 - Cllr A Mackenzie – Is retention of staff an issue in this service?

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- HoS EOI – No, this is one area where we haven't got an issue retaining staff and it has been a relatively stable team.

RESOLVED

The board unanimously noted the contents of the report and asked that the following mitigating action be taken to narrow the gap between children who are looked after and their non-looked after peers:

- That a cost analysis be done of Solihull Metropolitan Borough Council virtual school investment compared with both the authority with the best Looked After Children outcomes and using the authorities family group of councils.

10. EDUCATIONAL OUTCOMES FOR LOOKED AFTER CHILDREN VS NON LOOKED AFTER CHILDREN - APPENDIX 1

Appendix 1 presented for information only.

11. ADJOURNMENT

The meeting was adjourned.

12. DELIVERY OF SOLIHULL'S JOINT STRATEGY FOR CHILDREN AND YOUNG PEOPLE WITH ADDITIONAL NEEDS & SEND: PEER CHALLENGE OUTCOME

For the purposes of this item the Delivery of Solihull's Joint Strategy for Children and Young People with Additional Needs was taken first with the SEND: Peer Challenge Outcome taken after as a separate item.

Delivery of Solihull's Joint Strategy for Children and Young People with Additional Needs

The Assistant Director – Education presented the context behind this report. SEND services across all of the country is in crisis. The Government released its response to the Special Educational Needs and Disabilities (SEND) and Alternative Provision (AP) green paper consultation – the SEND and Alternative Provision Improvement Plan. The Head of Service SEND (0-25) (HoS SEND) then presented the report.

Before questions were taken Cllr D Gibbin thanked Solihull Parent Carer Voice for their annual gathering of partners on Wednesday 1st March as he always found it helpful to hear from those on the ground. He asked that the Democratic Services Officer circulate the Government's response to members of the Board.

Question from the Board were as follows:

- Kate Goode – The drop-in sessions that were held were warmly received by Parent Governors and I wanted to know if we could run something similar to schools?
 - HoS SEND – We did offer this to schools; however, they were poorly attended and the feedback we gained was that it was difficult for staff to have to leave the school site to go to the events. So, we are looking at

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how we can put on a 'roadshow' to reach those schools and the staff within them.

- Cllr A Wilson – Priority 4 'I feel welcome, understood, valued, appreciated and included wherever I go...' is about how the public perceive those with SEND. What actions are next to improve the public perception?
 - HoS SEND – We are seeking to focus on community spaces and how we can make them as accessible as possible.
- Cllr D Gibbin – Are children social care invested enough in the strategy?
 - HoS SEND – The new inspection framework helps with driving the integration and multiagency work.
Action: Democratic Services to send out the new inspection framework.
- Sajida Golby – 3.3 and 3.4 highlight the response statistics which seem very low when you consider how many people have SEND in Solihull. How can we make sure we get more answers moving forward and can we have a breakdown of age/location etc?
 - HoS SEND – Data breakdown would be useful, and we are looking at building this into the questions in the future to better allows us to track what services are being accessed by who. However, we didn't on this occasion as there were already many questions in the survey.
- Cllr S Gethen – Page 55 highlights a new referral pathway which if it works as I think will be very welcomed by the community. Can you please just expand on this?
 - AD-E – Colleagues in the Integrated Care Board have designed this process where you will need a single referral and then a panel of professionals will assess the referral and what services are need. This will hopefully prevent people having to repeat their stories at each referral point.
- Cllr S Gethen – Will this have a positive impact on the waiting list times?
 - AD-E – That is a separate issue but what this should do is give parents an indication on when they can expect treatment.
- Cllr S Gethen – Page 56 talks about EHCP's and streamlining the processes in place. Can you expand more on that?
 - We delegate the annual review to the school as they are the people that know the child the best. It is not possible for an EHCP Officer to attend all annual reviews, but we encourage schools to ask an EHCP Officer attend if it is a particularly complex case or there has been significant change in circumstance. If we are asked to attend, then we will as we have the flexibility in the team.

SEND: Peer Challenge Review

The Head of Service – SEND (0-25) presented the report and highlighted how this was very welcomed by the service after they had requested it. There had been 15 actions identified as well as a lot of others from other plans/inspections, so the service was now looking to hold a community event to understand what the users want the services priorities to be.

Questions to the board were as follows:

- Cllr B Groom – Would it be possible to have an update report back to the board on the recommendations/actions that have been made?
 - Cllr D Gibbin – We can look to build that into the recommendations.

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- Sajida Golby – How long will it take us to tackle the backlog of ECHPs and are we seeing a reduction in complaints?
 - HoS SEND – We had a backlog of around 2100 but as of the end of February we had 780 so progress has been made. We have been supported with extra funding from the Department for Education, this is set to expire by the end of April so we are now looking at how we can keep the tackling the backlog without the extra funding resource. I don't have the data to hand on the complaints, but I am aware they have fallen and I would be happy to share the data.
ACTION: HoS SEND to share complaint data.
- Cllr A Burrow – Point 2.5 talks about young people acting as ambassadors for others in the community and I am unsure in this circumstance how this would work. Are we actively pursuing this?
 - HoS SEND – Yes so this comes as part of our commissioned service Our Voices Heard so they are setting up groups in schools and working with a huge range of young people to reach as many people as possible. It is looking at how we can get those who people who may feel uncomfortable going to a formal event speaking up into the services they access, and this is where they ambassador can go into the schools and groups and feedback to us.
- Cllr A Burrow – It is great to see the backlog is coming down – in our efforts to do this are we sure we haven't dropped in quality?
 - HoS SEND – Each EHCP officer is Quality Assured, and we recently had a dip sample meeting with our Department for Education Improvement Advisor.
- Cllr A Rebeiro – I think from all my time on the board I have always seen the value of Peer Reveiws. I welcome the statement on Page 59 that a "*Head Teacher remarked that we are all now 'on the same page,' regarding solutions focus*". But then if you go to Page 60 you see "*A small but significant group of school leaders are committed to inclusion and inclusive practice, but we heard from parents and carers about some schools which do not welcome and include children with SEND, with children with SEND representing at least half of the children permanently excluded from school in the autumn term of 2022.*" How have we got the forum but see so man schools opting out of getting behind the approach and what ideas do you have to tackle this?
 - HoS SEND – So we tend to broadly have three groups of schools varying in levels of engagement on the issue. This problem has been the focus of the Best Value Programme we are in, and it has been useful to learn about what has gone wrong elsewhere and what they have been able to do to tackle those problems. We have been successful in a £1 million grant from the Department for Education to help tackle this issue and some of the things we are looking at include better training for school staff, champions within the schools' network and additional data analysis capability for us to be able to spot trends.
- Cllr S Gethen – Have you seen complaints from parents on missing details from the old EHCP to the new one?
 - HoS SEND – The older EHCP's tended to be of a poorer quality whereas the new ones have a SMART focus. We also identified that there was quite frequently information in the wrong part of the plan so this was corrected in the new plans. Initially we did see a spike in complaints as parents thought large chunks had been removed whereas it had just been moved to a different part of the plan and we

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put in place a system whereby we communicate this to parents in a clear way.

RESOLVED

The board unanimously:

- Noted the progress of activity and identified next steps contained within the Annual Report (Appendix 1).
- Note the recommendations from the SEND Peer Review (Appendix 2) report, ahead of officers re-evaluating the strategic Action Plan, and other service level plans, in light of their findings and recommendations.
- Asked that there is a clear alignment of every recommendation within the Peer Review is identified and aligned to the Strategic Action Plan or other service area, where appropriate, with SMART objectives and a report produced and reported back to the board no later than the 31st October 2023.

13. DELIVERY OF THE CHILDREN AND YOUNG PEOPLE'S MENTAL HEALTH AND EMOTIONAL WELLBEING LOCAL TRANSFORMATION PLAN

The Senior Strategic Commissioning Manager (SSCM), Birmingham and Solihull ICB presented the report.

Questions from the board were as follows:

- Cllr S Gethen – The current pathway for crisis support isn't working, are we going to see an improvement?
 - SSCM – We have created a new service designed by families called EMPOWER. The service will look at de-escalating an issue before it becomes a Mental Health Crisis and will aim to support people who present as heading towards a crisis. There will be a wrap around whilst they are waiting for their appointments to help with support in the space between. We currently see around 70% of contacts presenting as an early help case and not a crisis so this service will hopefully help.
- Cllr A Wilson – Page 87 talks about people with a learning disability are eligible for an in-depth annual health check with their GP from age 14. How confident are we that with the state of waiting times for GP appointments at the moment that this is deliverable?
 - SSCM – We know that people with learning difficulties have a shorter life expectancy, so it is important that they attend these health checks. GPs are paid to undertake them so there is an incentive for GPs to be making sure they happen, and we also have the data on hand to be able to track if it is happening. We have had instances where we have partnered high and low performing practices so best practice can be shared.
- Cllr A Wilson – How confident are we that GPs understand the nuances of how certain medication to treat conditions can impact different SEND conditions?
 - SSCM – That is a little too technical for me to answer but I know that we have clinical leads for SEND needs who will be across the latest research and guidance who GPs can contact.
- Cllr A Wilson – Do we have any work that is ongoing to target boys as they seem to suffer disproportionately compares to the West Midlands and National Average?
 - SSCM – They present in different ways for example it may be a change in their behaviour so it is important we can have a targeted response to

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pick this change up and then deliver the support needed. We have Kooth which is positive as it can be accessed from home. We are also undertaking a school audit now to see what we can develop in terms of a localised response to this issue.

- Cllr B Groom – Picking up on where it states *“Among 17 to 22 year olds with a probable mental disorder, 14.8% reported living in a household that had experienced not being able to buy enough food or using a foodbank in the past year, compared with 2.1% of young people unlikely to have a mental disorder.”* Thinking about how the NHS has just had to survive one crisis in the form of COVID-19, is it ready to deal with the cost-of-living crisis?
 - SSCM – We have seen unprecedented demand due to covid and we are focussing on clearing backlogs. We are also trying to link into the work that will be happening within family hubs to really try and respond early and in a more coordinated manner.
- Kate Goode – Within this report there is some really useful quantitative data. Feedback from Parent Governors is that the wait time between first contact and then the second contact is too long. Is there any more data on the whole journey from first contact to discharge?
 - SSCM – We are looking at how we can address support in between the appointments so that things do not escalate into a mental health crisis.
- Sajida Golby – It is great to see you have expanded support for people with SEND needs, can you expand on what it is?
 - SSCM – We are finding that digital offer really works well in this instance, we are also training our practitioners on how to deal with patients who present with a neurodiversity.
- Cllr S Gethen – There is still an 18-week waiting list? What is support can people access in the interim?
 - SSCM – By the end of 2024 we will have MHST teams in across all secondary schools and colleges. The report sets out on Page 59 the plan to cleanse data on the waiting list to ensure that everyone on it still needs an appointment and further to this we are also offering weekend clinics to tackle the backlog.
- Cllr A Rebeiro - What would make Solihull more attractive to help recruitment?
 - SSCM – We offer a blended approach to remote and in person working which does help. It is important that our staff feel supported as we know that is a big sell when we recruit staff and we have started work with other local employers to stop the border hopping between staff.

RESOLVED

The Board received the report for information and assurance.

14. WORK PLAN

Cllr Gibbin informed the board that work had started on drafting the Work Plan for the next Municipal Year. He advised that having looked at what other Council's do the process in Solihull is not as developed and that he would be writing a report on what process this board could choose to follow when it came to work planning next year.

The Democratic Services Officer advised members that if they had items, they wished the board to consider in the next Municipal Year then they should

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contact them in the first instance setting out why they think it would be relevant for the board and what outcomes they wished to see from the board having looked at it. They also advised that they would be starting a monthly round up of relevant publications and data to support the board to stay on top of wider sector developments.

RESOLVED

The board noted the Work Plan for the current Municipal Year and agreed to carry over the remaining two items onto the next Municipal Years work plan.

Meeting ended at 9.15 pm