

**CPH Resources Decision  
Session**

Wednesday 1 March 2023 at 4.00 pm

Virtual Meeting

Please note: this meeting may be filmed for live broadcast and recorded content will be available to view on the Council's [Meetings Channel](#).

By entering the meeting room and using the public seating area you are consenting to being filmed. If members of the public do not wish to be filmed, make the Clerk aware of this so suitable seating can be found.

Any person taking part in the meeting is reminded not to disclose personal information about any third party

## Disclosing Pecuniary Interests - What Must You Do?

(a) You must complete a declaration of your disclosable pecuniary interests, including those of your spouse/civil partner (or someone with whom you are living as such) and send it to the Monitoring Officer within 28 days of your election or appointment to the Council.

(b) When you attend a meeting of the Council, Cabinet, Scrutiny Board, Committee, Sub-Committee or Joint Committee etc, and a matter arises in which you have a disclosable pecuniary interest, unless you have been granted a dispensation, **you must:**

- Declare the interest if you have not already registered it
- Not participate in any discussion or vote
- Leave the meeting room until the matter has been dealt with
- Give written notice of any unregistered interest to the Monitoring Officer within 28 days of the meeting

(c) If you are the Leader or a Cabinet Portfolio Holder you may not exercise any of your delegated powers as a single member in relation to a matter in which you have a disclosable pecuniary interest or take any other step except to give written notice of any unregistered interest to the Monitoring Officer within 28 days of your becoming aware of the interest, or arrange for another person or body to deal with the matter.

Disclosable Interest	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain by you or your partner.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within 12 months of your declaration of interests in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.
Contracts	Any contract between you or your partner (or a firm or body corporate in which you or your partner is a partner or a director, or in the securities of which you or your partner has a beneficial interest) <b>and</b> the Council (a) under which goods or services are to be provided or works are to be executed; <b>and</b> (b) which has not been fully discharged.
Land	Any beneficial interest in land which is within the area of the Council and which gives you or your partner a right to occupy the land or receive income.
Licences	Any licence held by you or your partner (alone or jointly with others) to occupy land in the area of the Council for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge)— (a) the landlord is the Council; <b>and</b> (b) the tenant is a body in which you or your partner has a beneficial interest i.e. a firm or body corporate in which you or your partner is a partner or a director, or in the securities of which you or your partner has a beneficial interest.
Securities	Any beneficial interest held by you or your partner in securities of a body where—  (a) that body (to your knowledge) has a place of business or land in the area of the Council; <b>and</b> (b) either— (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; <b>or</b>  (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you or your partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.  “securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

SOLIHULL METROPOLITAN  
BOROUGH COUNCIL

To:  
Councillors R Sleigh OBE, A Adeyemo and  
S Sheshabhatte

PAUL JOHNSON  
ACTING CHIEF EXECUTIVE

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Date Tuesday 21<sup>st</sup> February 2023

**CPH RESOURCES DECISION SESSION - Wednesday 1 March 2023**

**AGENDA**

1. **APOLOGIES**

2. **DECLARATIONS OF PECUNIARY OR CONFLICTING INTEREST FROM MEMBERS**

To receive declarations of interest from Members in accordance with the Code of Conduct (Members are directed to the guidance sheet attached)

3. **QUESTIONS AND DEPUTATIONS**

To answer questions and hear deputations, if any, asked by any resident of the Borough pursuant to Standing Orders.

4. **BEREAVEMENT SERVICES UPDATE (Pages 5 - 14)**

To update Cabinet Portfolio holder for Bereavement Services on the ongoing review of the service and to seek approval for changes to our policies and procedures which would ensure consistency and fairness in various aspects of our operations.

5. **REVENUE AND CAPITAL MONITORING 2022/23 AS AT 31ST DECEMBER 2022 (Pages 15 - 28)**

To inform the Cabinet Member of the portfolio's latest forecast financial position as at the 31st December 2022 against Revenue and Capital budgets as detailed in Appendix A.

6. **DEBT MONITORING REPORT - QUARTER 3 2022/23 (Pages 29 - 36)**

To give the Cabinet Member for Resources a high-level view of debts owed to the Council and the action taken to recover these as at 31 December 2022. This includes the debts we have been unable to recover and need to be written off.

7. **THE CORPORATE LANDLORD ASSET FRAMEWORK** (Pages 37 - 60)

1.1 The purpose of the report is to provide an update on progress of the Corporate Landlord programme and present the proposed supporting Asset Framework.

1.2 The Asset Framework sets out the strategic objectives it will deliver and the policies that will support the Corporate Landlord and the rest of the Council including roles and responsibilities.