

**Solihull Metropolitan Borough Council  
Forward Plan JANUARY 2019 - APRIL 2019**

**(REGULATION 9, PUBLICITY IN CONNECTION WITH KEY DECISIONS, PUBLISHED IN ACCORDANCE WITH LOCAL AUTHORITY (EXECUTIVE ARRANGEMENTS) MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012. THIS NOTICE PROVIDES 28 DAYS' NOTICE OF THE DATE ON WHICH A KEY DECISION IS TO BE TAKEN.**

The forward plan is a list of the Council's [key decisions](#) (see note below) that will be made over the next one to four months.

The plan includes a short description of the decision to be made; who will make it; when the decision will be taken; details of the planned consultation with local people and other stakeholders; and contact details for further information (including reports and background papers).

The membership of the [Cabinet](#) and contact details for portfolio holders are detailed below.

An agenda and reports for Cabinet meetings and Cabinet Member decision sessions will be published at least 5 working days before the decisions are to be made. Details and copies of documents relating to forthcoming decisions included in the Forward Plan can be obtained when available from the Council's [website](#) or by contacting the Democratic Services Team on 0121 704 6156 or visiting Solihull Connect, The Core, Theatre Square, Solihull B91 3RG

Portfolio Holder	Title	This is a Key Decision because	Purpose	Contact Officer	Decision Maker	Date of Decision	Ward(s) Affected	Representations	Relevant Documents
<b><u>CPH Resources and Delivering Value</u></b>									

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CPH Resources and Delivering Value	REVENUE AND CAPITAL MONITORING 2017/18 as at 30th September 2018	Key Decision	To inform the Cabinet Member of the Portfolio's latest forecast financial position as at the 30th September 2018 against Revenue and Capital budgets as detailed in Appendix A.	Lauren Beach lbeach@solihull.gov.uk	CPH Resources and Delivering Value	10 December 2018	All Wards		REVENUE AND CAPITAL MONITORING 2017/18 as at 30th September 2018 REVENUE AND CAPITAL MONITORING 2017/18 as at 30th September 2018
CPH Resources and Delivering Value	Debt Monitoring Report – Quarter 2 2018/19	Key Decision	To give a high level view of all debts owed to the Council and the action taken to recover these as at 30 September 2018.	Louise Lynch llynch@solihull.gov.uk	CPH Resources and Delivering Value	10 December 2018	All Wards		Debt Monitoring Report – Quarter 2 2018/19 Debt Monitoring Report – Quarter 2 2018/19

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CPH Resources and Delivering Value	ICT Capital Project Funding Request	Non Key Decision	This report seeks permission from the Cabinet Member to allocate funds from the Capital ICT Projects Programme to support the procurement of software and hosting services to allow the Council to comply with the latest payment card industry standards in respect of telephone payments.	Paul Langham paul.langham@solihull.gov.uk	CPH Resources and Delivering Value	10 December 2018	All Wards		ICT Capital Project Funding Request ICT Capital Project Funding Request
CPH Resources and Delivering Value	Blythe Valley Innovation Centre	Key Decision	To consider the 2019 budget for the Centre.	Martin Clayton mclayton@solihull.gov.uk	CPH Resources and Delivering Value	10 December 2018	Blythe		Blythe Valley Innovation Centre Blythe Valley Innovation Centre
CPH Resources and Delivering Value	CORPORATE ASSET MANAGEMENT PLAN 2018/19 UPDATE	Key Decision Wards	To receive the updated Corporate Asset Management Plan for 2018/19.	Linda Wilson, David Harris lindawilson@solihull.gov.uk, david.harris@solihull.gov.uk	CPH Resources and Delivering Value	24 January 2019	All Wards		CORPORATE ASSET MANAGEMENT PLAN 2018/19 UPDATE CORPORATE ASSET MANAGEMENT PLAN 2018/19 UPDATE

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CPH Resources and Delivering Value	COUNCIL TAX BASE 2019/20	Key Decision Wards	The purpose of this report is to recommend a council tax base for Solihull and parish areas within Solihull for the financial year 2019/20.	Anna Leggett aleggett@solihull.gov.uk	CPH Resources and Delivering Value	24 January 2019	All Wards		COUNCIL TAX BASE 2019/20 COUNCIL TAX BASE 2019/20
CPH Resources and Delivering Value	REVENUE AND CAPITAL MONITORING 2017/18 as at 31st December 2018	Key Decision	To inform the Cabinet Member of the Portfolio's latest forecast financial position as at the 31st December 2017 against Revenue and Capital budgets as detailed in Appendix A.	Lauren Beach lbeach@solihull.gov.uk	CPH Resources and Delivering Value	25 February 2019	All Wards		REVENUE AND CAPITAL MONITORING 2017/18 as at 31st December 2018 REVENUE AND CAPITAL MONITORING 2017/18 as at 31st December 2018
CPH Resources and Delivering Value	Update on Welfare Reform	Key Decision	To update on the Council's work around Welfare Reform.	Sally Babb sbabb@solihull.gov.uk	CPH Resources and Delivering Value	25 March 2019	All Wards		Update on Welfare Reform Update on Welfare Reform

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CPH Resources and Delivering Value	Debt Monitoring Report – Quarter 3 2018/19	Key Decision	To give a high level view of all debts owed to the Council and the action taken to recover these as at 31 December 2018.	Louise Lynch llynch@solihull.gov.uk	CPH Resources and Delivering Value	25 March 2019	All Wards		Debt Monitoring Report – Quarter 3 2018/19 Debt Monitoring Report – Quarter 3 2018/19
CPH Resources and Delivering Value	Applications for Discretionary Rate Relief	Key Decision	To consider the applications for discretionary rate relief.	Louise Lynch llynch@solihull.gov.uk	CPH Resources and Delivering Value	25 March 2019	All Wards		Applications for Discretionary Rate Relief Applications for Discretionary Rate Relief
CPH Resources and Delivering Value	ICT Capital Project Update	Key Decision	To update the Cabinet Member on the current status of the Capital ICT Projects Programme and to seek permission from the Cabinet Member to allocate funds from the Capital ICT Projects Programme as detailed in the report.	Mike Slater mslater@solihull.gov.uk	CPH Resources and Delivering Value	25 March 2019	All Wards		ICT Capital Project Update ICT Capital Project Update
<b><u>CPH Children Education and Skills</u></b>									

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CPH Children, Education and Skills	Auckland Education Centre	Key Decision	To seek approval from the Cabinet Member to carry out consultation on a proposal to close Auckland Education centre and secure interim arrangements at the Centre in response to the recent Ofsted outcome.	Ann Pearson annpearson@solihull.gov.uk	CPH Children, Education and Skills Decision Session  CPH Children, Education and Skills	18 December 2018	Smith's Wood		Auckland Education Centre Auckland Education Centre
CPH Children, Education and Skills	Issues arising from Overview & Scrutiny	Key Decision	To consider a recommendation from the Children's Services, Education and Skills Scrutiny Board	Mala Mistry mmistry@solihull.gov.uk	CPH Children, Education and Skills Decision Session  CPH Children, Education and Skills	18 December 2018	All Wards		Issues arising from Overview & Scrutiny Issues arising from Overview & Scrutiny

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CPH Children, Education and Skills	Children's Services Capital Programme Update 2018/21	Key Decision	This report provides a mid-year update on the Children's Services Capital Programme and seeks approval to the draft Solihull Schools Asset Management Plan for 2018/21	Anthony Watson awatson@solihull.gov.uk	CPH Children, Education and Skills Decision Session  CPH Children, Education and Skills	18 December 2018	All Wards		Children's Service Capital Programme Update 2018/21 Children's Service Capital Programme Update 2018/21

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CPH Children, Education and Skills	School admissions 2019 - applications for secondary and nursery places with exceptional social or medical reasons	Key Decision Wards	Cabinet Portfolio Holder will grant priority 1b to applications with exceptional social or medical reasons following recommendations from Advisory Group for School Admissions	Lois Brough lbrough@solihull.gov.uk	CPH Children, Education and Skills	29 January 2019	All Wards	16 January 2019	School admissions 2019 - applications for secondary and nursery places with exceptional social or medical reasons School admissions 2019 - applications for secondary and nursery places with exceptional social or medical reasons



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CPH Children, Education and Skills	Local Authority Approval of Revised Instrument of Government	Non Key Decision	Approve the revision of the Instrument of Government for Lady Katherine Leveson Church of England Primary School	Natasha Chamberlain nchamberlain@solihull.gov.uk	CPH Children, Education and Skills	29 November 2018	Knowle	21 November 2018	Local Authority Approval of Revised Instrument of Government Local Authority Approval of Revised Instrument of Government
CPH Children, Education and Skills	Revenue and Capital Monitoring 2017/18 as at 31st December 2018	Key Decision Wards	To inform the Cabinet Member of the Portfolio's latest forecast financial position as at the 31st December 2018.	Sarah Cheale, Stuart McHale  scheale@solihull.gov.uk, smchale@solihull.gov.uk	CPH Children, Education and Skills	29 January 2019	All Wards	6 February 2018	Revenue and Capital Monitoring 2017/18 as at 31st December 2018 Revenue and Capital Monitoring 2017/18 as at 31st December 2018

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CPH Children, Education and Skills	Draft SEND School Place Commissioning Strategy	Key Decision Wards	To update Cabinet Member on the outcome of the consultation with all key stakeholders on the draft SEND School Place Commissioning Strategy	Ann Pearson annpearson@solihull.gov.uk	CPH Children, Education and Skills	29 January 2019	All Wards	20 January 2019	Draft SEND School Place Commissioning Strategy Draft SEND School Place Commissioning Strategy
CPH Children, Education and Skills	Admission Arrangement and Qualifying Scheme	Key Decision Wards	For Cabinet Portfolio Holder to determine the admission arrangements for community and voluntary controlled schools and the qualifying scheme	Lois Brough lbrough@solihull.gov.uk	CPH Children, Education and Skills	25 February 2019	All Wards	13 February 2019	Admission Arrangement and Qualifying Scheme Admission Arrangement and Qualifying Scheme

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CPH Children, Education and Skills	Foster Carer Allowances Fees and Charges to other Authorities and Care Payments/Allowances 2019/20 Annual Rate Review	Key Decision	The annual Rate review for Foster Carers Allowances fees and charges for 2019/20	Sarah Cheale  scheale@solihull.gov.uk	CPH Children, Education and Skills	25 February 2019	All Wards	15 February 2019	Foster Carer Allowances Fees and Charges to other Authorities and Care Payments/Allowances 2019/20 Annual Rate Review Foster Carer Allowances Fees and Charges to other Authorities and Care Payments/Allowances 2019/20 Annual Rate Review

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CPH Children, Education and Skills	School admissions 2019 - applications for junior and reception places with exceptional social or medical reasons	Key Decision Wards	Cabinet Portfolio Holder will grant priority 1b to applications with exceptional social or medical reasons following recommendations from Advisory Group for School Admissions	Celia Dalley cdalley@solihull.gov.uk	CPH Children, Education and Skills	25 February 2019	All Wards	13 February 2019	School admissions 2019 - applications for junior and reception places with exceptional social or medical reasons School admissions 2019 - applications for junior and reception places with exceptional social or medical reasons
<b><u>CPH Leisure, Tourism &amp; Sport</u></b>									

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CPH Leisure, Tourism & Sport	Leisure Centre Pricing & Leisure Card	Key Decision	To approve the leisure centre pricing and leisure card structure	Nick Garnet ngarnett@solihull.gov.uk	CPH Leisure, Tourism & Sport	15 January 2019	All Wards		Leisure Centre Pricing & Leisure Card Leisure Centre Pricing & Leisure Card
CPH Leisure, Tourism & Sport	Task and Finish (Library Service Proposals)	Key Decision substantive changes to a service	To request approval to bring library operating hours more in line with the current demand.	Emma Mayhew emayhew@solihull.gov.uk	CPH Leisure, Tourism & Sport	15 January 2019	All Wards		Task and Finish (Library Service Proposals) Task and Finish (Library Service Proposals)
CPH Leisure, Tourism & Sport	Revenue & Capital Monitoring Qtr 3	Non Key Decision	To report the quarterly revenue and capital position for 2018/19, and report future 3 year pressures for the Cabinet	Lucy Lee llee@solihull.gov.uk	CPH Leisure, Tourism & Sport	15 January 2019	All Wards	8 January 2019	Revenue & Capital Monitoring Qtr 3 Revenue & Capital Monitoring Qtr 3
<b><u>CPH Managed Growth</u></b>									

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CPH Managed Growth	Revenue and Capital Monitoring 2018/2019 as at 30th September 2018	Key Decision	To inform the Cabinet Member of the Portfolio's latest forecast financial position as at the 30th September 2018 against Revenue and Capital budgets as detailed in the Appendices.	Jon Illingworth jon.illingworth@solihull.gov.uk	CPH Managed Growth	17 December 2018	All Wards	10/12/2018	Revenue and Capital Monitoring 2018/2019 as at 30th September 2018 Revenue and Capital Monitoring 2018/2019 as at 30th September 2018
CPH Managed Growth	Berkswell Parish Neighbourhood Development Plan Submission Draft Consultation	Non Key Decision	To inform the Cabinet Member of the Submission of the Berkswell Parish Draft Neighbourhood Development Plan and agree the Council's response	Maurice Barlow mabarlow@solihull.gov.uk	CPH Managed Growth	17 December 2018	Meriden		Berkswell Parish Neighbourhood Development Plan Submission Draft Consultation Berkswell Parish Neighbourhood Development Plan Submission Draft Consultation

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CPH Managed Growth	Balsall Parish Neighbourhood Development Plan Pre-Submission Consultation	Non Key Decision	To inform the Cabinet Member of the Balsall Parish Neighbourhood Development Plan Pre-Submission Draft and agree the Council's response.	Maurice Barlow mabarlow@solihull.gov.uk	CPH Managed Growth	22 January 2019	Meriden		Balsall Parish Neighbourhood Development Plan Pre-Submission Consultation Balsall Parish Neighbourhood Development Plan Pre-Submission Consultation
CPH Managed Growth	Biodiversity Net Gain Consultation	Non Key Decision	To approve arrangements for responding to Defra's recent consultation on biodiversity net gain.	Mike Eastwood meastwood@solihull.gov.uk	CPH Managed Growth	22 January 2019	All Wards		Biodiversity Net Gain Consultation Biodiversity Net Gain Consultation
CPH Managed Growth	Kingshurst Village Centre	Non Key Decision	To seek approval to consult on draft Planning Brief for Kingshurst	David Mackins david.mackins@solihull.gov.uk	CPH Managed Growth	22 January 2019	Kingshurst and Fordbridge		Kingshurst Village Centre Kingshurst Village Centre

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CPH Managed Growth	Revenue and Capital Monitoring 2018/2019 as at 31 December 2018	Key Decision	To inform the Cabinet Member of the Portfolio's latest forecast financial position as at the 31st December 2018 against Revenue and Capital budgets as detailed in the Appendices	Jon Illingworth jon.illingworth@solihull.gov.uk	CPH Managed Growth	19 March 2019	All Wards	12 March 2019	Revenue and Capital Monitoring 2018/2019 as at 31 December 2018 Revenue and Capital Monitoring 2018/2019 as at 31 December 2018
CPH Managed Growth	Strengthening the Delivery of and Access to Housing	Non Key Decision	To review progress against the approved Action Plan for strengthening the delivery of and access to housing and approve amendments to the Plan.	John Pitcher jpitcher@solihull.gov.uk	CPH Managed Growth	19 March 2019	All Wards		Strengthening the Delivery of and Access to Housing Strengthening the Delivery of and Access to Housing
<b><u>CPH Stronger Communities and Partnerships</u></b>									



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CPH Stronger Communities & Partnerships	Taxi Licence Update	Non Key Decision	To update the Cabinet Members on Taxi Licencing Issues in the Borough.	Anne Bettison abettison@solihull.gov.uk	CPH Stronger Communities & Partnerships	20 March 2019	All Wards		Taxi Licence Update Taxi Licence Update
CPH Stronger Communities & Partnerships	Neighbourhood Community Infrastructure Levy (CIL)	Key Decision Wards	To agree spending arrangements for Neighbourhood Community Infrastructure Levy (CIL)	Sheron French sheronfrench@solihull.gov.uk	CPH Stronger Communities & Partnerships	30 January 2019	All Wards	14 November 2018	Neighbourhood Community Infrastructure Levy (CIL) Neighbourhood Community Infrastructure Levy (CIL)
CPH Stronger Communities & Partnerships	Review of Rules and Regulations for Solihull's Cemeteries	Key Decision Wards	To request Cabinet Member Approval for the updated rules and regulations in relation to Solihull's Cemeteries.	Julie Williams jdwilliams@solihull.gov.uk	CPH Stronger Communities & Partnerships	30 January 2019	All Wards		Review of Rules and Regulations for Solihull's Cemeteries Review of Rules and Regulations for Solihull's Cemeteries

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CPH Stronger Communities & Partnerships	Refurbishment of Robin Hood Cemetery Toilets	Key Decision Wards	To seek approval for the refurbishment of Robin Hood Cemetery Toilets	Julie Williams  jdwilliams@solihull.gov.uk	CPH Stronger Communities & Partnerships	30 January 2019	All Wards		Refurbishment of Robin Hood Cemetery Toilets Refurbishment of Robin Hood Cemetery Toilets
CPH Stronger Communities & Partnerships	Pilot Environmental Enforcement Trial Update Report	Non Key Decision	To update Cabinet on the pilot scheme to conduct low level environmental enforcement for littering and dog fouling.	Caroline Naven  cnaven@solihull.gov.uk	CPH Stronger Communities & Partnerships	20 March 2019	All Wards		Pilot Environmental Enforcement Trial Update Report Pilot Environmental Enforcement Trial Update Report

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CPH Stronger Communities & Partnerships	Revenue & Capital Monitoring Quarter 3 (Stronger Communities and Partnerships )	Key Decision	To inform the Cabinet Member of the Portfolio's financial position as at the end of Qtr , highlighting any areas of concern and actions being taken to contain expenditure within the approved budget for 2017/18.	Lucy Lee llee@solihull.gov.uk	CPH Stronger Communities & Partnerships	30 January 2019	All Wards		Revenue & Capital Monitoring Quarter 3 (Stronger Communities and Partnerships ) Revenue & Capital Monitoring Quarter 3 (Stronger Communities and Partnerships )
CPH Stronger Communities & Partnerships	Registration Service Ceremony Proposals	Key Decision	To propose the decommissioning of the small ceremony room currently known as 'The Register Office' in order to align with other West Midland Registration Services and provide value for money services.  To propose new ceremony packages to provide more choice for customers	Emma Mayhew emayhew@solihull.gov.uk	CPH Stronger Communities & Partnerships	30 January 2019	All Wards		Registration Service Ceremony Proposals Registration Service Ceremony Proposals

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CPH Managed Growth	Neighbourhood Management Ward Action Plans	Key Decision Wards	To consider the outcomes of the Neighbourhood Management Ward Action Plans for the three years 2016-2019 and to seek approval for new Ward Action Plans for the three years 2019-2022	Kathryn Hemmings  kathrynhem mings@solih ull.gov.uk	CPH Stronger Communities & Partnerships	20 March 2019	All Wards		Neighbourhood Management Ward Action Plans Neighbourhood Management Ward Action Plans
<b><u>CPH Adult Social Care and Health</u></b>									
CPH Adult Social Care and Health	Adult Care & Support Performance Progress Report for Quarter 2 2018/19	Key Decision Wards	Report to update Cabinet Member on progress across a range of national and local Adult Care	Liz Gillespie, Jane Roadknight, Susan Dale  lgillespie@so lihull.gov.uk, jane.roadkni ght@solihull. gov.uk, susan.dale@ solihull.gov.u k	CPH Adult Social Care and Health	28 January 2019	All Wards	n/a	Adult Care & Support Performance Progress Report for Quarter 2 2018/19 Adult Care & Support Performance Progress Report for Quarter 2 2018/19

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CPH Adult Social Care and Health	Adult Care & Support Performance Progress Report for Quater 3 2018/19	Key Decision Wards	Report to update Cabinet Member on progress across a range of national and local Adult Care & Support measures for Quater 3 of 2018/19	Jane Roadknight, Susan Dale, Liz Gillespie  jane.roadknight@solihull.gov.uk, susan.dale@solihull.gov.uk, lgillespie@solihull.gov.uk	CPH Adult Social Care and Health	26 February 2019	All Wards	n/a	Adult Care & Support Performance Progress Report for Quater 3 2018/19 Adult Care & Support Performance Progress Report for Quater 3 2018/19
CPH Adult Social Care and Health	Revenue & Capital Monitoring 2018/19 as at 31st December 2018	Key Decision	Update on the financial position for the Health & Adult Social Care Portfolio.	Jane Roadknight, Caroline Potter  jane.roadknight@solihull.gov.uk, caroline.potter@solihull.gov.uk	CPH Adult Social Care and Health	26 February 2019	All Wards	n/a	Revenue & Capital Monitoring 2018/19 as at 31st December 2018 Revenue & Capital Monitoring 2018/19 as at 31st December 2018

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CPH Adult Social Care and Health	Introduction of a Supported Living Framework	Key Decision	To presented the proposals for introducing a supported living framework of approval	Karen Murphy, Jane Roadknight, Michael Glynn  karenmurphy@solihull.gov.uk, jane.roadknight@solihull.gov.uk, michael.glynn@solihull.gov.uk	CPH Adult Social Care and Health	26 February 2019	All Wards		Introduction of a Supported Living Framework Introduction of a Supported Living Framework
<b><u>CPH Transport and Highways</u></b>									
CPH Transport and Highways	Digital Average Speed Enforcement Pilot Evaluation	Non Key Decision	To report on the outcomes of the Average Speed Enforcement equipment pilot	Ashley Prior ashley.prior@solihull.gov.uk	CPH Transport and Highways	10 January 2019	All Wards		Digital Average Speed Enforcement Pilot Evaluation Digital Average Speed Enforcement Pilot Evaluation

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CPH Transport and Highways	Parking and Enforcement Services Half Year Update	Key Decision	To advise Cabinet Member of the performance of the Parking and Enforcement Service for 2016/17 and update on the objectives for 2018/19 including proposed Tariff Increases for 2018	Paul Tovey ptovey@solihull.gov.uk	CPH Transport and Highways	10 January 2019	All Wards		Parking and Enforcement Services Half Year Update Parking and Enforcement Services Half Year Update
CPH Transport and Highways	School Streets Pilot Project - 12 Month Update And Review	Non Key Decision	To Provide The Cabinet Member With An Overview Of The First 12 Months Of The Project; To Determine Whether The Project At The Three Pilot Sites Should Be Made Permanent Or Revoked And To Consider Officers Recommendations With Regard To Rolling Out A Second Phase Of The Scheme At 2 New Locations.	David Keaney dkeaney@solihull.gov.uk	CPH Transport and Highways	10 January 2019	All Wards		School Streets Pilot Project - 12 Month Update And Review School Streets Pilot Project - 12 Month Update And Review
CPH Transport and Highways	Petition Summary (January 2019)	Non Key Decision		Ashley Prior ashley.prior@solihull.gov.uk	CPH Transport and Highways	10 January 2019	All Wards		Petition Summary (November 2018) Petition Summary (November 2018)

**Solihull Metropolitan Borough Council  
Forward Plan JANUARY 2019 - APRIL 2019**

<b>Portfolio Holder</b>	<b>Title</b>	<b>This is a Key Decision because</b>	<b>Purpose</b>	<b>Contact Officer</b>	<b>Decision Maker</b>	<b>Date of Decision</b>	<b>Ward(s) Affected</b>	<b>Representations</b>	<b>Relevant Documents</b>
CPH Transport and Highways	Contract Award for Traffic Signals and Intelligent Transportation Equipment Maintenance	Key Decision	To detail the outcomes of the tender process for the new Traffic Signals and Intelligent Transportation Equipment Maintenance and to seek approval to award to the preferred contractor.	Paul Tovey ptovey@solihull.gov.uk	CPH Transport and Highways	28 March 2019	All Wards		Contract Award for Traffic Signals and Intelligent Transportation Equipment Maintenance Contract Award for Traffic Signals and Intelligent Transportation Equipment Maintenance
CPH Transport and Highways	Highway Works Permit Scheme - 6 Month Review	Non Key Decision	To provide the cabinet member with an update on progress over the first 6 months following the introduction of the new highway works permit scheme for the borough known as the SOLIHULL PERMIT SCHEME.	David Keane dkeane@solihull.gov.uk	CPH Transport and Highways	28 March 2019	All Wards		Highway Works Permit Scheme - 6 Month Review Highway Works Permit Scheme - 6 Month Review



**Solihull Metropolitan Borough Council**  
**Forward Plan JANUARY 2019 - APRIL 2019**

Portfolio Holder	Title	This is a Key Decision because	Purpose	Contact Officer	Decision Maker	Date of Decision	Ward(s) Affected	Representations	Relevant Documents
CPH Transport and Highways	TRO (Traffic Regulation Order) Priorities	Non Key Decision	To provide Cabinet Member with an update on the progress of the Traffic Regulation Order (TRO) programme and agree priorities for 2018/19.	David Keaney dkeaney@solihull.gov.uk	CPH Transport and Highways	28 March 2019	All Wards		TRO (Traffic Regulation Order) Priorities TRO (Traffic Regulation Order) Priorities
CPH Transport and Highways	Petition Summary (March 2019)	Non Key Decision	To update and inform the Cabinet Member of Petitions Received by Highway Services	Ashley Prior ashley.prior@solihull.gov.uk	CPH Transport and Highways	28 March 2019	All Wards		Petition Summary (July 2018) Petition Summary (July 2018)
CPH Transport and Highways	Revenue & Capital Monitoring Quarter 3 (Transport and Highways)	Key Decision	To inform the Cabinet Member of the Portfolio's financial position as at the end of Qtr , highlighting any areas of concern and actions being taken to contain expenditure within the approved budget for 2018/19.	Lucy Lee llee@solihull.gov.uk	CPH Transport and Highways	28 March 2019	All Wards		Revenue & Capital Monitoring Quarter 2 (Transport and Highways) Revenue & Capital Monitoring Quarter 2 (Transport and Highways)

**Solihull Metropolitan Borough Council  
Forward Plan JANUARY 2019 - APRIL 2019**

Portfolio Holder	Title	This is a Key Decision because	Purpose	Contact Officer	Decision Maker	Date of Decision	Ward(s) Affected	Representations	Relevant Documents
CPH Transport and Highways	Highway Network Road Classification Review	Non Key Decision	To Review The Hierarchy Of Road Classifications In The Borough With The Intention To Identify And Correct Gaps And Inconsistency With The Existing Classification In Order To Aid The Authority In Undertaking Its Network Management Duties In Line With The Tma 2004.	David Keaney dkeaney@solihull.gov.uk	CPH Transport and Highways	11 July 2019	All Wards		Highway Network Road Classification Review Highway Network Road Classification Review
<b><u>CPH Environment and Housing</u></b>									
CPH Environment and Housing	Waste Strategy Options Review	Non Key Decision	To update the Cabinet Member on the Review of Waste Strategy Options going forward	Kalen Wood kwood@solihull.gov.uk	CPH Environment and Housing	31 January 2019	All Wards		Waste Strategy Options Review Waste Strategy Options Review
CPH Environment and Housing	Statutory Reviews of Housing Decisions	Key Decision Wards	To recommend arrangements for carrying out statutory reviews of housing decisions from April 2019.	George Daley gdaley@solihull.gov.uk	CPH Environment and Housing	31 January 2019	All Wards		Statutory Reviews of Housing Decisions Statutory Reviews of Housing Decisions

**Solihull Metropolitan Borough Council  
Forward Plan JANUARY 2019 - APRIL 2019**

<b>Portfolio Holder</b>	<b>Title</b>	<b>This is a Key Decision because</b>	<b>Purpose</b>	<b>Contact Officer</b>	<b>Decision Maker</b>	<b>Date of Decision</b>	<b>Ward(s) Affected</b>	<b>Representations</b>	<b>Relevant Documents</b>
CPH Environment and Housing	Biodiversity Net Gain Consultation	Key Decision Wards	To approve arrangements for responding to DEFRA's recent consultation on biodiversity net gain.	Mike Eastwood meastwood@solihull.gov.uk	CPH Environment and Housing	31 January 2019	All Wards		Biodiversity Net Gain Consultation Biodiversity Net Gain Consultation
CPH Environment and Housing	Development of a Sub-Regional Materials Recovery Facility	Key Decision Wards	To provide an update on progress to develop a sub-regional Material Recovery Facility	Kalen Wood kwood@solihull.gov.uk	CPH Environment and Housing	31 January 2019	All Wards		Development of a Sub-Regional Materials Recovery Facility Development of a Sub-Regional Materials Recovery Facility
CPH Environment and Housing	Flood Investigation Report - 27th May 2018	Non Key Decision	To notify Cabinet Member of the findings of a formal investigation into flooding that was experienced on 27th May 2018 across Solihull, under Section 19 of the Flood and Water Management Act 2010.	Edward Bradford ebradford@solihull.gov.uk	CPH Environment and Housing	31 January 2019	All Wards		Flood Investigation Report - 27th May 2018 Flood Investigation Report - 27th May 2018

**Solihull Metropolitan Borough Council  
Forward Plan JANUARY 2019 - APRIL 2019**

<b>Portfolio Holder</b>	<b>Title</b>	<b>This is a Key Decision because</b>	<b>Purpose</b>	<b>Contact Officer</b>	<b>Decision Maker</b>	<b>Date of Decision</b>	<b>Ward(s) Affected</b>	<b>Representations</b>	<b>Relevant Documents</b>
CPH Environment and Housing	Solihull Youth Hub and Young People's Accommodation	Key Decision Wards	To present the outcome of an evaluation of the Solihull Youth Hub with recommendations for its future and recommend arrangements for the future provision of supported accommodation for young people.	George Daley gdaley@solihull.gov.uk	CPH Environment and Housing	27 March 2019	All Wards		Solihull Youth Hub and Young People's Accommodation Solihull Youth Hub and Young People's Accommodation
CPH Environment and Housing	Revenue & Capital Monitoring Quarter 3 (Environment and Housing)	Key Decision	To inform the Cabinet Member of the Portfolio's financial position as at the end of Qtr , highlighting any areas of concern and actions being taken to contain expenditure within the approved budget for 2018/19.	Lucy Lee llee@solihull.gov.uk	CPH Environment and Housing	27 March 2019	All Wards		Revenue & Capital Monitoring Quarter 3 (Environment and Housing) Revenue & Capital Monitoring Quarter 3 (Environment and Housing)

**Solihull Metropolitan Borough Council  
Forward Plan JANUARY 2019 - APRIL 2019**

Portfolio Holder	Title	This is a Key Decision because	Purpose	Contact Officer	Decision Maker	Date of Decision	Ward(s) Affected	Representations	Relevant Documents
CPH Environment and Housing	Empty Homes Strategy	Non Key Decision	To note progress in returning empty properties to residential use and to consider a draft strategy for 2018/21 (dates tbc) for approval	Louise Lynch llynch@solihull.gov.uk	CPH Environment and Housing	27 March 2019	All Wards		Empty Homes Strategy Empty Homes Strategy
CPH Environment and Housing	Strengthening the Delivery of and Access to Housing	Non Key Decision	To review progress against the approved Action Plan and approve any changes to the Plan.	John Pitcher jpitcher@solihull.gov.uk	CPH Environment and Housing	27 March 2019	All Wards		Strengthening the Delivery of and Access to Housing Strengthening the Delivery of and Access to Housing
CPH Environment and Housing	Solihull Community Housing Delivery Plan	Key Decision Wards	To approve the 2019-20 Solihull Community Housing Delivery Plan.	George Daley gdaley@solihull.gov.uk	CPH Environment and Housing	27 March 2019	All Wards		Solihull Community Housing Delivery Plan Solihull Community Housing Delivery Plan

**Solihull Metropolitan Borough Council  
Forward Plan JANUARY 2019 - APRIL 2019**

<b>Portfolio Holder</b>	<b>Title</b>	<b>This is a Key Decision because</b>	<b>Purpose</b>	<b>Contact Officer</b>	<b>Decision Maker</b>	<b>Date of Decision</b>	<b>Ward(s) Affected</b>	<b>Representations</b>	<b>Relevant Documents</b>
CPH Environment and Housing	Housing Capital Programme	Key Decision Wards	To approve the 2019-20 Housing Capital Programme.	George Daley gdaley@solihull.gov.uk	CPH Environment and Housing	27 March 2019	All Wards		Housing Capital Programme Housing Capital Programme
CPH Environment and Housing	Homelessness Strategy	Key Decision Wards	To approve the 2019-20 Homelessness Strategy.	George Daley gdaley@solihull.gov.uk	CPH Environment and Housing	27 March 2019	All Wards		Homelessness Strategy Homelessness Strategy
<b><u>Cabinet</u></b>									
CPH Leader	CORPORATE CAPITAL PROGRAMME 2018/19	Key Decision Wards	To outline the current financial position for the 2018/19 corporate capital programme.	Dean Bowd debowd@solihull.gov.uk	Cabinet	17 January 2019	All Wards		CORPORATE CAPITAL PROGRAMME 2018/19
CPH Leader	Mell Square Car Park	Key Decision Wards	To provide Cabinet with recommendations in relation to Mell Square Car Park.	Linda Wilson lindawilson@solihull.gov.uk	Cabinet	17 January 2019	All Wards		Mell Square Car Park

**Solihull Metropolitan Borough Council  
Forward Plan JANUARY 2019 - APRIL 2019**

Portfolio Holder	Title	This is a Key Decision because	Purpose	Contact Officer	Decision Maker	Date of Decision	Ward(s) Affected	Representations	Relevant Documents
CPH Transport and Highways	Birmingham Airport Masterplan and Surface Access Strategy - Solihull MBC Consultation Response	Key Decision Wards	To consider Birmingham Airport's proposed Masterplan, and supporting Surface Access Strategy, and to formulate and agree a response to the associated consultation.	Walter Bailey wbailey@solihull.gov.uk	Cabinet	17 January 2019	All Wards		Birmingham Airport Masterplan and Surface Access Strategy - Solihull MBC Consultation Response
CPH Environment and Housing	Strategic Environment Contract Review	Key Decision	To consider options regarding the future of the Strategic Environment Contract	Alan Brown albrown@solihull.gov.uk	Cabinet	17 January 2019	All Wards		Strategic Environment Contract Review
CPH Leader	Coventry & Solihull Waste Disposal Company Capital Restructuring	Key Decision Wards	To request Cabinet approval to the capital restructuring and changes to the shareholding of the Coventry	Paul Johnson, Andrew Kinsey  pjohnson@solihull.gov.uk , akinsey@solihull.gov.uk	Cabinet	17 January 2019	All Wards		Coventry & Solihull Waste Disposal Company Capital Restructuring
CPH Environment and Housing	DEFRA funding for air quality interventions	Key Decision	To provide an update on the DEFRA funding we are receiving for the air quality works on the A45	Sangeeta Leahy sangeeta.leahy@solihull.gov.uk	Cabinet	17 January 2019	Bickenhill		DEFRA funding for air quality interventions

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Portfolio Holder	Title	This is a Key Decision because	Purpose	Contact Officer	Decision Maker	Date of Decision	Ward(s) Affected	Representations	Relevant Documents
	Coventry and Solihull Waste Disposal Company Limited – Capital Re-organisation	Key Decision		Paul Johnson  pjohnson@solihull.gov.uk	Cabinet	17 January 2019	All Wards		
CPH Leader	Solihull Town Centre	Key Decision Wards	Cabinet to consider Investment Opportunities in Solihull Town Centre.	David Harris  david.harris@solihull.gov.uk	Cabinet	17 January 2019	St Alphege		Solihull Town Centre
CPH Managed Growth	Local Plan Review - Supplementary Consultation	Key Decision	To update Members on progress regarding the Local Plan Review and to approve a supplementary consultation.	Gary Palmer  gpalmer@solihull.gov.uk	Cabinet	17 January 2019	All Wards		Local Plan Review - Supplementary Consultation
CPH Adult Social Care and Health	Draft Extra Care Housing Strategy for Older People	Key Decision	To seek approval from Cabinet on the New Draft Extra Care Housing Strategy for Older People.	Jane Roadknight, Karen Murphy  jane.roadknight@solihull.gov.uk, karenmurphy@solihull.gov.uk	Cabinet	7 February 2019	All Wards		Draft Extra Care Housing Strategy for Older People



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<b>Portfolio Holder</b>	<b>Title</b>	<b>This is a Key Decision because</b>	<b>Purpose</b>	<b>Contact Officer</b>	<b>Decision Maker</b>	<b>Date of Decision</b>	<b>Ward(s) Affected</b>	<b>Representations</b>	<b>Relevant Documents</b>
CPH Leader	North Solihull Regeneration - future arrangements	Key Decision Wards	To seek Cabinet approval to the terms outlined in this report.	David Harris, Martin Clayton  david.harris@solihull.gov.uk, mclayton@solihull.gov.uk	Cabinet	7 February 2019	All Wards		North Solihull Regeneration - future arrangements
CPH Managed Growth	Update on Applications to Funding Bodies that Support Local Authority Priorities	Key Decision	To inform Members	Liz Grove  lgrove@solihull.gov.uk	Cabinet	7 February 2019	All Wards		Update on Applications to Funding Bodies that Support Local Authority Priorities
CPH Leader	Solihull Town Centre & Touchwood update	Key Decision	To receive an update on the Extension of Touchwood Shopping Centre.	Andrew Kinsey  akinsey@solihull.gov.uk	Cabinet	7 February 2019	St Alphege		Solihull Town Centre & Touchwood update
CPH Leader	National Non-Domestic Rates Retail Relief Scheme	Key Decision Wards	To provide details of the National Non-Domestic Rates Retail Relief scheme announced by Government as part of the Budget on 29 October 2018 and to present a policy to Cabinet for approval.	Joanne Robinson  joanne.robinson@solihull.gov.uk	Cabinet	7 February 2019	All Wards		National Non-Domestic Rates Retail Relief Scheme

**Solihull Metropolitan Borough Council  
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<b>Portfolio Holder</b>	<b>Title</b>	<b>This is a Key Decision because</b>	<b>Purpose</b>	<b>Contact Officer</b>	<b>Decision Maker</b>	<b>Date of Decision</b>	<b>Ward(s) Affected</b>	<b>Representations</b>	<b>Relevant Documents</b>
CPH Leader	Solihull Town Centre & Touchwood update	Key Decision	To receive an update on the Extension of Touchwood Shopping Centre.	Andrew Kinsey akinsey@solihull.gov.uk	Cabinet	7 February 2019	St Alphege		Solihull Town Centre & Touchwood update
CPH Leader	Empty Properties	Key Decision Wards	To seek Cabinet approval to increase the Council Tax premium charged for long-term empty properties with effect from 1 April 2019.	Joanne Robinson joanne.robinson@solihull.gov.uk	Cabinet	7 February 2019	All Wards		Empty Properties
CPH Environment and Housing	Solihull Clean Air Strategy 2019-2024	Key Decision	To approve the Solihull Clean Air Strategy 2019-2024	Sangeeta Leahy sangeeta.leahy@solihull.gov.uk	Cabinet	7 February 2019	All Wards		Solihull Clean Air Strategy 2019-2024
CPH Leader	HOUSING REVENUE ACCOUNT ESTIMATES AND RENT INCREASES 2019/20	Key Decision Wards	To consider the Housing Revenue Account (HRA) budget estimates for 2019/20, the Management Fee payable to Solihull Community Housing (SCH) and the proposed changes in dwelling and garage rents and leaseholder management fees for 2019/20.	Samantha Gilbert sgilbert@solihull.gov.uk	Cabinet	7 February 2019	All Wards		HOUSING REVENUE ACCOUNT ESTIMATES AND RENT INCREASES 2019/20

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<b>Portfolio Holder</b>	<b>Title</b>	<b>This is a Key Decision because</b>	<b>Purpose</b>	<b>Contact Officer</b>	<b>Decision Maker</b>	<b>Date of Decision</b>	<b>Ward(s) Affected</b>	<b>Representations</b>	<b>Relevant Documents</b>
CPH Leader	Town Centre Redevelopment Strategy	Key Decision	To request Cabinet to approve the Town Centre Redevelopment Strategy.	Sarah Comley, David Harris, Andrew Kinsey  sarahcomley@solihull.gov.uk, david.harris@solihull.gov.uk, akinsey@solihull.gov.uk	Cabinet	7 February 2019	St Alphege		Town Centre Redevelopment Strategy
CPH Leader	REVENUE AND CAPITAL MONITORING FOR PERIOD 9 (UP TO DECEMBER 2018)	Key Decision	To inform Full Cabinet of the financial position as at 31st December 2018 (Period 9) against Revenue and Capital budgets and the latest Red, Amber, Green (RAG) ratings for the delivery of the current Medium Term Financial Strategy (MTFS) savings 2018/19 to 2020/21. See Appendix A for more detail.	Julie Cooper  jjcooper@solihull.gov.uk	Cabinet	7 February 2019	All Wards		REVENUE AND CAPITAL MONITORING FOR PERIOD 9 (UP TO DECEMBER 2018)

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Portfolio Holder	Title	This is a Key Decision because	Purpose	Contact Officer	Decision Maker	Date of Decision	Ward(s) Affected	Representations	Relevant Documents
CPH Leader	BUDGET FRAMEWORK AND MEDIUM TERM FINANCIAL STRATEGY 2019/20 TO 2021/22	Key Decision	1.1 To provide an update on the budget position for 2019/20 and subsequent years and to seek recommendations on the budget for Full Council. 1.2 To update the Medium Term Financial Strategy and Efficiency Plan (MTFS) and to agree any amendments for approval by Full Council	Anna Leggett  aleggett@solihull.gov.uk	Cabinet	7 February 2019	All Wards		BUDGET FRAMEWORK AND MEDIUM TERM FINANCIAL STRATEGY 2019/20 TO 2021/22
CPH Leader	Corporate Capital Strategy 2019/20 to 2021/22 (incorporating the Capital Programme 2019/20)	Key Decision	To formally recommend for approval by Full Council the Corporate Capital Strategy 2019/20 to 2021/22 incorporating the Capital Programme for 2019/20.	Julie Cooper  jjcooper@solihull.gov.uk	Cabinet	7 February 2019	All Wards		Corporate Capital Strategy 2019/20 to 2021/22 (incorporating the Capital Programme 2019/20)
CPH Leader	North Solihull Regeneration - future arrangements	Key Decision Wards	To seek Cabinet approval to the terms outlined in this report.	Martin Clayton, David Harris  mclayton@solihull.gov.uk , david.harris@solihull.gov.uk	Cabinet	7 February 2019	All Wards		North Solihull Regeneration

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Portfolio Holder	Title	This is a Key Decision because	Purpose	Contact Officer	Decision Maker	Date of Decision	Ward(s) Affected	Representations	Relevant Documents
CPH Leader	North Solihull Regeneration - future arrangements	Key Decision Wards	To seek Cabinet approval to the terms outlined in this report.	David Harris, Martin Clayton  david.harris@solihull.gov.uk, mclayton@solihull.gov.uk	Cabinet	7 March 2019	All Wards		North Solihull Regeneration
CPH Leader	North Solihull Regeneration - future arrangements	Key Decision Wards	To seek Cabinet approval to the terms outlined in this report.	Martin Clayton  mclayton@solihull.gov.uk	Cabinet	7 March 2019	All Wards		North Solihull Regeneration - future arrangements
CPH Managed Growth	Economic Conditions-Annual Investment Review 2018/2019	Non Key Decision	To update Cabinet on economic conditions in Solihull and local action in response	Rachel Westwood, Jon Lander  rwestwood@solihull.gov.uk,	Cabinet	11 April 2019	All Wards		Economic Conditions-Annual Investment Review 2018/2019
CPH Leader	North Solihull Regeneration - future arrangements	Key Decision Wards	To seek Cabinet approval to the terms outlined in this report.	Martin Clayton  mclayton@solihull.gov.uk	Cabinet	11 April 2019	All Wards		North Solihull Regeneration - future arrangements

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<b>Portfolio Holder</b>	<b>Title</b>	<b>This is a Key Decision because</b>	<b>Purpose</b>	<b>Contact Officer</b>	<b>Decision Maker</b>	<b>Date of Decision</b>	<b>Ward(s) Affected</b>	<b>Representations</b>	<b>Relevant Documents</b>
CPH Leader	North Solihull Regeneration - future arrangements	Key Decision Wards	To seek Cabinet approval to the terms outlined in this report.	David Harris, Martin Clayton  david.harris@solihull.gov.uk, mclayton@solihull.gov.uk	Cabinet	11 April 2019	All Wards		North Solihull Regeneration

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**Membership**

**Councillor Bob Sleigh OBE - Leader of the Council**

**Councillor Ian Courts - Managed Growth Portfolio**

**Councillor Tony Diccico - Environment and Housing Portfolio**

**Councillor Karen Grinsell - Adult Social Care & Health Portfolio**

**Councillor Robert Hulland - Resources and Delivering Value Portfolio**

**Councillor Ken Meeson - Children, Education & Skills Portfolio**

**Councillor Ted Richards OBE - Transport & Highways Portfolio**

**Councillor Alison Rolf – Stronger Communities & Partnerships Portfolio**

**Councillor Joe Tildesley – Leisure, Tourism and Sport Portfolio**

**Councillor James Burn – Green Group Leader (Non-voting member)**

**Councillor Glenis Slater – Liberal Democrat Group Leader (Non-voting member)**

**Notes**

**A – Key decisions are defined as:-**

(a) Any decision in relation to an executive function which results in the council incurring expenditure which is, or the making of savings which are, significant having regard to

the council's budget for the service or function concerned. A threshold of £500,000 is regarded as significant.

(b) Any other decision which in the opinion of the monitoring officer is likely to be significant in terms of its effect on:

\* two or more wards or electoral divisions

\* one ward (unless the number of those affected is very small or it is impractical to treat this as a key decision)



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Portfolio Holder	Title	This is a Key Decision because	Purpose	Contact Officer	Decision Maker	Date of Decision	Ward(s) Affected	Representations	Relevant Documents
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and having regard to:

\* the strategic nature of the decision

\* whether the outcome will have an impact, for a better or worse, on the amenity of the community or quality of service provided by the authority to a significant number of people living or working in the locality affected.

(c) Any substantive decision made by the cabinet to bring forward proposals to council to amend the policy framework (not being subject to call-in).

(d) Any substantive decision made by the cabinet to amend the policy framework where council has granted the cabinet power to do so (being subject to call-in).

**B – Expected exemption class:-**

a) For items identified as 'exempt', it is anticipated that the report will contain exempt (confidential) information. In these circumstances, notice is served in accordance with Part 2, Section 5(2) (Procedures prior to private meetings) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that consideration of this item may take place in private because the report may contain exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**C – Background Papers are defined as:-**

Those documents (not including draft documents) other than published works, that:

a. relate to the subject matter of the report or, as the case may be, the part of the report; and

b. in the opinion of the proper officer:

(i) disclose any facts or matters on which the report or an important part of the report is based; and

(ii) were relied on to a material extent in preparing the report.

Copies of background papers may be inspected on the council's website and at the customer services centres, during their normal opening hours, at:

The Core

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<b>Portfolio Holder</b>	<b>Title</b>	<b>This is a Key Decision because</b>	<b>Purpose</b>	<b>Contact Officer</b>	<b>Decision Maker</b>	<b>Date of Decision</b>	<b>Ward(s) Affected</b>	<b>Representations</b>	<b>Relevant Documents</b>
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Theatre Square  
Solihull  
B91 3RG

Other documents relevant to the decision may be submitted to the decision maker. Copies of these may be inspected on the council's website and at the customer services centres above.