

Environment & Infrastructure Portfolio						
All proposed fees are rounded; to the nearest 10p for fee under £5, to the nearest 50p for fees under £100, to the nearest £1 for fees between £100 and £500 and to the nearest £5 for fees over £500						
		2022/23 Charge £		Proposed 2023/24 charge £	% Increase	Comments
Vehicle/Footway Access Crossings						
New crossing	Per square metre (minimum charge of £546)			N/A		- Charge out based on quote
New crossing as part of Council maintenance / new works scheme				N/A		- Charge out based on quote
Industrial				N/A		- Charge out based on quote
New Application				N/A		- Charge out based on quote
Summary of Charges for S38 Works - Charges to Developers						
Technical Review (Minimum Fee (£5,000))						
Less than £250,000	8% of estimated works cost			N/A		- Total combined works cost of S38 and S278 elements used to calculate the Fee. Section 38 Fee Rates Used
Between £250,000 and £500,000	6% of estimated works cost			N/A		- Payment due before commencement of the technical review process along with Application
Between £500,000 and £1,000,000	5% of estimated works cost + £5,000			N/A		-
Between £1,000,000 and £2,000,000	2% of estimated works cost + £35,000			N/A		-
More than £2,000,000	1% of estimated works cost + £55,000			N/A		-
Site Inspection / Supervision (Minimum Fee £5,000)						
All Schemes	8% of estimated works cost and time charged			N/A		- Total combined works cost of S38 and S278 elements used to calculate the Fee. Section 38 Fee Rates Used
Calculation of estimated works cost						
All Schemes	To be provided by the developer and verified by SMBC officers.			N/A		- Total combined works cost of S38 and S278 elements used to calculate the Fee. Section 38 Fee Rates Used
Bond						
All Schemes	The bond is calculated at 150% of the estimated works cost initially or the tendered works price if known of which the highest figure is used.			N/A		- Total combined works cost of S38 and S278 elements used to calculate the Fee. Section 38 Fee Rates Used
Legal fee						
All Schemes				1,670.00		-
Post Completion Works Inspections prior to adoption.						
All Schemes	Time charged Estimated Hour x hourly rate			N/A		- Same as for separate S38 and S278 Agreements
				1,755.00	5.09%	Charge in line with the practice of other Local Authorities

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				2022/23 Charge £	Proposed 2023/24 charge £	% Increase	Comments
Adoption - Officer time from start of Maintenance period							
All Schemes	Time charged Estimated Hour x hourly rate			N/A	N/A	-	Same as for separate S38 and S278 Agreements
Supplementary fees							
All Schemes	Highway Authority Road Safety Audit Stage1/ 2 Review - £700 Asset Management Audit - £500			N/A	N/A	-	Same as for separate S38 and S278 Agreements
Specialist items	Urban Traffic Control Technical Review - Time charged			N/A	N/A	-	Same as for separate S38 and S278 Agreements
	Street Lighting Technical Review - Time charged			N/A	N/A	-	Same as for separate S38 and S278 Agreements
	Any other specialist items - Time charged (e.g. Drainage, Flood Risk, Landscape, Structures)			N/A	N/A	-	Same as for separate S38 and S278 Agreements
Additional fees							
All Schemes	Work in addition to that listed in the fee estimate (i.e. additional meetings, reviews and responses, dealing with any matters arising from Asset Management Audits, the initial liaison with local residents, stakeholders and emergency services etc) may incur additional fees			N/A	N/A	-	Same as for separate S38 and S278 Agreements
Summary of Charges for S278 Works - Charges to Developers							
Technical Review (Minimum Fee (£5,000))							
Less than £250,000	10% of estimated works cost			N/A	N/A	-	Total combined works cost of S38 and S278 elements used to calculate the - Fee. Section 38 Fee Rates Used Payment due before commencement of the technical review process along with Application
Between £250,000 and £500,000	6% of estimated works cost			N/A	N/A	-	
Between £500,000 and £1,000,000	5% of estimated works cost + £5,000			N/A	N/A	-	
Between £1,000,000 and £2,000,000	2% of estimated works cost + £35,000			N/A	N/A	-	
More than £2,000,000	1% of estimated works cost + £55,000			N/A	N/A	-	
Site Inspection / Supervision (Minimum Fee £5,000)							
All Schemes	10% of estimated works cost and time charged			N/A	N/A	-	Total combined works cost of S38 and S278 elements used to calculate the Fee. Section 38 Fee Rates Used

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		2022/23 Charge £	Proposed 2023/24 charge £	% Increase	Comments
Calculation of estimated works cost					
All Schemes	To be provided by the developer and verified by SMBC officers.	N/A	N/A	-	Total combined works cost of S38 and S278 elements used to calculate the Fee. Section 38 Fee Rates Used
Bond					
All Schemes	The bond is calculated at 150% of the estimated works cost initially or the tendered works price if known of which the highest figure is used.	N/A	N/A	-	Total combined works cost of S38 and S278 elements used to calculate the Fee. Section 38 Fee Rates Used
Legal fee					
All Schemes		1,670.00	1,755.00	5.09%	Charge in line with the practice of other Local Authorities
Post Completion Works Inspections prior to adoption.					
All Schemes	Time charged Estimated Hour x hourly rate	N/A	N/A	-	Same as for separate S38 and S278 Agreements
Adoption - Officer time from start of Maintenance period					
All Schemes	Time charged Estimated Hour x hourly rate	N/A	N/A	-	Same as for separate S38 and S278 Agreements
Supplementary fees					
All Schemes	Highway Authority Road Safety Audit Stage1/ 2 Review - £700 Asset Management Audit - £500	N/A	N/A	-	Same as for separate S38 and S278 Agreements
Specialist items	Urban Traffic Control Technical Review - Time charged	N/A	N/A	-	Same as for separate S38 and S278 Agreements
	Street Lighting Technical Review - Time charged	N/A	N/A	-	Same as for separate S38 and S278 Agreements
	Any other specialist items - Time charged (e.g. Drainage, Flood Risk, Landscape, Structures)	N/A	N/A	-	Same as for separate S38 and S278 Agreements
Additional fees					
All Schemes	Work in addition to that listed in the fee estimate (i.e. additional meetings, reviews and responses, dealing with any matters arising from Asset Management Audits, the initial liaison with local residents, stakeholders and emergency services etc) may incur additional fees	N/A	N/A	-	Same as for separate S38 and S278 Agreements
S184 Works - Charges					
Access Crossing - Administration and Inspections (S184) Private Developer Access Crossings		N/A	N/A	-	Charge out based on quote introduced from 2021/22.

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		2022/23 Charge £		Proposed 2023/24 charge £	% Increase	Comments
Traffic Regulation Orders (Non Vatable)						
Permanent Traffic Regulation Orders		2,610.00		2,745.00	5.17%	
Temporary Traffic Regulation Orders		1,855.00		1,950.00	5.12%	
Emergency Traffic Regulation Orders		625.00		655.00	4.80%	
Temporary Traffic Regulation Notice		930.00		975.00	4.84%	
Extension to Traffic Order or Notice		161.00		169.00	4.97%	
Highways Works Permit Scheme						
Provisional Advance - This fee will only apply where value has been added in processing the works	Road category 0 - 2 or traffic sensitive	105.00		105.00	0.00%	Maximum Fee charged as prescribed by the Department for Transport
	Road category 3 - 4 and non-traffic sensitive	75.00		75.00	0.00%	
Major Works - over 10 days and all major requiring a traffic regulation order	Road category 0 - 2 or traffic sensitive	240.00		240.00	0.00%	
	Road category 3 - 4 and non-traffic sensitive	150.00		150.00	0.00%	
Major Works 4 - 10 days	Road category 0 - 2 or traffic sensitive	130.00		130.00	0.00%	
	Road category 3 - 4 and non-traffic sensitive	75.00		75.00	0.00%	
Major Works up to 3 days	Road category 0 - 2 or traffic sensitive	65.00		65.00	0.00%	
	Road category 3 - 4 and non-traffic sensitive	45.00		45.00	0.00%	
Activity Standard	Road category 0 - 2 or traffic sensitive	130.00		130.00	0.00%	
	Road category 3 - 4 and non-traffic sensitive	75.00		75.00	0.00%	
Activity Minor	Road category 0 - 2 or traffic sensitive	65.00		65.00	0.00%	
	Road category 3 - 4 and non-traffic sensitive	45.00		45.00	0.00%	
Immediate Activity	Road category 0 - 2 or traffic sensitive	60.00		60.00	0.00%	
	Road category 3 - 4 and non-traffic sensitive	40.00		40.00	0.00%	
Permit Variation	Road category 0 - 2 or traffic sensitive	45.00		45.00	0.00%	
	Road category 3 - 4 and non-traffic sensitive	35.00		35.00	0.00%	

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		2022/23 Charge £		Proposed 2023/24 charge £	% Increase	Comments
Permit Charges (Non Vatable)						
Issue of initial one month Hoarding, Crane & Scaffold Licence		211.00		225.00	6.64%	Time limit of 1 month
One month extension to Hoarding, Crane & Scaffold Licence		69.00		73.00	5.80%	Extension charge to be applied
Licensing of multi-way temporary traffic signals (excludes Utilities)		211.00		222.00	5.21%	
Shuttle way temporary signals (excludes Utilities) Licence & lane		108.00		113.00	4.63%	
'A' Board Licence	Discounted to £100 with prompt payment within 30 days.	200.00		210.00	5.00%	
Trade Display Licence		258.00		271.00	5.04%	
Pavement Café Licences	Per square metre (minimum charge of £230)	£31.00 per Sq Metre		£31.00 per Sq Metre	-	Per square metre (minimum charge of £233).
Skip Permit		71.00		75.00	5.63%	
Building Materials on the Highway		71.00		75.00	5.63%	

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		2022/23 Charge £	Proposed 2023/24 charge £	% Increase	Comments
Other					
Dispensation to park in a restricted area	Works that are expected to be in excess of 5 days will incur a flat fee of £10 per week, per vehicle. Dispensations issued for a maximum of 15 working days.	10.50	11.00	4.76%	
Inspection Charges	Statutory Fee	50.00	50.00	0.00%	Statutory Fee set by Department for Transport
Default Charges	Statutory Fee	47.50	120.00	152.63%	Statutory Fee set by Department for Transport. Will change from April 2023 to a flat fee of £120 for 3 units
Section 74 Charges	Statutory Fee	Various	Various	-	Sliding scale of fees set by Department for Transport
Private Excavation in the Highway - Administration and Inspections		475.00	499.00	5.05%	
Highway Adoption and Public Rights of Way Charge	Enquiry & A4 Plan	40.50	42.50	4.94%	For provision of information within a period of 20 days or less.
	per additional Enquiry	6.00	6.50	8.33%	See above
	additional cost for A3 Plan	42.50	44.50	4.71%	See above
	additional cost for A2 Plan	47.50	50.00	5.26%	See above
	additional cost for A1 Plan	54.00	56.50	4.63%	See above
	additional cost for A0 Plan	59.50	62.50	5.04%	See above
Residents Parking Scheme - Initial set up cost per resident		199.00	209.00	5.03%	Cost per resident
Residents Parking Scheme – Annual Permit		114.00	120.00	5.26%	Cost per resident
Tourist Signs (Brown and White)		N/A	N/A	-	Charge based on quote
Permanent Direction Sign Applications		N/A	N/A	-	Charge based on quote
Application Fee to administer the introduction of a new legal order to add, remove or alter a public highway under the powers of the Highways Act 1980 and where appropriate the Town Country Planning		2,610.00	2,745.00	5.17%	
Statutory deposit application S31 (6) Highways Act 1980		357.00	375.00	5.04%	
Statutory declaration application S31		61.50	64.50	4.88%	
H marking Application Fee		N/A	N/A	-	
H marking - including application Fee and installation up to and including 6 linear metres		78.00	82.00	5.13%	
H marking installation - per additional linear metre over 6metres		10.50	11.00	4.76%	Additional £10 per linear metre fee for applications exceeding 6m in length
Temporary direction signs to special events		71.00	74.50	4.93%	
Access to Solihull High Street		113.00	119.00	5.31%	
Charge to Utilities for supporting street furniture whilst they are carrying out repairs		323.00	339.00	4.95%	Fee charged for work carried out between the hours 7.30am - 3.30pm. Work outside of these hours will be charged at time and a half. A minimum of 4 hours will apply. Abortive calls charged for 2 hours.
Charge to Utilities and Others for switching traffic signals on and off		315.00	331.00	5.08%	

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			2022/23 Charge £	Proposed 2023/24 charge £	% Increase	Comments
Cycle Training						
1 to 1 Cycle Training	Electric Bike - Taster session	2 Hours	55.00	58.00	5.45%	
	Electric bike - new user	2 Hours	55.00	58.00	5.45%	
	Adult Learn to Ride	2 Hours	55.00	58.00	5.45%	
	Adult Cycle Confidence	2 Hours	55.00	58.00	5.45%	
	Adult Commuter	2 Hours	55.00	58.00	5.45%	
	Family (admin fees only)	3 Hours	10.00	10.00	0.00%	Public facing courses - nominal fee to ensure attendance. Course delivery is covered by funding
	Led Ride - Group (per person)	2 Hours	15.00	15.00	0.00%	Aimed at groups of 4 so pricing is fair at 2022/3 rate
	Bike Fix - Group (per person)	2 Hours	20.00	20.00	0.00%	Aimed at groups of 4 so pricing is fair at 2022/3 rate
Holiday Courses	Balance Bike (admin fee only)	1 Hour	10.00	10.00	0.00%	Public facing courses - nominal fee to ensure attendance. Course delivery is covered by funding
	Learn to Ride (admin fee only)	1 Hour	10.00	10.00	0.00%	
	Bikeability L1 & L2 (admin fee only)	8 Hours	10.00	10.00	0.00%	
	Bikeability L3 (admin fee only)	2 Hours	10.00	10.00	0.00%	
Recognised Delivery Centre	L2 Award in Instructing Cycle Training	4 Days	560.00	590.00	5.36%	
	Recognised Prior Learning - training refresher	2 Days	280.00	294.00	5.00%	
	L3 Instructor Training	2 Days	945.00	995.00	5.29%	
	Post Course Assessment (inc Travel up to 25 miles)	1/2 Day	180.00	189.00	5.00%	
Bespoke Courses	1/2 Day Training - 1 Senior instructor (inc Travel up to 25 miles)	1/2 Day	180.00	189.00	5.00%	
	Full Day Training - 1 Senior instructor (inc Travel up to 25 miles)	1 Day	360.00	378.00	5.00%	
	Hourly Instructor rate	1 Hour	30.00	30.00	0.00%	
School Course Cancellation Fees	Cancellation fee - 4 weeks notice	Per class booked	200.00	210.00	5.00%	
	Cancellation Fees - 2 weeks notice	Per class booked	400.00	420.00	5.00%	

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		2022/23 Charge £		Proposed 2023/24 charge £	% Increase	Comments	
Car Park	Stay (hours)						
All parking charges include VAT. No VAT is payable for On Street Parking							
Marks & Spencer Multi Storey	0 to 2	2.70		2.70	0.00%		
	2 to 3	3.50		3.50	0.00%		
	3 to 4	4.50		4.50	0.00%		
	4 to 5	5.00		5.00	0.00%		
	5 to 6	6.00		6.00	0.00%		
	Over 6 hours	9.00		9.00	0.00%		
Mell Square and Lode Lane Multi	0 to 1	1.60		1.60	0.00%		
	1 to 2	2.70		2.70	0.00%		
	2 to 3	3.50		3.50	0.00%		
	3 to 4	4.50		4.50	0.00%		
	4 to 5	5.00		5.00	0.00%		
	5 to 6	6.00		6.00	0.00%		
	Over 6 hours	8.50		8.50	0.00%		
	Night Rate (Lode Lane)	1.50		1.50	0.00%		
Dominion Court, Church Hill &	Monday to Saturday						
	0 to 2	2.70		2.70	0.00%		
	2 to 3	3.50		3.50	0.00%		
	3 to 4	4.50		4.50	0.00%		
	4 to 5	5.00		5.00	0.00%		
	5 to 6	6.00		6.00	0.00%		
	Over 6 hours	8.50		8.50	0.00%		
	Night Rate	1.50		1.50	0.00%		
Dominion Court and Church Hill (Sunday only)							
	0 to 2	2.70		2.70	0.00%		
	2 to 3	3.50		3.50	0.00%		
	Over 3 hours	4.50		4.50	0.00%		
Council House Car Park (Sunday Only)							
	Sunday Charges apply after 1.00pm			0.00			
	0 to 2	2.70		2.70	0.00%		
	2 to 3	3.50		3.50	0.00%		
	Over 3 hours	4.50		4.50	0.00%		
Monkspath Hall Road							
	Up to 6 hours	3.50		3.50	0.00%		
Solihull On Street							
	Over 6 hours	4.50		4.50	0.00%		
Season Permits	Monkspath Hall Road						
		All Day per half hour	1.00		1.00	0.00%	
		Night Rate (6pm - 10am)	1.50		1.50	0.00%	
	Lode Lane Multi Storey & Church Hill Car Park	Monthly	95.00		95.00	0.00%	
Quarter		210.00		210.00	0.00%		
Annual		840.00		840.00	0.00%		
Monthly		110.00		110.00	0.00%		
Solihull Town Centre Car Parks	Commercial space leasing for application for more than 10 permits per annum	Quarter	425.00		425.00	0.00%	
		Annual	1,465.00		1,465.00	0.00%	
		840.00		840.00	0.00%		

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			2022/23 Charge £		Proposed 2023/24 charge £	% Increase	Comments
Knowle Off-street Car Parks	Monday to Saturday	0 - 1 hour	Free		Free	-	
		1 - 2 hours	Free		Free	-	
		2 - 3 hours	1.20		1.20	0.00%	
		3 - 4 hours	2.20		2.20	0.00%	
		4 - 6 hours	3.20		3.20	0.00%	
		Over 6 hours	4.00		4.00	0.00%	
		Quarterly	205.00		205.00	0.00%	
		Annual	820.00		820.00	0.00%	
Shirley Off-street Car Parks	Monday to Saturday	up to 3 hours	Free		Free	-	
		3 - 4 hours	0.50		0.50	0.00%	
		4 - 5 hours	1.00		1.00	0.00%	
		5 - 6 hours	1.50		1.50	0.00%	
		over 6 hours	2.00		2.00	0.00%	
		Shirley On-street	up to 1 hour	Free		Free	-
	over 1 hour	50p per half hour		50p per half hour	-	Maximum charge £1.00	

Penalty Charge Notice (Not Vatable)			
Charge dependent on contravention	Full Charge		70.00
	Discounted Charge		35.00
	Full Charge		50.00
	Discounted Charge		25.00
Abandoned Vehicles	Collection		150.00
	Storage per day		20.00
	Disposal		75.00

	% Increase	Comments
70.00	0.00%	Statutory charge
35.00	0.00%	
50.00	0.00%	Statutory charge
25.00	0.00%	
150.00	0.00%	Statutory charge
20.00	0.00%	
75.00	0.00%	

Cesspool Emptying			
	Waste Classification	Weak	160.00
		Standard	226.00
		High	300.00

168.00	5.00%	Subject to any revisions to the Severn Trent Water charging structure
237.00	4.87%	
315.00	5.00%	