

Meeting date: 23rd October 2018
Report to: Cabinet Member Portfolio Holder – Health & Adult Social Care



Subject/report title: The Consolidation of Older People's Day Services and Remodelling of In-House Extra Care Housing Support Services

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Wards affected:

- All Wards | Bickenhill | Blythe | Castle Bromwich | Chelmsley Wood |
 Dorridge/Hockley Heath | Elmdon | Kingshurst/Fordbridge | Knowle |
 Lyndon | Meriden | Olton | Shirley East | Shirley South |
 Shirley West | Silhill | Smith's Wood | St Alphege

Public/private report: Public

1. Purpose of Report

- 1.1 To present proposals to consolidate in-house day services for older people from three day centres to two. This will improve the offer for people who use the services, make better use of buildings and contribute to Medium Term Financial Strategy (MTFS) savings targets.
- 1.2 To present proposals to remodel in-house extra care housing support services at Greenhill Way and Longview. This will better align the care and support provided with the needs of residents and contribute to MTFS savings targets.

2. Decision(s) recommended

- 2.1 To approve the proposal to consolidate in-house day services for older people into two centres, with Park View serving the south of the borough, and Colebrook serving the north.
- 2.2 To approve the proposal to remodel in-house extra care services at Green Hill Way and Longview, with on-site care and support to be provided Monday to Friday from 9.00am to 4.00pm.

3. What is the issue?

- 3.1 Phase 1 of the review of day opportunities was completed in November 2017. This focussed on the rationalisation and consolidation of in-house day services for working-age adults with physical and learning disabilities, including the relocation of services for physically disabled people from Green Acres to Park View. Contracts for

externally provided services for older people were also reviewed as part of Phase 1, including the cessation of funding for St Leonard's and the transfer of services at Shepherdson Court from a block to a spot contract arrangement. Phase 1 delivered annual savings of £615k. Further savings targets of £100k in 2018/19 and £320k in 2019/20 are due to be delivered by Phase 2 of the review.

3.2 A report on the wider options for Phase 2 'The Future of Day Opportunities "Having a good day in Solihull"' is presented elsewhere on this agenda. The current report is focussed on specific proposals to consolidate in-house day opportunities for older people from three day centres to two, as indicated to the Health and Adult Social Care Scrutiny Board on 29th November 2017, together with the remodelling of in-house extra care housing services at Green Hill Way and Longview.

3.3 **Current In-house services for Older People**

3.3.1 The Council currently directly provides in-house day services for older people from three locations. These are:

- Green Hill Way (Shirley)
- Oak Trees (Balsall Common)
- Roundmead (Chelmsley Wood)

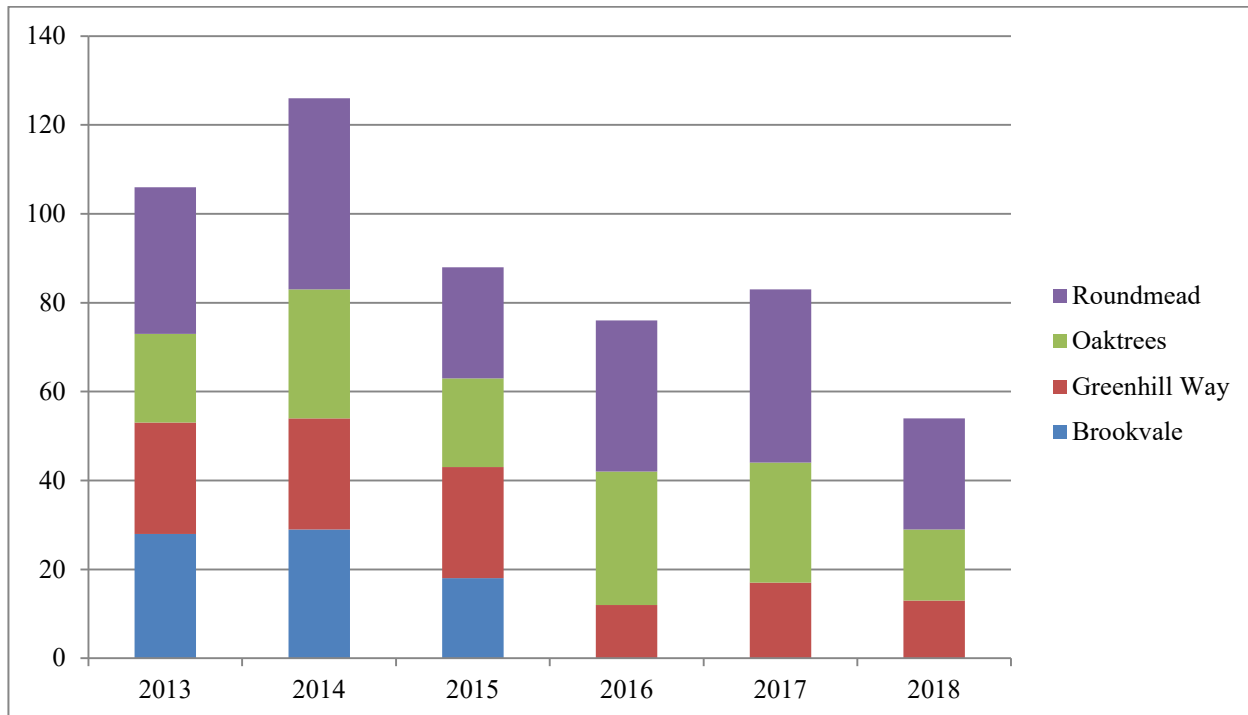
3.3.2 The map at Appendix A shows the location of the current and proposed day centres for older people.

3.3.3 A fourth location for in-house day services for older people at the Brookvale site in Olton was closed in April 2016 when that site was vacated for redevelopment. The 16 people who previously attended Brookvale were offered a choice of alternative services, and all chose to transfer to the in-house service at Oak Trees. Of those 16 people, 5 continued to be in attendance as at September 2018. This is indicative of the average length of stay in older people's day services before people become too frail attend or move to residential or nursing care.

3.3.4 The centres provide care and support for older people with assessed needs. This includes physical, emotional and social support for the people cared for, and also respite for carers. The services provide specialist support and are not available to or appropriate for people with lower levels of need or to the general public. There is a charge of £52.60 which is payable by self-funders, although many people pay a nil charge subject to financial assessment.

3.3.5 Over recent years there has been a marked reduction in the numbers of people using the services, and this has challenged the sustainability of the current model. The numbers as at April each year are shown in Chart 1 below.

Chart 1: In-house Day Services for Older People – Number of People on the Register as at 1st April each year



3.4 The chart shows the numbers of people on the register at each centre. Table 1 below shows the current 2018/19 budget for each centre, together with the average daily attendance as at Quarter 1 of 2018/19 and the cost per attendee.

Table 1 Older People’s In-house Day Services: 2018/19 Budgets; Attendance for Q1 and Unit Costs

	Green Hill Way	Oak Trees	Roundmead
Staff	£100,570	£114,850	£139,340
Premises	£11,040	£22,800	£11,810
Other Running Costs	£10,700	£11,710	£16,500
Internal Recharges (not Transport)	£950	£1,910	£3,290
Income	-£36,910	-£35,720	-£27,520
Total Expenditure (excluding transport)	£86,350	£115,550	£143,420
Average attendees per day as at Q1 2018/19	3	4	11
Days open per week	4.00	5.00	5.00
Unit Cost per attendee/day	£138.38	£101.63	£50.79
Unit Cost per attendee/day with 10% addition for management costs and support service overheads	£152.22	£111.79	£55.86
Current daily charge for attendance	£52.60	£52.60	£52.60

- 3.5 Table 1 shows that at the current charging level of £52.60 per day, only Roundmead has sufficient numbers of attendees to be in a position where the charging rate accurately reflects the actual unit cost of the service. Both Green Hill Way and Oak Trees have actual costs per attendee which are more than double the current charging level. This is because the fixed staffing, premises and other running costs are similar for all three centres but the numbers of attendees at Green Hill Way and Oak Trees are less than half what is required for them to be financially sustainable.
- 3.6 With just 3 to 4 attendees per day it is difficult for Greenhill Way and Oak Trees to offer a variety of activities and social interaction. A consolidation of services from three centres to two will not only make the services more financially viable, it will also enable us to offer more activities due to people attending in larger groups and the availability of break out rooms.

4. Options for Consolidation of Day Services

- 4.1 Each of the three current premises (Green Hill Way, Oak Trees and Roundmead) has been evaluated in terms of its suitability to be part of the proposed two centre model. We have also considered two other properties which form part of the day services estate – Park View and Colebrook.

4.1.1 Premises in the South of the Borough

- 4.1.2 **Green Hill Way** is an SCH “extra care property” which also hosts the day centre of the same name. The building is dated, and the day centre operates from a single large room that doubles as a communal space for residents of the scheme. It is not feasible to develop these premises into a centre with facilities and capacity from which to operate services for the whole of the south of the borough. It is therefore proposed that Green Hill Way should not be part of the future day service model. The space that is vacated will continue to be used by residents of the scheme.
- 4.1.3 **Oak Trees** is a relatively modern and valuable building. However, located in Balsall Common it is not particularly close to larger population centres, either for people attending or staff. Although the service attracted a number of new users when Brookvale closed in 2016, these numbers have now reduced and the service has not attracted significant numbers of new users since then. Its location means that Transport journey times and costs are disproportionately high. It is therefore proposed that Oak Trees should not be part of the future day service model. This will also free up the site for alternative use or for disposal.
- 4.1.4 **Park View** is a large, purpose-built, fully accessible building situated on Monkspath Hall Road near Solihull town centre. There is a café on site and spacious grounds to the rear. It provides the base for “The Hive” in-house service for people with learning disabilities in the south of the borough and for the “Green Acres” in-house service for physically disabled people covering the whole borough. There is scope within the Park View building to create a separate dedicated space for older people’s day services. This will provide:

- Capacity to make an alternative offer to the people who currently attend Green Hill Way and Oak Trees, together with some additional capacity to accommodate new referrals, including self-funders. Depending on the level of support required there is estimated capacity for approximately 5 additional service users per day to be supported by the current staffing establishment.
- Opportunities to provide a wider variety of activities and social interaction due to larger numbers of people attending
- Efficiencies as staff can be deployed more flexibly to meet the needs of a larger group of people
- More efficient use of premises through sharing costs with “The Hive” and “Green Acres”.
- The freeing up of the Oak Trees site for alternative use or disposal.
- Opportunities to plan transport routes more efficiently, thus potentially reducing journey times, and costs. This may include the sharing of transport between working-age and older people, subject to appropriate risk assessments having been made in each case.

4.1.5 While there are benefits, as outlined above to the older people’s service sharing Park View with The Hive and Green Acres, it will be important also to ensure that each of the services has its own dedicated space, which recognises and caters for the different needs of each client group, and is able to maintain the specialities of the individual services.

4.1.6 In its current form the space at Park View is too small to accommodate all three service user groups. However, there is potential to knock through and extend into the area of the building which is currently used as office space and is under-occupied. A further limitation of the building as currently configured relates to the café where all surfaces are hard so the acoustics are not comfortable and the café tends to be very noisy at times. Since the Green Acres service moved to the Park View building in July 2017 they have been reluctant to access the café due to noise levels and overcrowding. A recent feasibility study has considered the extent of internal alterations required to address the above issues and create appropriate accommodation for each of the user groups, tailored to their very distinct needs.

4.1.7 By forming an opening and expanding into the ACS office space the Hive (LD service) will be able to have an independent dining area, and potentially a training kitchen. This will support people to develop independent living skills and will also free up the central café which will have some acoustic treatment so that it is more acceptable for the Green Acres (physical disability) and older people’s service to use. The café will also be more attractive to self-funders and visitors with the potential to generate additional income.

4.1.8 The “L-shaped” nature of the Park View building lends itself to the creation of separate spaces for people with learning disabilities in one wing, and physically disabled and older people in other. Each area will have its own café facilities as outlined above, together with access to outdoor space. The reception area will also be refurbished to

create a welcoming space which will make the services more attractive to new people including potential self-funders.

4.1.9 The capital cost of the above works is initially estimated at up to £150k. Detailed plans and cost estimates will be finalised through further work with the Council's Building Design Group.

4.1.10 Based on the above analysis it is recommended that Park View is developed as the in-house base for older people's day opportunities in the south of the borough.

4.1.11 Premises in the North of the Borough

4.1.12 **Roundmead**, is a purpose built building in Chelmsley Wood. It is reasonably well attended, and at current numbers is financially viable. Although services at Roundmead currently remain viable, the options appraisal has nevertheless identified benefits in ceasing services at this site and relocating to Colebrook as outlined below.

4.1.13 **Colebrook** is a well located building in the centre of Chelmsley Wood, with a garden and substantial kitchen and catering facilities. It is adjacent to the Bosworth Drive Community Centre, run by Accord Housing Association. Colebrook is currently being redeveloped as a community hub for Learning Disabilities day services. The plans for Learning Disability services leave approximately half of the building available for other uses, and this part of the building has potential to be developed as an alternative venue to Roundmead. The benefits of relocating from Roundmead to Colebrook are:

- There will be minimal impact on the current group of service users. Transport journey times will be very similar, as Colebrook is only a short distance away from Roundmead.
- It will be possible to provide an enhanced range of activities due the larger premises and availability of break out rooms.
- The proximity to the Bosworth Drive Community Centre opens possibilities of shared activities, and closer working with the voluntary and community sector..
- There is space at Colebrook to take additional referrals thus potentially reducing expenditure on external spot contracts for day services, and/or increasing income from self-funding clients. Depending on the level of support required there is estimated capacity for approximately 5 additional service users per day to be supported by the current staffing establishment.
- More efficient use of premises through sharing of costs with the learning disability services that will operate from Colebrook.
- The freeing up of the Roundmead site for alternative use or disposal.

As with Park View, while there are benefits, to the older people's service sharing the Colebrook building with learning disabilities services, it will be important also to ensure that each of the services has its own dedicated space, which recognises and caters for the different needs of each client group. To this end it is proposed to invest up to

£50k in works to Colebrook to complete a full refurbishment of the building which is already due to be partially refurbished in order to create the learning disabilities hub.

Based on the above analysis it is recommended that Colebrook is developed as the in-house base for older people's day opportunities in the north of the borough.

4.2 Financial Implications of Proposed Model for In-House Day Services for Older People

4.2.1 The estimated revenue budget savings arising from the consolidation of day services are summarised in the Table 2 below:

Table 2: Estimated Revenue Budget Savings Arising from the Consolidation of Older People's Day Services

	Current 3 Centre Model	Proposed 2 Centre Model	Savings
Staffing - it will be possible for fewer members of staff to provide the same levels of care and support when staff are consolidated onto two sites rather than spread over three.	£354,760	£300,336	(£54,424)
Premises - reduced from three sites to two together with sharing of costs with working-age day services at Park View and Colebrook	£45,650	£12,000	(£33,650)
Other Running Costs – savings on equipment and materials arising from two centre model.	£38,910	£31,430	(£7,489)
Internal Recharges	£6,150	£6,150	£0
Income	(£100,150)	(£100,150)	£0
Total	£345,320	£249,766	(£95,563)

4.2.2 In addition to the reduction in cost of in-house services there is also potential to reduce expenditure on external spot placements by using the additional capacity that will be available at the Park View and Colebrook sites. If we direct all new referrals to Park View or Colebrook from April 2019, then due to the natural turnover of clients we would expect expenditure on external spots to reduce by £59k in 2019/20 and a further £98k in 2020/21.

- 4.2.3 The above estimates do not include transport costs which currently total £209k per annum for Greenhill Way, Oak Trees and Roundmead. It is anticipated that the two centre model will enable savings to be made through more efficient route planning. This may include sharing of vehicles between working-age and older people where appropriate risk assessments have been made. Revised transport arrangements and savings will be confirmed when the new model has had an initial bedding in period, based on the numbers of people attending the services and their transport requirements.
- 4.2.4 The estimated savings do not at this stage assume any additional income from self-funding clients. However, opportunities for increased income generation will be considered as part of on-going work to implement the new day opportunities commissioning strategy “Having a Good Day in Solihull”.
- 4.2.5 The savings will contribute to the delivery of MTFS targets for Day Opportunities. The full plans for meeting the MTFS targets are included in ‘The Future of Day Opportunities “Having a good day in Solihull”’ report elsewhere on this agenda.
- 4.2.6 In order to test the business case for the proposed capital expenditure totalling £200k on the Park View and Colebrook sites, the estimated revenue savings from the consolidation have been compared to an alternative model where we would cease in-house day services altogether and rely entirely on external spot placements. The financial modelling of both options is attached as Appendix B, and indicates that there is a 22 month pay back period for the capital expenditure of £200k. In other words the consolidated model, including the capital expenditure, will have paid for itself after 22 months compared to the alternative of closing in-house services and using external spot placements. The capital expenditure of £200k is therefore financially justified provided if the following assumptions hold:
- That all new referrals go to in-house services from April 2019 in order to fully use available capacity
 - That the services operate from Park View and Colebrook for a minimum of 22 months.
- 4.2.7 Detailed capital estimates and plans will be finalised shortly. As the revenue savings are already committed to the delivery of the Medium Term Financial Strategy, we will also need to identify a separate funding source for the capital expenditure. It should be noted at this stage that the plans also release buildings at Oak Trees and Roundmead for alternative use or disposal. The final capital proposals will be included in future capital programme reports to CPH and Full Cabinet, together with the required approvals which will depend on the final estimate and funding proposal.

5. Green Hill Way and Longview Extra Care

- 5.1 Alongside the consolidation of older people’s day services, there has also been a review of in-house extra care housing services at Green Hill Way and Longview. Green Hill Way in Shirley comprises 16 studio/one bedroom flats, with day services also being provided at the same site. Longview comprises 18 flats. Both properties are managed by SCH with ACS providing an in-house care and support service. There is a minimum age requirement of 50.

- 5.2 Currently the in-house care and support services are present on-site at Green Hill Way 7 days a week for 24 hours per day, and at Longview 7 days per week from 9.00am to 6.00pm. The in-house service costs £173k per annum, of which £104k is funded by ACS and £69k is funded by SCH as a contribution to housing-related support.
- 5.3 Given the level of needs of the current residents there is potential to safely reduce the service presence to 9.00am to 4.00pm Monday to Friday at both sites, with the Safe and Sound service being available in the event that out of hours support is needed. SCH have been informed of these proposals through regular officer meetings with ACS.
- 5.4 Savings in budgets arising from the reduced hours of cover are shown in Table 3 below.

Table 3: Estimated Revenue Budget Savings Arising from the Remodelling of Extra Care Housing Services at Green Hill Way and Longview

	Current Model (2018/19 Budget)	Proposed Model	Savings
Staffing - savings from moving from a 24/7 service at Green Hill Way to Monday to Friday office hours	£171,180	£98,911	(£72,269)
Premises	£550	£550	£0
Other Running Costs	£300	£300	£0
Internal Recharges – SCH contribution for housing-related support	(£69,000)	(£69,000)	£0
Income	(£2,000)	(£2,000)	£0
Total	£104,320	£32,051	(£72,269)

Note to Table 3: As part of a review of applicable costs to be charged to the HRA, SCH have agreed to pay an additional contribution to housing-related support of £72,470 in 2018/19, on top of the budgeted £69,000. This has been treated as an early delivery of the ACS savings. The contribution will be further reviewed in 2019/20.

6. Next Steps

- 6.1 The above proposals are subject to CPH approval on 23rd October. If approved then the next steps will be as follows.
- 6.2 Alternative services will be provided for everyone who needs them. We will communicate openly and sensitively with people who use the services and their carers to explain the alternative options that are available, and to provide reassurance that their ongoing needs will be met. This engagement process will begin in November 2018, with a view to the new arrangements commencing by April 2019.
- 6.3 In engaging with day service users we will draw on the successful experience of the previous relocation of older people's day services from Brookvale to Oak Trees in 2016. We will also be mindful of the 5 people who have already moved once from Brookvale to Oak Trees and who may need additional support and reassurance around a second move.
- 6.4 In engaging with residents at Green Hill Way and Longview we will identify any

particular risks for individuals arising from the changed service hours, including the residents who have assessed needs and care and support packages in place, and we will ensure that appropriate mitigation is in place, including use of the Safe and Sound service in the event that out of hours support is needed.

- 6.5 The management of change process for staff who are affected by these changes will commence at the end of October so that staff are fully aware of the proposed changes before we begin engaging with people who use the services. It is proposed to run one combined management of change process for the consolidation of day opportunities and the remodelling of extra care services in order to maximise the opportunities available for staff. The proposals assume the deletion of 11 posts in total of which 7 are currently occupied by substantive post-holders. As always, we will work with staff who are at risk to identify alternative options and to minimise the risk of compulsory redundancy.
- 6.6 The required building works at Park View and Colebrook will proceed as soon as possible, once final estimates and funding arrangements have been confirmed.
- 6.7 A comprehensive communications plan has been developed which sets out how we will engage with both service users and staff about the changes.

7. Future Developments in Day Services

- 7.1 The two centre model for older people's day services will offer a number of benefits, including:
- Potential for a wider range of activities and social interaction arising from larger groups
 - Reduced journey times arising from more efficient planning of transport routes.
 - Contributions to MTFS savings.
- 7.2 In addition to the above, work will continue on the further remodelling of day opportunities in line with the principles and priorities established in the "Having a Good Day in Solihull" commissioning strategy elsewhere on this agenda. Future opportunities which will be evaluated and reported later in 2019 include:
- Exploring the potential for new services e.g. new activities and sessional activities
 - Identifying services where there is a case that they should be decommissioned
 - Further reviewing building requirements
 - Reviewing transport requirements
 - Exploring the use of technology and developing digital services within the context of day opportunities

- Developing partnerships with the voluntary and community sector, the private sector and health.
- Tracking outcomes for people who use the services
- Support for Carers
- Engagement with self funders
- Reviewing fees and charges
- Reviewing unit costs and value for money

8. Reasons for recommending preferred option

- 8.1 In summary, this report recommends a two centre model for in-house day services for older people, with Colebrook serving the north of the borough and Park View serving the south. This proposal will provide improved opportunities for activities and social interaction for people who use the services, opportunities to reduce journey times and transport costs, more efficient use of premises, the freeing up of sites for alternative use or disposal, and the delivery of a substantial contribution to MTFS savings targets.
- 8.2 The remodelling of extra care housing support services at Green Hill Way and Longview is recommended because it will deliver a level of care and support which is proportionate to the needs of residents, and will contribute to MTFS savings targets.

9. Implications and Considerations

- 9.1 Delivery of the Council's priorities:

How will the options/proposals in this report contribute to the delivery of Council Priorities (*select which priority/priorities and also specify which key programme/s*):

- Improve Health and Wellbeing -
- Managed Growth -
- Build Stronger Communities -
- Deliver Value -

- 9.2 Implications for children and young people, vulnerable groups and particular communities:

- 9.2.1 The proposals in this report will enable the Council to continue to provide sustainable day services for vulnerable older adults.

- 9.3 Consultation and Scrutiny:

- 9.3.1 The report will be considered by the Health and Adult Social Care Scrutiny Board on 15th October 2018.

9.4 Financial implications:

9.4.1 The proposals in this report will generate annual revenue savings through reduced expenditure on in-house services from April 2019 as shown below. Delivery of the consolidated day services model and associated savings is dependent on the completion of building works at Park View and Colebrook, and this will therefore be progressed as a high priority.

	2019/20	2020/21
Consolidation of in-house day services for older people from 3 centres to 2.	£96k	£96k
Make full use of capacity of in-house services and reduce expenditure on external spot placements for older people's day services	£59k	£157k
Total Day Services Saving	£155k	£253k
Remodelling of extra care housing at Green Hill Way and Longview	£72k	£72k
Total Saving	£227k	£325k

9.4.2 The savings will contribute to the delivery of Day Opportunities MTFs targets which are £100k in 2018/19 and a further £326k in 2019/20. Plans for the full delivery of the savings are set out in the report on "The Future of Day Opportunities" which appears elsewhere on this agenda.

9.4.3 Capital expenditure of up to £200k is required to enable the proposed consolidation of day opportunities. Detailed cost estimates and funding proposals will be finalised, and included in future capital programme reports to CPH and Full Cabinet, together with the required approvals which will depend on the final estimate and funding proposal.

9.5 Legal implications:

9.5.1 The proposals in this report will continue to meet the Council's responsibilities under the Care Act and other legal responsibilities to people who use the services. Due regard will be taken to the circumstances of individuals who are directly affected by these proposals and support will be given, including advocacy and reviews where appropriate. Direct payments will also be available if people choose to purchase alternative services.

9.6 Risk implications:

9.6.1 Appropriate care and support will continue to be offered to all service users, and as part of the implementation there will be comprehensive engagement with service users to minimise any identified risks arising from the service changes.

9.7 Statutory Equality Duty:

9.7.1 A Fair Treatment Assessment has been completed in respect of the proposals in this report, and is attached as Appendix C.

10. List of appendices referred to

10.1 Appendix A – Locations of Current and Proposed In-House Day Centres for Older People

10.2 Appendix B – Payback Period for £200k capital expenditure

10.3 Appendix C – Fair Treatment Assessment

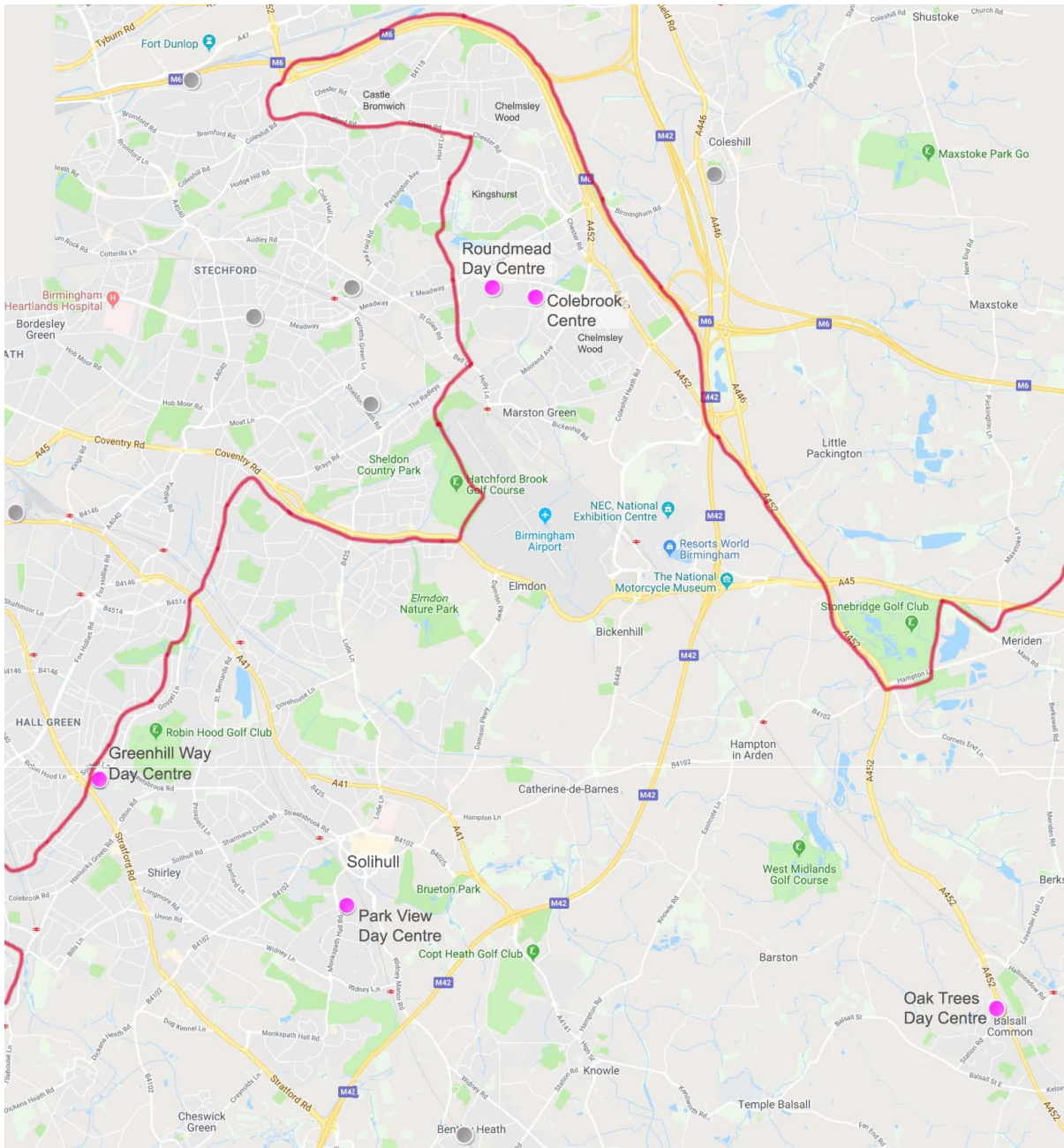
11. Background papers used to compile this report

11.1 N/A

12. List of other relevant documents

12.1 N/A

Appendix A – Locations of Current and Proposed In-House Day Centres for Older People



Appendix B: Payback Period for £200k Capital Expenditure

	2018/19	2019/20	2020/21	Saving (2020/21 compared to 2018/29)
	£k	£k	£k	£k
Option A – implement two centre model for in-house services and all new placements to go in-house from April 2019				
In-House Service Cost (expenditure reduces in 2019/20 due to the consolidation of three day centres to two)	345	249	249	-96
Expenditure on External Spot Contracts (expenditure gradually reduces from 2019/20 as new spot placements cease)	191	132	34	-157
Total Expenditure for Option A	536	381	283	-253
Option B – cease in-house services from April 2019 and all placements to go to external spot contracts				
In-House Service Cost (in-house services cease from April 2019 and all services provided through external spots)	345	0	0	-345
Expenditure on External Spot Contracts (expenditure increases from April 2019 as in-house service users transfer to spot)	191	442	442	251
Total Expenditure for Option B	536	442	442	-94
Saving from Option A compared to Option B	0	-61	-159	-159

Payback period in months for £200k capital expenditure (savings do not fund the investment but are used to understand the merits of it).

Months
22

Note: Transport costs (not included above) are the same for both Option A and Option B as both in-house and external spot day services use Council transport.



Appendix C - Fair Treatment Assessment (FTA) Form



Part A: Overview			
Name of service, policy, strategy, procedure, or function etc			
Note: to save space services, policies, strategies, procedures and functions will be referred to as “functions” for the rest of this form.			
The Consolidation of Older People’s Day Services and Remodelling of In-House Extra Care Housing Support Services			
Directorate	Adult Care and Support	Division/Service	Provider Services
FTA lead	Programme Manager (John Stansfield)	Other members of FTA team	Head of Service (Mike Strauss) Service Manager (Linda Murphy) Service Manager (Emma Smith)
Is this a new, existing or revised function?		In-House Older People’s Day Services and Extra Care Housing Support are existing services. Proposals to relocate and remodel services will be considered by the HASC Scrutiny Board on 15 th October 2018, with recommendations made to the Cabinet Portfolio Holder for Health and Adult Social Care on 23 rd October 2018.	
Part B: Background and Context			
Why are you completing this FTA?			
Proposals are due to be considered by HASC Scrutiny Board on 15 th October 2018 in respect of the following:			
<p>The consolidation of in-house day services for older people. It is proposed to move to a two centre model – Park View in the south of the borough and Colebrook in the north. Currently, there are three centres (Greenhill Way, Oak Trees and Roundmead). . Services will cease to operate from these centres and people will be offered alternatives in one of the two new locations.</p> <p>The remodelling of extra care housing services at Greenhill Way and Longview so that services are available Monday to Friday during office hours. The Safe and Sound service will be available in the event that support is needed out of hours.</p> <p>The day service proposals are expected to have a beneficial impact on the people who use the services, as there will be larger groups attending and</p>			

therefore opportunities to provide more varied activities, and for people to former wider friendship groups. We will work closely with the people who use the existing services to ensure that their needs continue to be met in the new locations, and that we address any concerns that people might have. This will include formal social care reviews where required. We will also provide written information to all service users and carers, and offer informal sessions both in groups and individually to explain the changes and ensure that people are aware of the changes and their options. Staff who work at the day centres will be fully briefed so that they can provide clarity and reassurance to service users.

Over the next year there will be a further review of day opportunities across the borough which may result in further remodelling and a further FTA will be undertaken as part of that review.

The remodelling of extra care housing services at Greenhill Way and Longview will reduce on-site presence at Greenhill Way from 24/7 to a weekday presence during office hours. The remodelled service will better reflect the balance of housing support and care and support needs of the residents. In addition to the extra care service, residents who have assessed care and support needs already receive services through a personalised care and support plan. As with the consolidation of day services we are planning a comprehensive plan of engagement with the residents to ensure that their needs continue to be met and that we address any concerns that they might have. This will include formal social care reviews where required. We will also provide written information to all residents, and offer informal sessions both in groups and individually to explain the changes and ensure that people are aware of the changes and their options. Staff who work at the extra care scheme will be fully briefed so that they can provide clarity and reassurance to service users.

In terms of equality, what do you already know about this function?

The older people's day services are available specifically for people aged over 65 who have assessed care and support needs, including physical disability and cognitive impairment. They also provide respite for carers of the people who attend the services. Additionally the services support some self-funding clients who pay a daily rate of £52.60.

Residents of Greenhill Way and Longview are all aged over 50. They do not necessarily have assessed care and support needs.

What outcomes are wanted from this function?

opportunities make a significant contribution to the Council's priorities of Improving Health and Wellbeing and Building Stronger Communities. help to promote independence for disabled and vulnerable adults through:

Providing constructive, purposeful and safe activities

Helping people to feel a part of and connected to their social /care community

Providing much needed support for carers and the cared for, including respite

It is also important for services to be sustainable given the trend for reducing numbers of people using the services in recent years.

For the Greenhill Way and Longview residents the required outcomes are for people to have their housing support needs met through the Monday to Friday office hours service, and through the Safe and Sound service in the event that they require support out of hours. People with assessed social care and support needs will have their needs met through a personalised care and support package.

Are any other departments or partners involved in the delivery of the function? How are they being involved in this assessment?

Solihull Community Housing are the landlord for Greenhill Way and Longview, and part fund the extra care service to reflect the fact that housing related support is provided as well as social care and support. SCH have been engaged in the process of reviewing the extra care arrangements through regular meetings.

Part C: Assessment

What key information, results of consultation or data have you collected and used to inform this assessment?

The proposals have been informed by data showing a marked reduction in the numbers of people attending of older people's day services, and therefore an increase in unit costs as the cost of running the services is spread over fewer people. The consolidation proposals are designed to provide services at a reduced unit cost while at the same time improving the experience of people who use the services.

What does your information tell you about the impact of your function on different groups of people? Are there any specific differences (positive or negative) between their experiences of interacting with this function?

The council has a duty to eliminate discrimination/harassment and victimisation, as well as duties to promote equality of opportunity, and foster good relations between groups of people. In assessing the effects of your function on different groups of people, you should think about how your function achieves these three aims.

Note: You should consider barriers to equal access, equality of outcomes, human rights and the ten dimensions of equality for the different groups of people listed

	<p>of these positive impacts? How could you promote equality? How could you improve between groups of people?</p> <p>any actions are identified insert these into</p>	<p>of these negative impacts? How can you eliminate these?</p> <p>any negative impacts are identified put to address these in Part D</p>	<p>evidence has informed this assessment?</p>
<p>*Age</p>	<p>The day services are provided for people aged 65 and over, with most people who use them being over 80.</p> <p>They provide opportunities for people to take part in activities, and to be socially connected who might otherwise be excluded due to age and disability.</p> <p>The proposed new centres will also house day services for working-age people with learning disabilities and physical disabilities. Over time there may therefore be opportunities to build relationships and develop joint activities across age groups where people wish to do so.</p> <p>One of the current sites (Oak Trees) is located in Balsall Common, away from main centres of population. By relocating to one of the two proposed services at Park View and Colebrook there will be opportunities for people to benefit from reduced journey times.</p>	<p>Some people who are relocating to the new consolidated day service sites may be concerned about the changes. We have established a communications plan, and will work closely with individuals to ensure that they are supported through the change and their needs continue to be met.</p> <p>While there are benefits to older people and working-age people sharing buildings, we recognise that different groups will still require dedicated spaces that will meet their specific needs. e.g. there will be a continued need for specialist dementia services. We are therefore proposing to invest up to £200k of capital funding to remodel and refurbish the buildings at Park View and Colebrook so that they meet the needs of specific groups.</p> <p>As part of the proposals we will also consider opportunities for older people</p>	<p>Evidence from Care First about the reducing numbers of people attending services over time, and financial evidence about increasing unit costs.</p> <p>Mapping of people’s home addresses compared to the centre addresses has helped us to identify that Park View and Colebrook are both well-located to meet the needs of the population and to minimise transport times.</p>

		<p>and working-age people to share transport. This may benefit people through reduced journey times, and will also help to control costs. However we recognise that there may also be some challenges in sharing transport and we will therefore risk assess each arrangement to ensure that it is safe and appropriate for the individuals concerned.</p> <p>The residents of the extra care schemes at Greenhill Way and Longview are all over the age of 50. We are reducing the presence of support staff on site from 24/7 to week days/office hours. However we will avoid any negative impact through:</p> <p>A comprehensive communications plan so that residents understand the changes.</p> <p>The availability of the Safe and Sound service in the event that people require support out of hours.</p> <p>Providing social care assessments where appropriate and putting in place personalised care and support packages to meet peoples needs. A number of people already receive care and support packages in addition to the extra care service.</p>	
Carers	<p>Day services can provide a break for carers during the day while the cared-for person attends the service.</p> <p>The proposals will maintain these</p>	<p>We will work closely with the people who currently use the services to make sure that there are no unintended adverse consequences for them or their carers.</p>	<p>We recognise that there is more to do in recording and monitoring the outcomes for people who use day services, including the impact on carers. This work will be taken</p>

	<p>benefits for people who currently use the services. By moving to locations which are closer to large centres of population, the services may become more convenient and used by larger numbers of people, thus providing more carers with a break.</p>		<p>forward as part of the further review of day services over the next 12 months.</p>
<p>*Disability</p>	<p>All people who use older people's day services have assessed care and support needs, and therefore have physical disabilities, sensory impairment, or cognitive impairment.</p> <p>The building at Park View is able to meet the needs of those with physical and learning disabilities, with ground floor access throughout, large spacious rooms, wide corridors and hoists in toilet and bathroom areas.</p> <p>There are many different elements to the building that are used by people with care and support needs and other members of the public. These include a sensory room, interactive zone, wheelchair user weighing facility, different hoisting facilities to encourage independence and physio sessions.</p> <p>The building at Colebrook is currently being refurbished to make it suitable for use by people with learning disabilities, many of whom also have physical</p>	<p>As per the section on "Age" above we are planning to spend up to £200k on works to the buildings at Park View and Colebrook to ensure that there are dedicated areas to support people who have specific needs arising from their disability.</p>	<p>Care First records and support plans include details of people's disabilities and their care and support needs.</p>

	disabilities.		
*Gender reassignment	No information available	None identified	
Looked after children/care leavers	Not considered due to the age profile of the people for whom the services are intended.	None identified	
*Marriage/civil partnership	No specific information available. However the spouses and partners of people who use services may also be providing care and support and may therefore benefit as outlined in the carers section above.	None identified	
*Pregnancy/ maternity	Not considered	None identified	
*Race/ ethnicity	At present there are no in-house day services for older people which specifically provide for the needs of BAME communities. This will not immediately change as a result of the consolidation proposals. There are some externally commissioned services located out of borough which provide for specific community needs e.g. Apna Ghar and Asra.	Services for BAME communities will be further considered as part of the next stage of the Day Opportunities review	
*Religion/ belief/ faith	At present there are no in-house day services for older people which specifically provide for the needs of faith-based communities. This will not immediately change as a result of the consolidation proposals. There are a	Services for faith-based communities will be further considered as part of the next stage of the Day Opportunities review	

	number of self-funding faith-based community groups which provide support for older people e.g. lunch clubs.		
*Sex/Gender	The current services at Oak Trees and Greenhill Way are attended by very small numbers of people – 3 to 4 per day. It can therefore be difficult to achieve a sex/gender balance within groups, and for some people this can be a barrier to attending. The consolidation will result in larger groups and therefore more opportunities to achieve a sex/gender balance.	None identified	
*Sexual orientation	At present there are no in-house day services for older people which specifically provide for the needs of LGBT+ communities. This will not immediately change as a result of the consolidation proposals.	Services for LGBT+ communities will be further considered as part of the next stage of the Day Opportunities Review	
Socio-economic disadvantage	Day services for older people are charged at a rate of £52.60 per day. However all people with assessed care and support needs are entitled to a financial assessment and may consequently be eligible for a nil charge or pay a partial contribution. Charges are based on the actual cost of the service. The consolidation will enable us to continue to deliver services at current charging rates and therefore avoid large increases in charges.	As part of the next phase of the day services review we will consider alternative charging models, including charges for half –days and sessional activities. This may make the day service offer more financially attractive to self-funders.	

Other – please specify	None identified	None identified	None identified	
<p>How does this function contribute towards people’s human rights? Note: refer to the guidance document for information on human rights. If any actions are identified insert these into Part D</p>				
<p>This function upholds Articles 2,8 and 14 of the Human Rights Act 1988 Article 2 The right to life Article 8 The right to respect for family and private life Article 14 The prohibition of discrimination.</p>				
<p>How does this function contribute towards safeguarding children and vulnerable adults? Note: refer to the guidance document for information on safeguarding. If any actions are identified insert these into Part D</p>				
<p>The safeguarding of vulnerable adults is a core principle of the current services and this will continue be maintained after the consolidation, and under the remodelled extra care services.</p>				
<p>Part D: Actions</p>				
<p>List any actions required to address negative impacts identified or to better promote equality, good relations, human rights, and safeguarding issues. Do you need to collect any additional data, conduct equality monitoring, or undertake further consultation to be able to take account of the impact on particular groups?</p>				
Action	Outcome	Lead	Timescale	How will progress be monitored?
<p>Implement Communications plan for day opportunities and ensure that people are supported through the changes and that their needs continue to be met. Advocacy services will be available if needed.</p>	<p>Formal communication to all service users, together with group and one to one meetings to consider options. Meetings and discussions about options will also take account of the views of carers. Staff will be fully briefed so they can provide clarity and reassurance to service users.</p>	<p>Service Managers</p>	<p>October 2018 to April 2019</p>	<p>Through regular meetings of the project group.</p>

Complete and implement plans for building works to Park View and Colebrook to remodel the buildings and develop spaces that meet the specialist needs of different client groups.	Building works completed by April 2019 in time for the consolidation	Programme Manager	By April 2019	Through regular meetings of the project group.
Risk assess individuals to determine whether sharing transport between client groups is appropriate	Risk assessments to inform decisions re revised transport routes	Service Managers	By April 2019	Through regular meetings of the project group.
As part of the next stage of the Day Opportunities review further consideration will be given to needs arising from race/ethnicity, religion/faith/belief and sexual orientation, and gender reassignment.	A further FTA will be completed to inform the next stage of the day opportunities review	Programme Manager	By October 2019	Through the new Day Opportunities Project Board meetings
As part of the next stage of the Day Opportunities review consideration will be given to alternative charging models in order to make services more financially attractive to self-funders.	A revised charging policy in place	Programme Manager	By October 2019	Through the new Day Opportunities Project Board meetings
Implement a communications plan for residents at Greenhill Way and Longview to ensure that people are supported through the changes and that their needs continue to be met. Advocacy services will be available if needed.	Formal communication to all service users, together with group and one to one meetings to consider options. Care and support plans in place where assessed needs have been identified. Staff will be fully briefed so they can provide clarity and reassurance to service users.	Service Manager	By April 2019	Through regular meetings of the project group.

Part E: Summary

a Summary for Publication Note: this should include the key findings and impacts identified in this assessment – refer to the guidance document

opportunities play an important role in improving health and wellbeing and building stronger communities by providing constructive, purposeful and safe spaces, helping people to feel a part of and connected to their social /care community, and providing much needed support for carers and the cared for, including respite.

The current three-centre model of in-house day services for older people has become unsustainable due to reducing numbers of people using the services. It is therefore proposed to consolidate to a two-centre model which will be financially affordable and will offer benefits to people who use the services as a result of attending in larger groups. We will work closely with the people who use the current services and their carers to ensure that they are supported through the process of moving to their new location and that their needs continue to be met. We will also spend up to £200k on the buildings that will house the consolidated services to ensure that there are appropriate spaces that can meet the specialist needs of particular client groups.

We recognise that consolidation does not fundamentally change the model of day services, and a further review of day opportunities is planned which will identify further opportunities to remodel and improve the offer. This will include a further and more extensive FTA.

Extra Care Housing services at Greenhill Way and Longview will be remodelled to ensure that housing related support is available on site Monday to Friday in office hours, and that the Safe and Sound service is available in the event that people need support out of hours. People with assessed social care and support needs will receive a personalised package of care and support.

b Please indicate which of the following best describes the outcome of your FTA

	Only negative impacts have been identified for this function
	No different impacts have been identified for this function
X	A mixture of positive and negative different impacts have been identified for this function
	Only positive different impacts have been identified for this function
	There wasn't enough information to be able to reach a conclusion at this point in time

Part F: Sign off

This FTA has been completed by

Signed (Lead for FTA)

John Stansfield



Name and job title (please print)	JOHN STANSFIELD, PROGRAMME MANAGER, PROVIDER SERVICES
Date	
This FTA has been reviewed by the directorate equality & diversity group and its completion will be reported to the corporate equality & diversity group	
Signed (on behalf of group)	
Name and job title (please print)	
Date reviewed	
This FTA has been approved by Head of Service	
Signed	
Name and job title (please print)	
Date	

