

# RESOURCES AND DELIVERING VALUE SCRUTINY BOARD

## ANNUAL WORK PROGRAMME 2022/23

|   | Topic  | Rationale  | Evidence   | Desired Outcome   | Lead Technical Officer   | Date to be Considered           | Cabinet Portfolio   | Council Plan Priority |
|---|--|--|--|---|--|---------------------------------|---------------------|-----------------------|
| 1 | <b>Confirmation of Election of Chairman and Vice Chairman for the 2022/23 Municipal Year</b> | To formally confirm the appointments of the Chairman and Vice Chairman to the Scrutiny Board for the 2022/23 municipal year.   | Confirmation by Members at the Scrutiny Board meeting. | Confirmation of the Chairman and Vice Chairman for the 2022/23 municipal year.                            | Clerk to the Scrutiny Board                                    | <b>6<sup>th</sup> June 2022</b> | Resources Portfolio |                       |
| 2 | <b>Resources &amp; Delivering Value Scrutiny Board Work Programme 2022/23</b>                | The purpose of the report is to provide the Resources and Delivering Value Scrutiny Board with a draft Work Programme for the 2022/23 municipal year, for review and approval. | Draft Work Programme for the Scrutiny Board.           | For the Resources & Delivering Value Scrutiny Board Draft Work Programme 2022/23 to be formally approved. | Paul Johnson<br>Director of Resources & Deputy Chief Executive | <b>6<sup>th</sup> June 2022</b> | Resources Portfolio |                       |

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| 3 | <b>Cabinet Member for Resources Priorities 2022/23</b>  | To provide the Scrutiny Board with details of the priorities of the Cabinet Member for Resources.                                    | The Cabinet Member will make a presentation to the Board.  | For the Scrutiny Board to be satisfied that the Cabinet member's priorities are adequately reflected in its work programme. | Paul Johnson<br>Director of Resources & Deputy CE | <b>11th July 2022</b>     | Resources Portfolio |   |
| 4 | <b>The Council's Strategic Risk Register</b>  | To provide the Scrutiny Board with details of the Strategic Risk Register.   | The Scrutiny Board will be provided with the risk score and mitigating factors for each risk in the Risk Register. | For the Scrutiny Board to determine whether any items within the Risk Register require further review by the Board.         | Mark Wills<br>Health, Safety & Risk Manager       | <b>11th July 2022</b>     | Resources Portfolio | Strong Foundations:<br>Sound Finance and Management of Assets |
| 5 | <b>Review of the Council's Financial Position, including the impact of financial pressures in</b> | To provide the latest position on the Council's MTFS, including the impact of any new pressures that have emerged since the MTFS was | The Board will be provided with the latest position for 2022/23, taking account of any new financial pressures.    | To provide Members with the Council's latest financial position and any implications for the three-year MTFS.               | Paul Johnson<br>Director of Resources & Deputy CE | <b>5th September 2022</b> | Resources Portfolio | Strong Foundations:<br>Sound Finance and Management of Assets |

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|          | <b>Children's Services</b>   | approved, with particular reference to financial pressures within Children's Services.  |  |   |   |                                      |   |   |
| <b>6</b> | <b>Implementation of Oracle Cloud – Update Report</b>                    | To provide the Scrutiny Board with a further update on the implementation following the report to the meeting of 31 <sup>st</sup> March 2022. | To update on the progress with the implementation of the system.             | The Scrutiny Board to review the progress with implementation and the 'go live' status of the system. | Sam Gilbert<br>Assistant Director – Finance & Property Services and<br>Paul Langham – Assistant Director Business Systems | <b>5<sup>th</sup> September 2022</b> | Resources Portfolio                           | Strong Foundations: Sound Finance and Management of Assets. Digital Empowerment.                    |
| <b>7</b> | <b>Town Centre Redevelopment Strategy Update Report – Private Report</b> | The report will provide Members with a further update on the opportunity sites within the Town Centre.  | To consider progress with key sites included in the Town Centre Master Plan. | To provide Members with an update on key development sites.   | Peter Carroll<br>Head of Strategic Land & Property  | <b>3rd October 2022</b>              | Leader of the Council and Resources Portfolio | Develop and promote the borough's economy, with a focus on revitalising our town and local centres. |

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| 8 | <b>Smarter Ways of Working</b><br><i>(to include an update on sickness absence and details of an employee ideas scheme)</i> | To update the Scrutiny Board on the arrangements for hybrid working. | The Scrutiny Board will be provided with details of how services are operating under the Smarter Ways of Working Strategy and with information on the latest sickness absence figures and support for employee wellbeing. | For the Scrutiny Board to comment on and support the approach to Smarter Working.  | Sam Gilbert – Assistant Director – Finance & Property Services<br>Paul Langham – Assistant Director Business Systems<br>Adrian Cattell – Head of Human Resources | <b>3rd October 2022</b> | Resources Portfolio | Strong Foundations: Continue to develop Smarter Ways of Working |
| 9 | <b>Income Generation from Council Services and Assets</b>   | To consider current and potential income generating opportunities.   | The Scrutiny Board will be presented with details of current trading activities, income generated from assets and any further opportunities.  | To identify any further areas where income might be able to be generated, as a contribution to the Council's overall Medium Term Financial Strategy. | Paul Johnson<br>Director of Resources & Deputy CE  | <b>3rd October 2022</b> | All Portfolios      | All Council Plan priorities                                     |

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| 10 | <b>Review of Bereavement Services</b>  | To scrutinise the Council's response to the Competition and Markets Authority (re: low cost funerals) and to consider the future provision of burial space within the Borough. | The Scrutiny Board will be provided with an overview of and challenges within Bereavement Services.        | For the Scrutiny Board to comment on arrangements for future service provision.   | Alison McGrory<br>Assistant Director – Stronger Communities | <b>7th November 2022</b> | Resources Portfolio  |                             |
| 11 | <b>Annual Corporate Complaints / Compliments Report (incorporating ASC &amp; CYP Complaints 2021/22)</b> | To have an oversight of all Complaints and Compliments (including Corporate, Statutory ASC and CYP).   | Performance monitoring and details of the number and types of complaints and compliments will be provided. | To consider the learning from the complaints and compliments made to the Council. | Head of Customer Services.                                  | <b>7th November 2022</b> | Stronger & Safer Communities Portfolio & Adult Social Care and Health Portfolio & Children, Education & Skills Portfolio | All Council Plan priorities |

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| 12 | <b>Update on the Corporate Approach to Delivering an Asset Masterplan (CADAM) – Update Report</b> | The report will provide an update to the Scrutiny Board.   | The Scrutiny Board will be presented with a progress report on implementing the Corporate Landlord Model for all land and property assets. | To provide Members with a governance update, including the financial implications.                              | Sam Gilbert<br>Assistant Director of Finance & Property Services  | <b>12th December 2022</b>            | Leader of the Council and Resources Portfolio                         | Strong Foundations: Sound Finance and Management of Assets |
| 13 | <b>Building Safety – Update Report</b>  | To receive an update (following the Scrutiny Meeting held on 2 <sup>nd</sup> December 2021 on current Building Safety legislation and activities undertaken for the Council's Housing Stock and other Council owned buildings. | The Scrutiny Board will receive a report detailing the actions taken to meet the demands of the new Building Safety regulatory regime.     | To determine that the actions implemented meet all of the requirements of the Building Safety regulatory regime | Fiona Hughes - Chief Executive<br>Solihull Community Housing<br>Mary Morrissey – Director of Economy & Infrastructure | <b>12<sup>th</sup> December 2022</b> | Climate Change, Planning & Housing Portfolio.<br>Resources Portfolio. | Strong Foundations: Sound Finance and Management of Assets |

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| 14 | <b>Implementation of Oracle Cloud – Update Report</b>                 | To provide the Scrutiny Board with a further update on the implementation following the report to the meeting of 5 <sup>th</sup> September 2022. | To update on the progress with the implementation of the system.                                  | The Scrutiny Board to review the progress with implementation.                                 | Sam Gilbert<br>Assistant Director – Finance & Property Services and<br>Paul Langham – Assistant Director Business Systems | <b>9th January 2023</b>             | Resources Portfolio               | Strong Foundations: Sound Finance and Management of Assets. Digital Empowerment. |
| 15 | <b>Budget Framework 2023/24 – 2025/26 Resources Portfolio Budgets</b> | This is the portfolio's budget estimates, which will form part of the Council's overall budget for 2023/24 and the updated MTFS.                 | Budget proposals considered by the Budget Strategy Group will be presented to the Scrutiny Board. | To consider the budget pressures and fees & charges prior to these being presented to Cabinet. | Paul Johnson<br>Director of Resources & Deputy CE   | <b>9<sup>th</sup> January 2023</b>  | Resources Portfolio               | Strong Foundations: Sound Finance and Management of Assets                       |
| 16 | <b>Budget Framework 2023/24 – 2025/26 Whole Council and Medium</b>    | This will be the whole Council budget and updated MTFS.  | Whole Council budget proposals considered by the Budget Strategy Group and individual             | To consider the overall budget proposals prior to these being presented to Cabinet.            | Paul Johnson<br>Director of Resources & Deputy CE   | <b>2<sup>nd</sup> February 2023</b> | Leader and all Cabinet Portfolios | Strong Foundations: Sound Finance and Management of Assets                       |

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|           | <b>Term Financial Strategy (MTFS)</b>                      |   | Scrutiny Boards will be presented to the Resources & Delivering Value Scrutiny Board.                    |  |   |                          |   |                             |
| <b>17</b> | <b>Progress in Delivering Outcomes in the Council Plan</b> | To outline progress with delivering the current Council Plan. | The Scrutiny Board will be presented with performance against the key programmes in the Council Plan.    | For the Scrutiny Board to review progress against the current, approved Plan.                        | Sarah Barnes<br>Head of Business Intelligence & Improvement | <b>2nd February 2023</b> | Leader of the Council and all Cabinet Portfolios. | All Council Plan priorities |
| <b>18</b> | <b>Council Plan – April 2023 Update</b>                    | This will be the annual update to the Council Plan.           | Members will be presented with any suggested changes to the key programmes for next year's Council Plan. | To gain the Scrutiny Board's input to the key programmes to be included in the updated Council Plan. | Sarah Barnes<br>Head of Business Intelligence & Improvement | <b>2nd February 2023</b> | Leader of the Council                             | All Council Plan priorities |



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| 19 | <b>Review of Digital Strategy (to include information on Cyber Security and an update on Liquid Logic within Children's Services)</b> | To provide the Board with an update on the Council's Digital Strategy. | The Scrutiny Board will receive a review of progress against the Digital Strategy together with information on arrangements for Cyber Security and the latest position on Liquid Logic within Children's Services. | To consider whether progress with the Digital Strategy is satisfactory and to consider whether the Strategy is concentrating on the right priorities. | Paul Langham<br>-<br>Assistant Director Business Systems | <b>6th March 2023</b>  | Resources Portfolio | Strong Foundations:<br>Digital Empowerment |
| 20 | <b>Free meeting for agenda items that emerge during the year</b>  |  |  |   |  | <b>17th April 2023</b> | Resources Portfolio |  |