

GOVERNANCE COMMITTEE - 19 January 2022

MINUTES

Present: Councillors: K Allsopp, S Ashraf MBE, S Caudwell, Y Clements (Substitute), S Davis (Vice-Chairman in the Chair), L McCarthy, J O'Nyons, D Pinwell (Substitute) and M Wilson

Officers: Deborah Merry, Head of Legal and Democratic Services
Mark Wills, Health, Safety & Risk Manager
Linda Wilson, Head of Corporate Property Services

Apologies: Councillors R Grinsell and P Hogarth MBE

1. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. QUESTIONS AND DEPUTATIONS

There were no questions or deputations.

4. MINUTES

RESOLVED:

That the minutes of the meeting held on 16th November 2021 be approved as a correct record.

5. FIRE SAFETY MANAGEMENT POLICY

The Health, Safety & Risk Manager presented a revised Fire Safety Management Policy, which had been updated to take account of the Building Safety Reforms and new legislation being introduced following the Grenfell Tower fire in 2017 (the Building Safety Bill and Fire Safety Act 2021).

He advised that the organisational roles and responsibilities contained within the Policy had been revised and updated to demonstrate how they would be fulfilled by Officers within the organisation, therefore meeting the requirements of fire safety legislation.

Members of the Committee asked questions about the revised Policy, relating to:

- Whether third party organisations were covered within the Policy
- Whether fire safety was explicit enough through the lease of buildings to other parties
- The inclusion of volunteers as part of employee responsibilities
- The application of the Policy to employees working at home

The Health, Safety & Risk Manager and the Head of Corporate Property Services responded to the Members' questions.

RESOLVED:

That the revised Fire Safety Management Policy be approved.

The meeting closed at 6.25 pm